

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
AGENDA
November 21, 2023
6:30 PM
(Revised 11/20/2023)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. Open Public Meeting Statement

5. Approval of Minutes
 - a. Regular Meeting – October 10, 2023

6. Correspondence –

7. Public Comment

8. Action/Discussion Items:
 - a. Resolution #2354 J Nan Realty Company, 18 Columbia Road allocation
 - b. Resolution #2355 Environmental Protection & Improvement Co. LLC Sludge Change Order #1 \$30,000
 - c. Resolution #2356 PSC Authority Attorney John Belardo \$25,000
 - d. Resolution #2357 PSC Authority Labor Attorney Richard Flaum \$10,000
 - e. Resolution #2358 PSC Conflict Attorney Stephen Davis \$15,000
 - f. Resolution #2359 PSC Auditor Nisivoccia \$17,610.00
 - g. Resolution #2360 PSC Buchart Horn General Consulting \$65,000.00
 - h. Resolution #2361 2024 Budget Adoption
 - i. Resolution #2363 Budget Transfer-Utilities
 - j. Resolution #2364 Samuel Eichler Vacation Payout
 - k. Discussion – 3rd Quarter Flow Report

9. Operator's Report

10. Bill List – Resolution - #2362 - \$369,102.85

11. Member/Staff Comments

12. Adjournment

RESOLUTION #2354
RESOLUTION FOR SEWAGE ALLOCATION AGREEMENT
FOR
J. NAN REALTY COMPANY, LLC
BLOCK 3603, LOT 1
18 COLUMBIA ROAD

WHEREAS, J NAN REALTY COMPANY, LLC, having offices at 77 Whitenack Road, Basking Ridge, New Jersey 07920, requests sewage allocation of 1,000 gallons per day from the Bernards Township Sewerage Authority for **BLOCK 3603, LOT 1**; and

WHEREAS, the subject property is within the Sewer Service Area of the Bernards Township Sewerage Authority and the Authority has reviewed the plans for the sewer connection; and

WHEREAS, Site Plan Approval was memorialized in a resolution from the Bernards Township Zoning Board of Adjustment on November 7, 2018, application No. ZB 018-011; and

WHEREAS, the Authority has reviewed the request and adequate capacity is available for the allocation; and

NOW, THEREFORE BE IT RESOLVED, that the Bernards Township Sewerage Authority hereby authorizes a total allocation of 1,000 gallons per day for **BLOCK 3603, LOT 1** subject to the Authority's Rates, Rules and Regulations; and

BE IT FURTHER RESOLVED, that the Bernards Township Sewerage Authority hereby authorizes the Authority Chairman and Director to sign the allocation agreement for **BLOCK 3603, LOT 1**.

Agenda and Date Voted: November 21, 2023

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

Resolution #2355

Award of Change Order # 1 for REMOVAL AND DISPOSAL OF DEWATERED SLUDGE
Environmental Protection & Improvement Co. LLC
227 US Highway 206, Suite 31, Bldg. 1, Flanders, NJ 07836
In the Amount of \$30,000.00

WHEREAS, The Township received bids on Wednesday, February 2, 2022 at 10:30 A.M. for the Removal and Disposal of Dewatered Sludge; and

WHEREAS, the Bernards Township Sewerage Authority approved resolution #2219 on February 22, 2022 awarding Environmental Protection & Improvement Co. LLC for a five (5) year bid contract in the amount of \$ 1,614,125.00 (322,825.00 per year); and

WHEREAS, Change Order #1 is to address their services for the removal and disposal of dewatered sludge for an additional amount of \$ 30,000.00.

NOW THEREFORE BE IT RESOLVED by the Bernards Township Sewerage Authority of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a change order to Environmental Protection & Improvement Co. LLC, 227 US Highway 206, Suite 31, Bldg. 1, Flanders, NJ 07836 for an additional amount of \$ 30,000.00 for new not to exceed amount of \$ 352,825.00 for 2022-2023.

