

**BERNARDS TOWNSHIP SEWERAGE AUTHORITY**  
**AGENDA**  
**March 12, 2024**  
**6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Open Public Meeting Statement
5. Approval of Minutes
  - a. Regular Meeting –February 13 , 2024
  - b. Reorganization Meeting- February 13, 2024
6. Correspondence –
7. Public Comment
8. Action/Discussion Items:
  - a. Resolution #2417 Cancellation of Buchart Horn General Consulting Contract
  - b. Resolution #2418 T&M Associates General Consulting Contract \$55,000.00
  - c. Resolution #2419 Garcia Construction Fieldstone Force Main CO#1 \$15,827.00
  - d. Resolution #2420 Jamestown Road PS Design Roberts Engineering \$58,400.00
  - e. Resolution #2421 Somerset County Lord Stirling Stables allocation agreement
9. Operator's Report
10. Bill List – Resolution - #24 -
11. Member/Staff Comments
12. Adjournment



## *Bernards Township Sewerage Authority Resolution*

---

### **RESOLUTION #2417**

#### **CANCELLING PROFESSIONAL SERVICES CONTRACT 2024 GENERAL ENGINEERING CONSULTING SERVICES**

**Awarded to Michael V. Pullano, P.E., NJ Lic #24GE04616200 of the firm Buchart Horn**

**WHEREAS**, the Bernards Township Sewerage Authority adopted Resolution #2360 on November 21, 2023, awarding a professional services contract to Michael V. Pullano, P.E., NJ Lic #24GE04616200 of the firm Buchart Horn; and

**WHEREAS**, the General Consulting Contract includes work related to analyzing and advising the Authority on issues with treatment processes and general consulting for the treatment plant and pump station operations; and

**WHEREAS**, the Bernards Township Sewerage Authority adopted Resolution #2414 on February 13, 2024, awarding a professional services contract to T&M Associates for the Peracetic Acid System Project which will change the chlorine system to peracetic acid; and

**WHEREAS**, the disinfectant system is a major component of the treatment process and knowledge and experience with the design and function of the new system is directly related to the General Consulting Contract; and

**WHEREAS**, it is in the best interest of the Bernards Township Sewerage Authority to use the same consultant that designs the peracetic acid system for the General Engineering Consulting contract; and

**NOW, THEREFORE BE IT RESOLVED** by the Bernards Township Sewerage Authority that the contract for professional engineering consulting services awarded to Michael V. Pullano, P.E., NJ Lic #24GE04616200 of the firm Buchart Horn for the amount of \$65,000.00 be cancelled effective March 31, 2024.

#### **EXPLANATORY STATEMENT**

By switching to a different disinfectant system, the Authority's general consultant must have firsthand knowledge of the process. Using the same firm that designed the peracetic acid system to assist the Authority with its operation in the long run provides the best support to Authority operations.

Thomas Timko, Authority Director

**PURCHASING CERTIFICATION**

I herby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA  
Purchasing Agent

Date:

Agenda and Date Voted: March 12, 2024

**Certification**

I hereby certify this is a true and exact copy  
of a resolution adopted by the Bernards  
Township Sewerage Authority on  
03/12/2024.

-----  
Thomas Timko, Authority Director



## ***Bernards Township Sewerage Authority Resolution***

---

**RESOLUTION #2418**  
**PROFESSIONAL SERVICES CONTRACT**  
**2024 GENERAL ENGINEERING CONSULTING SERVICES**  
**Awarded to David A. Ksyniak, P.E., Lic #24GE04807200 of the firm T&M Associates**  
**In the Not to Exceed Amount of \$55,000**

**WHEREAS**, the Bernards Township Sewerage Authority requires consulting engineering services; and

**WHEREAS**, David A. Ksyniak, PE, Lic #24GE04807200 of the firm T&M Associates, 400 Broadacres Drive, Suite 250, Bloomfield, NJ 07003 has submitted a proposal dated December 29, 2023 outlining their services and rates; and

**WHEREAS**, section N.J.S.A. 40A:11-5 (1)(a) (i) of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, this contract was awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2024 Budget, line item appropriation or ordinance to be charged is 4-01- -802-301.

**NOW BE IT RESOLVED** by the Bernards Township Sewerage Authority as follows:

1. That a professional service contract for consulting engineering services be awarded to David A. Ksyniak, PE, Lic #24GE04807200 of the firm T&M Associates, 400 Broadacres Drive, Suite 250, Bloomfield, NJ 07003 in the not to exceed amount of \$55,000.00, pursuant to the December 29, 2023, proposal.
2. That the contract be awarded for a 8-month term, from April 1, 2024, through November 30, 2024. Either the Contracting Unit or Professional Consultant may terminate this Contract C-2418 for any reason whatsoever by email or written notice to the other party on ten (10 ) days notice. Any amounts owed by the Contracting Unit to the Professional Consultant will be paid and the Contracting Unit will owe no further monies after the date of termination.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

**NOW, THEREFORE BE IT RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**NOW THEREFORE BE IT FURTHER RESOLVED** that notice of this contract award be published in the official township newspaper and a copy of this resolution be on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

---

David A. Ksyniak, P.E., NJ Lic #24GE04807200

<b>CHIEF FINANCIAL OFFICER CERTIFICATION</b>
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$55,000.00. Monies are available in the 2024 Sewerage Authority Budget, the line item appropriation to be charged is, Engineering Fees 4-01- -802-301.
Dated: Sean McCarthy, Chief Financial Officer

<b>PURCHASING CERTIFICATION</b>
I hereby certify that I have reviewed this resolution for accuracy.
Dated: Francis J. Decibus, QPA, RPPO Purchasing Agent

Dated Adopted: March 12, 2024

<b><u>CERTIFICATION</u></b>
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 03/12/2024.
Thomas Timko, Authority Director



## *Bernards Township Sewerage Authority Resolution*

**BERNARDS TOWNSHIP SEWERAGE AUTHORITY  
RESOLUTION #2419  
CHANGE ORDER #1  
INCREASE IN THE AMOUNT OF \$15,827.00 FOR  
FIELDSTONE FORCE MAIN INVESTIGATION  
IN THE NEW NOT TO EXCEED AMOUNT OF \$123,027.00**

**WHEREAS** the Bernards Township Sewerage Authority approved resolution #2324 on May 9, 2023, awarding the Fieldstone Force Main Investigation to John Garcia Construction Co., Inc., 183 Friar Lane, Clifton, NJ 07013 in the amount of \$107,200.00; and

**WHEREAS** heavy cleaning of the force main was done but one section of the main could not be cleaned due to severe tuberculation; and

**WHEREAS** Change Order #1 includes the excavation and removal of existing 4-inch force main, installation of bedding, replacement of 40-linear feet of 4-inch ductile iron pipe, reconnection to existing, backfill and compaction due to the poor condition of the existing force main as outlined in correspondence from Suburban Consulting dated February 26, 2024; and

**WHEREAS** the Chief Financial Officer has certified that funds are available in the 2014 Budget, account number C-01-22-PMP-K01; and

**THEREFORE BE IT RESOLVED** by the Bernards Township Sewerage Authority of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a change order to John Garcia Construction Co., Inc., 183 Friar Lane, Clifton, NJ 07013, increasing the original contract price from **\$107,200.00** for a new not to exceed amount of **123,027.00** and extend the contract time until April 30, 2024.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Bernards Township Sewerage Authority of the Township of Bernards that a copy of this resolution is on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, Basking Ridge, NJ 07920.

EXPLANATORY STATEMENT
<p>This change order provides for the replacement of a section of the Fieldstone Pump Station Force Main that could not be cleaned due to severe tuberculation.</p> <p>Thomas Timko, Director</p>

PURCHASING CERTIFICATION
<p>I hereby certify that I have reviewed this resolution for accuracy.</p> <p>Francis J. Decibus, QPA, RPPO Purchasing Agent</p> <p>Date:</p>

**CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer, hereby certify that adequate funds are available for the above referenced change order of \$15,827.00 and a new not to exceed amount of \$123,027.00. Monies are available in the 2022 Capital Budget, account number C-01-22-PMP-K01.

Dated:

Sean McCarthy, Chief Financial Officer

Dated Voted: March 12, 2024

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 03/12/2024.