Explanative Statement

Sludge contract costs are the result of sludge production, and this year sludge production has been high resulting in increased disposal volumes. This change order is necessary to pay for the sludge disposal.

Thomas Timko
Authority Director

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA, Purchasing Agent

Date: November 9, 2023

Agenda and Date Voted on: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

**RESOLUTION #2356
PROFESSIONAL SERVICES CONTRACT
2024 GENERAL LEGAL SERVICES**

**Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP-
In the Not to Exceed Amount of \$25,000.00,
Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as required**

WHEREAS, the Bernards Township Sewerage Authority requires general legal services; and

WHEREAS, John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP, 1300 Mount Kemble Avenue, PO Box 2075, Morristown, NJ 07962-2075 has submitted a proposal dated October 26, 2023 outlining his services and rate; and

WHEREAS, section N.J.S.A. 40A:11-5 (1)(a) (i) of the Local Public Contracts Law, (N.J.S.A. 40A11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract was awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2024 Budget, line item appropriation or ordinance to be charged is 4-01- -802-302.

NOW BE IT RESOLVED by the Bernards Township Sewerage Authority as follows:

1. That a professional service contract for general legal be awarded to John P. Belardo, Esq. of the firm of McElroy, Deutsch, Mulvaney & Carpenter, LLP of Morristown, New Jersey at a rate of \$215.00 per hour in the amount not to exceed \$25,000.00 excluding matters of litigation and unanticipated reimbursable disbursements as required pursuant to the October 26, 2023, proposal.
2. That the contract be awarded for a twelve (12) month term, from December 1, 2023, through November 30, 2024.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

NOW, THEREFORE BE IT RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

NOW THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$25,000.00. Monies are available in the 2024 Sewerage Authority Budget, the line item appropriation to be charged is: Legal Fees 4-01- -802-302.

Dated: Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Dated: Francis J. Decibus, QPA, RPPO
Purchasing Agent

Dated Adopted: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

RESOLUTION #2357 PROFESSIONAL SERVICES CONTRACT

**Awarding a Professional Services Contract
for 2024 Legal Services for Labor Counsel
Richard P. Flaum, Esq., of the firm, DiFrancesco, Bateman, Kunzman, Davis, Lehrer &
Flaum, P.C., In the Not to Exceed Amount of \$10,000 (excluding matters of litigation,
internal conferences and unanticipated reimbursable disbursements).**

WHEREAS, the Bernards Township Sewerage Authority requires Professional Legal Labor Counsel Services; and

WHEREAS, Richard P. Flaum, Esq., of the firm, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, NJ 07059, has submitted a proposal dated October 24, 2023 outlining their services and rates; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Contract is under the threshold for the ordinance as well; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2024 Sewerage Authority Budget Account #4-01- -802-302 line item appropriation.

NOW THEREFORE BE IT RESOLVED, by the Bernards Township Sewerage Authority that a professional service contract be awarded to Richard P. Flaum, Esq., of the firm, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, NJ 07059, as follows:

1. The contract be awarded for a twelve (12) month term, from December 1, 2023, through November 30, 2024, for legal services at an hourly rate of \$175 in the not to exceed amount of \$10,000 (excluding matters of litigation, internal conferences and unanticipated reimbursable disbursements as required).
2. Billings must be rendered by the contractor within 30 days of service delivery.
3. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
4. **No payments in excess of the "not to exceed" contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
5. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
6. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
7. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

NOW THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in the Resolution and by signing this document, I am committed to following all terms of this award.

Richard P. Flaum, Esq.

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced services in the 2024 Sewerage Authority Budget, Line Account, Legal Fees, #4-01- - 802-302 in the not to exceed amount of \$10,000.00.

Date:

Sean McCarthy, CFO

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Francis J. Decibus, QPA
Purchasing Agent

Date:

Date Voted and Adopted: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

RESOLUTION #2358 PROFESSIONAL SERVICES CONTRACT

Awarding a Professional Services Contract for Alternate Special Counsel Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
In the Not to Exceed Amount of \$15,000.00

WHEREAS, the Bernards Township Sewerage Authority requires legal services to act as conflict attorney to the Authority attorney and/or for construction disputes; and

WHEREAS, Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C, 15 Mountain Boulevard, NJ 07059 has submitted a proposal dated October 17, 2023 outlining his services and rate; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2024 Sewerage Authority Budget Account #4-01--802-302 line item appropriation.

NOW THEREFORE BE IT RESOLVED, by the Bernards Township Sewerage Authority as follows:

1. That a professional service contact for Alternate Special Counsel services be awarded to Stephen O. Davis, Esq of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 51 Mountain Boulevard, Warren, NJ 07059-5686 at the hourly rate of \$180.00 in the not to exceed amount of \$15,000.00.
2. That the contract be awarded from December 1, 2023, through November 30, 2024.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

NOW THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920

I agree to the terms as stated in the Resolution and by signing this document, I am committed to following all terms of this award.

Stephen O. Davis, Esq. of the Firm DiFrancesco Bateman, Coley,
Yospin, Kunzman, Davis, Lehrer & Flaum, P.C.,

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced services in the 2024 Sewerage Authority Budget, Line Account, Legal Fees, # 4 -01- -802-302 in the not to exceed amount of \$15,000.00.

Date: Sean McCarthy, CFO

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Date: Francis J. Decibus, QPA, RPPO
Purchasing Agent

Agenda and Date Voted: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

RESOLUTION #2359
PROFESSIONAL SERVICES CONTRACT
Awarding a Professional Services Contract
for Auditor Services for Year Ending 12/01/2022 - 11/30/2023
Nisivoccia LLP
In the Not to Exceed Amount of \$17,610.00

WHEREAS, the Bernards Township Sewerage Authority requires auditor; and

WHEREAS, Nisivoccia LLP, Mt. Arlington, NJ 07856 has submitted a proposal dated October 30, 2023, outlining their services and rates; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Contract is under the threshold for the ordinance as well; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2024 Sewerage Authority Budget Account #4-01- -802-303 line item appropriation.

NOW THEREFORE BE IT RESOLVED, by the Bernards Township Sewerage Authority as follows:

1. That a professional service contact for auditor services be awarded to Nisivoccia LLP, Mt. Arlington Corporate Center, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856 in the not to exceed amount of \$17,610.00, pursuant to the October 30, 2023 proposal.
2. That the contract be awarded for a 12-month term, from December 1, 2023, through November 30, 2024.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the "not to exceed" contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

NOW THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in the Resolution and by signing this document, I am committed to following all terms of this award.

Man C. Lee, Partner of the firm Nisivoccia LLP

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced services in the 2024 Sewerage Authority Budget, Line Account, Auditor Fees, #4-01-802-303 in the not to exceed amount of \$17,610.00.

Date:

Sean McCarthy, CFO

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Francis J. Decibus, QPA,RPPO
Purchasing Agent

Date:

Date Adopted: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

RESOLUTION #2360
PROFESSIONAL SERVICES CONTRACT
2024 GENERAL ENGINEERING CONSULTING SERVICES
Awarded to Michael V. Pullano, P.E., NJ Lic #24GE04616200 of the firm Buchart Horn
In the Not to Exceed Amount of \$65,000

WHEREAS, the Bernards Township Sewerage Authority requires consulting engineering services; and

WHEREAS, Michael V. Pullano, P.E., NJ Lic #24GE04616200 of the firm Buchart Horn, 2 Eves Drive, Suite 110, Marlton, NJ 08053 has submitted a proposal dated October 30, 2023 outlining their services and rates; and

WHEREAS, section N.J.S.A. 40A:11-5 (1)(a) (i) of the Local Public Contracts Law, (N.J.S.A. 40A11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract was awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2024 Budget, line item appropriation or ordinance to be charged is 4-01- -802-301.

NOW BE IT RESOLVED by the Bernards Township Sewerage Authority as follows:

1. That a professional service contract for consulting engineering services be awarded to Michael V. Pullano, P.E., NJ Lic #24GE04616200, of the firm Buchart Horn, 2 Eves Drive, Suite 110, Marlton, NJ 08053 in the not to exceed amount of \$65,000.00, pursuant to the October 30, 2023, proposal.
2. That the contract be awarded for a 12-month term, from December 1, 2023, through November 30, 2024.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

NOW, THEREFORE BE IT RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

NOW THEREFORE BE IT FURTHER RESOLVED that notice of this contract award be published in the official township newspaper and a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

Michael V. Pullano, P.E., NJ Lic #24GE04616200

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$65,000.00. Monies are available in the 2024 Sewerage Authority Budget, the line item appropriation to be charged is, Engineering Fees 4-01- -802-301.

Dated: Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Dated: Francis J. Decibus, QPA, RPPO
Purchasing Agent

Dated Adopted: November 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director

2024 (2023-2024) ADOPTED BUDGET RESOLUTION #2361

Bernards Township Sewerage Authority

FISCAL YEAR: FROM: 12/1/23 TO: 11/30/24

WHEREAS, the Annual Budget and Capital Budget/Program for the Bernards Township Sewerage Authority for the fiscal year beginning 12/1/23, and ending, 11-30-24 has been presented for adoption before the governing body of the Bernards Township Sewerage Authority at its open public meeting of 11-21-23; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,022,320, Total Appropriations, including any Accumulated Deficit, if any, of \$6,022,566 and Total Unrestricted Net Position utilized of \$246; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,075,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Bernards Township Sewerage Authority, at an open public meeting held on 11-21-23 that the Annual Budget and Capital Budget/Program of the Bernards Township Sewerage Authority for the fiscal year beginning, 12-1-23 and, ending, 11-30-24 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Chairperson Orr				
Ms. Fields				
Ms. Asay				
Mr. McNally				
Mr. Crane				

**BERNARDS TOWNSHIP SEWERAGE AUTHORITY
RESOLUTION #2363
BUDGET TRANSFER – ADMINISTRATIVE EXPENSES - OE**

WHEREAS, there appears to be insufficient funds in the following account (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demands for the balance of the Current Year,

3-01 802-216 Telephone

WHEREAS, there appears to be a surplus in the following accounts (excepting the appropriation for Contingent Expenses, Deferred Charges, Cash Deficit of Preceding Year, or Interest and Debt Redemption Charges) over and above the demand deemed necessary for the balance of the Current Year.

3-01 802-302 Legal Fees- General/Labor/Construction

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
802-302	\$3,500.00	802-216
TOTAL TRANSFER:	\$3,500.00	

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer for the Township of Bernards, hereby certify that adequate funds are available in the Bernards Township Sewerage Authority’s 2023 Budget for the above referenced transfer in the amount of \$3,500.00.

10/20/2023



Sean McCarthy, CFO

Agenda and Date Voted: 11/21/2023

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

Resolution #2364

Unused Vacation Accrual Due

Samuel Eichler

Bernards Township Sewerage Authority

WHEREAS, the Bernards Township Sewerage Authority adopted Resolution #2327 at their regularly scheduled meeting of June 13, 2023, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township’s payroll; and

WHEREAS, Samuel Eichler, will retire effective December 1, 2023; and

WHEREAS, per the requirements of the Authority’s Personnel Policy, Samuel Eichler is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$51.42. If the employee uses vacation time prior to his retirement date, the calculation below could be less but not more.

	Total Hours Available	Amount Due
Vacation Accrual	295	\$15,168.90

NOW, THEREFORE BE IT RESOLVED, by the Bernards Township Sewerage Authority that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

Agenda and Date Voted: 11/21/2023

CFO CERTIFICATION

I, Sean McCarthy Chief Financial Officer of Bernards Township Sewerage Authority, do hereby certify that there are adequate funds for this expenditure. Funds are available in the BTSA S&W, Line Account #3-01- - 800-101 for an amount not to exceed \$15,168.90.

Date: November 17, 2023

Sean McCarthy, CFO

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 11/21/2023.

Thomas Timko, Authority Director

BERNARDS TOWNSHIP SEWERAGE AUTHORITY

Resolution #2362

Approval of the Bill List Dated:

November 21, 2023

BE IT RESOLVED, that this bill list dated 11/21/2023 be audited, and if found correct, be paid. Prior Year Unencumbered Bills (if any) will be transferred from Unrestricted Net Assets to the current liability line Accounts Payable.

November 21, 2023
10:33 AM

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
Check Register By Check Date

Page No: 1

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CHECKING					
22362	10/24/23	A0104 AMAZON.COM	334.99	10/31/23	625 Direct Deposit
22363	10/24/23	B0001 BTSA PETTY CASH ACCOUNT	38.68	10/31/23	626
22364	10/24/23	B0009 BERNARDS TWP CURRENT ACCOUNT	1,048.21	10/31/23	626
22365	10/24/23	B0048 BERNARDS TWP PAYROLL ACCOUNT	33,329.79	10/31/23	626
22366	10/24/23	B0050 BERNARDS TWP TRUST	1,577.90	10/31/23	626
22367	10/24/23	C0060 CABLEVISION	104.99		626
22368	10/24/23	G0015 JCP&L	23,321.47	10/31/23	626
22369	10/24/23	N0001 NJ-AMERICAN WATER CO.	21.27		626
22370	10/24/23	N0001 NJ-AMERICAN WATER CO.	53.21		626
22371	10/24/23	N0001 NJ-AMERICAN WATER CO.	21.27		626
22372	10/24/23	N0001 NJ-AMERICAN WATER CO.	53.21		626
22373	10/24/23	N0001 NJ-AMERICAN WATER CO.	53.21		626
22374	10/24/23	N0001 NJ-AMERICAN WATER CO.	170.39		626
22375	10/24/23	N0001 NJ-AMERICAN WATER CO.	53.21		626
22376	10/24/23	N0001 NJ-AMERICAN WATER CO.	21.27		626
22377	10/24/23	N0001 NJ-AMERICAN WATER CO.	53.21		626
22378	10/24/23	N0001 NJ-AMERICAN WATER CO.	21.27		626
22379	10/24/23	P0002 PUBLIC SERVICE ELECTRIC & GAS	243.83	10/31/23	626
22380	10/24/23	U0016 UGI ENERGY SERVICES, LLC	5.12		626
22381	10/24/23	V0009 VERIZON	291.80	10/31/23	626
22382	10/24/23	V0012 VERIZON COMMUNICATIONS	104.00	10/31/23	626
22383	10/24/23	V0013 VERIZON COMMUNICATIONS	38.40	10/31/23	626
22384	10/24/23	V0014 VERIZON COMMUNICATIONS	104.00	10/31/23	626
22385	10/24/23	V0015 VERIZON COMMUNICATIONS	89.00	10/31/23	626
22386	10/24/23	V0016 VERIZON COMMUNICATIONS	104.00	10/31/23	626
22387	10/24/23	V0017 VERIZON COMMUNICATIONS	89.00	10/31/23	626
22388	10/24/23	V0018 VERIZON COMMUNICATIONS	89.00	10/31/23	626
22389	10/24/23	V0019 VERIZON COMMUNICATIONS	127.03	10/31/23	626
22390	10/24/23	V0020 VERIZON COMMUNICATIONS	127.03	10/31/23	626
22391	10/24/23	V0021 VERIZON COMMUNICATIONS	127.87	10/31/23	626
22392	10/24/23	V0022 VERIZON COMMUNICATIONS	162.92	10/31/23	626
22393	10/24/23	V0023 VERIZON COMMUNICATIONS	38.40	10/31/23	626
22394	10/24/23	V0031 VERIZON	6,739.15	10/31/23	626
22397	11/21/23	A0104 AMAZON.COM	794.60		629 Direct Deposit
22398	11/21/23	C0062 CRISTAL ASSOCIATES LLC	1,160.00		629 Direct Deposit
22399	11/21/23	G0005 GRAINGER INC.	504.70		629 Direct Deposit
22400	11/21/23	G0045 GARDEN STATE LABORATORIES INC	4,110.00		629 Direct Deposit
22401	11/21/23	H0003 HACH COMPANY	3,141.21		629 Direct Deposit
22402	11/21/23	M0001 MCMASTER-CARR SUPPLY CO.	31.54		629 Direct Deposit
22403	11/21/23	M0007 UNIVAR SOLUTIONS USA, INC.	3,305.62		629 Direct Deposit
22404	11/21/23	N0042 NATIONAL WATER MAIN CLEANING	9,920.83		629 Direct Deposit
22405	11/21/23	P0005 PUMPING SERVICES, INC.	1,477.66		629 Direct Deposit
22406	11/21/23	S0080 SUBURBAN CONSULTING ENGINEERS	28,111.58		629 Direct Deposit
22407	11/21/23	V0029 VANGUARD ENERGY PARTNERS	5,127.57		629 Direct Deposit
22408	11/21/23	W0034 W.B. MASON	60.59		629 Direct Deposit
22409	11/21/23	W0036 WHITMAN	15,500.00		629 Direct Deposit
22410	11/21/23	A0045 AIRGAS EAST	617.87		630
22411	11/21/23	A0099 ATLANTIC COAST POLYMERS INC	2,902.50		630
22412	11/21/23	B0009 BERNARDS TWP CURRENT ACCOUNT	1,109.90		630
22413	11/21/23	B0011 BRIDGEWATER RESOURCES, INC.	738.23		630
22414	11/21/23	B0048 BERNARDS TWP PAYROLL ACCOUNT	65,645.89		630
22415	11/21/23	C0010 GANNETT NEW JERSEY NEWSPAPERS	70.10		630
22416	11/21/23	C0022 CARBONETTI INC.	16,685.00		630
22417	11/21/23	C0041 CINTAS CORP. #062	886.65		630
22418	11/21/23	C0060 CABLEVISION	309.85		630
22419	11/21/23	C0069 AHS HOSP CORP dba CONCERN EAP	75.90		630
22420	11/21/23	C0072 COVERALL NORTH AMERICA, INC.	645.00		630
22421	11/21/23	D0004 ROCHESTER MIDLAND CORP	791.64		630
22422	11/21/23	D0045 DEADY, JOHN	1,421.01		630
22423	11/21/23	E0051 ENVIRONMENTAL PROTECTION &	50,271.60		630
22424	11/21/23	F0009 FISHER SCIENTIFIC COMPANY	481.42		630
22425	11/21/23	F0040 FLEMINGTON DEPARTMENT STORE	129.00		630
22426	11/21/23	F0056 FOSBRE'S PLUMBING & HEATING	1,437.00		630
22427	11/21/23	G0015 JCP&L	21,465.51		630
22428	11/21/23	G0032 XYLEM DEWATERING SOLUTIONS, INC	1,521.40		630
22429	11/21/23	H0013 HOME DEPOT	950.85		630
22430	11/21/23	J0038 JOY AUTOMOTIVE	144.24		630
22431	11/21/23	K0025 KONICA MINOLTA BUSINESS SOL	57.83		630
22432	11/21/23	K0027 KONICA MINOLTA PREMIER FINANCE	291.82		630
22433	11/21/23	L0033 LOOKFIRST TECHNOLOGY LLC	1,562.50		630
22434	11/21/23	M0009 MILLINGTON QUARRY INC	4,598.10		630
22435	11/21/23	M0029 MGL PRINTING SOLUTIONS	2,189.50		630
22436	11/21/23	M0036 MOYE HANDLING SYSTEMS	2,218.37		630
22437	11/21/23	M0070 MCELROY, DEUTSCH, MULVANEY &	1,050.00		630
22438	11/21/23	M0435 METRO VALVE & ACTUATION CORP	111.00		630
22439	11/21/23	N0001 NJ-AMERICAN WATER CO.	22.67		630
22440	11/21/23	N0001 NJ-AMERICAN WATER CO.	56.71		630
22441	11/21/23	N0001 NJ-AMERICAN WATER CO.	22.67		630
22442	11/21/23	N0001 NJ-AMERICAN WATER CO.	56.71		630
22443	11/21/23	N0001 NJ-AMERICAN WATER CO.	56.71		630
22444	11/21/23	N0001 NJ-AMERICAN WATER CO.	181.58		630
22445	11/21/23	N0001 NJ-AMERICAN WATER CO.	1,455.39		630

22446	11/21/23	N0001	NJ-AMERICAN WATER CO.	56.71	630
22447	11/21/23	N0001	NJ-AMERICAN WATER CO.	22.67	630
22448	11/21/23	N0001	NJ-AMERICAN WATER CO.	56.71	630
22449	11/21/23	N0002	NJ ELECTRIC MOTORS, INC.	600.00	630
22450	11/21/23	N0021	NEW ENGLAND WATER WORKS ASS'N.	435.00	630
22451	11/21/23	P0002	PUBLIC SERVICE ELECTRIC & GAS	906.66	630
22452	11/21/23	R0008	RECORDER PUBLISHING	66.01	630
22453	11/21/23	R0029	RAPID PUMP & METER	1,178.19	630
22454	11/21/23	S0009	STATE OF NEW JERSEY	27,944.88	630
22455	11/21/23	S0028	SARTORIUS CORPORATION	840.60	630
22456	11/21/23	S0076	SE ROSE TRUCKING & EXCAVATING	7,550.00	630
22457	11/21/23	T0064	TANNER NORTH JERSEY FURN., LLC	568.84	630
22458	11/21/23	U0007	USA BLUE BOOK	2,059.76	630
22459	11/21/23	U0016	UGI ENERGY SERVICES, LLC	14.57	630
22460	11/21/23	V0002	VILLAGE SUPERMARKET, INC.	289.19	630
22461	11/21/23	V0009	VERIZON	296.66	630
22462	11/21/23	V0010	VERIZON WIRELESS	884.65	630
22463	11/21/23	V0012	VERIZON COMMUNICATIONS	38.87	630
22464	11/21/23	V0013	VERIZON COMMUNICATIONS	177.86	630
22465	11/21/23	V0014	VERIZON COMMUNICATIONS	38.87	630
22466	11/21/23	V0015	VERIZON COMMUNICATIONS	38.87	630
22467	11/21/23	V0016	VERIZON COMMUNICATIONS	38.87	630
22468	11/21/23	V0017	VERIZON COMMUNICATIONS	245.13	630
22469	11/21/23	V0018	VERIZON COMMUNICATIONS	38.87	630
22470	11/21/23	V0021	VERIZON COMMUNICATIONS	38.87	630
22471	11/21/23	V0022	VERIZON COMMUNICATIONS	163.39	630
22472	11/21/23	V0023	VERIZON COMMUNICATIONS	38.87	630
22473	11/21/23	W0001	WARRENVILLE HARDWARE	24.57	630
22474	11/21/23	W0003	WATER ENVIRONMENT FEDERATION	182.00	630
22475	11/21/23	X0002	XTEL COMMUNICATION	30.59	630

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	98	0	295,521.96	0.00
Direct Deposit:	14	0	73,580.89	0.00
Total:	112	0	369,102.85	0.00

November 21, 2023
10:33 AM

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
Check Register By Check Date

Page No: 4

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	313,041.23	0.00	0.00	313,041.23
	C-01	56,061.62	0.00	0.00	56,061.62
Total Of All Funds:		369,102.85	0.00	0.00	369,102.85

Agenda and Date Voted: November 21, 2023

Kevin Orr, Chairperson

11/21/2023

Thomas E. Timko, Director

11/21/2023