---

Thomas Timko, Authority Director



## ***Bernards Township Sewerage Authority Resolution***

---

### **RESOLUTION #2420**

#### **PROFESSIONAL SERVICES CONTRACT**

#### **JAMESTOWN ROAD PUMP STATION REHABILITATION**

**Carmela Roberts, PE,CME,CPWM Lic #24GE03441900 of the firm Roberts Engineering Group, LLC In the Not to Exceed Amount of \$58,400.00**

**WHEREAS**, the Bernards Township Sewerage Authority requires professional engineering services for the design of the Jamestown Road Pump Station Rehabilitation Project; and

**WHEREAS**, five proposals were obtained:

<b>Van Cleef Engineering</b>	<b>\$49,000</b>
<b>Roberts Engineering Group</b>	<b>\$58,400</b>
<b>CP Engineering</b>	<b>\$61,100</b>
<b>Suburban Consulting</b>	<b>\$64,345</b>
<b>T&amp;M Associates</b>	<b>\$74,750</b>

**WHEREAS**, Roberts Engineering provides the lowest responsible proposal; and

**WHEREAS**, Carmela Roberts, PE,CME,CPWM Lic #24GE03441900 of the firm Roberts Engineering Group, LLC, 1670 Whitehorse-Hamilton Square Road, Hamilton, NJ 08690, has submitted a proposal dated February 27, 2024, outlining their services and rates; and

**WHEREAS**, section N.J.S.A. 40A:11-5 (1)(a) (i) of the Local Public Contracts Law, (N.J.S.A. 40A11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, this contract was awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the Budget, line item appropriation or ordinance to be charged is C-01-24-PMP-B01.

**NOW BE IT RESOLVED** by the Bernards Township Sewerage Authority as follows:

1. That a professional service contract for professional engineering services be awarded to Carmela Roberts, PE,CME,CPWM Lic #24GE03441900 of the firm Roberts Engineering Group, LLC, 1670 Whitehorse-Hamilton Square Road, Hamilton, NJ 08690 in the not to exceed amount of \$58,400.00, pursuant to the February 27, 2024, proposal.
2. That the contract be awarded for a 1-year term, from March 12, 2024, through March 11, 2025. Budget estimate shall be prepared within 120 days.
3. Billing must be rendered within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**



6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to PL 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to the Authority Director, who will be the chief contact for the Bernards Township Sewerage Authority on this contract.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**NOW THEREFORE BE IT FURTHER RESOLVED** that notice of this contract award be published in the official township newspaper and a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Sewerage Authority Director, 277 South Maple Avenue, Basking Ridge, NJ 07920.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

\_\_\_\_\_  
Carmela Roberts, PE,CME,CPWM Lic #24GE03441900

<b>CHIEF FINANCIAL OFFICER CERTIFICATION</b>	
I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$58,400.00. Monies are available in the Sewerage Authority Budget, the line item appropriation to be charged is, C-01-24-PMP-B01.	
Dated:	Sean McCarthy, CFO

<b>PURCHASING CERTIFICATION</b>	
I hereby certify that I have reviewed this resolution for accuracy.	
Dated:	Francis J. Decibus, QPA, RPPO Purchasing Agent

Dated Adopted: March 12, 2024

<b><u>CERTIFICATION</u></b>
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 03/12/2024.
_____ Thomas Timko, Authority Director

**RESOLUTION #2421**  
**RESOLUTION FOR SEWAGE ALLOCATION AGREEMENT**  
**FOR**  
**COUNTY OF SOMERSET**  
**BLOCK 1701, LOT 24**  
**256 SOUTH MAPLE AVENUE**

**WHEREAS**, the COUNTY OF SOMERSET, 20 GROVE STREET, SOMERVILLE, NEW JERSEY 08876, requests sewage allocation of 630.3 gallons per day from the Bernards Township Sewerage Authority for BLOCK 1701, LOT 24, 256 South Maple Avenue; and

**WHEREAS**, the subject property is within the Sewer Service Area of the Bernards Township Sewerage Authority and the Authority has reviewed the plans for the sewer connection; and

**WHEREAS**, the property is also known as The Stable at Lord Stirling Park; and

**WHEREAS**, the Authority has reviewed the request and adequate capacity is available for the allocation; and

**NOW, THEREFORE BE IT RESOLVED**, that the Bernards Township Sewerage Authority hereby authorizes a total allocation of 630.3 gallons per day for **BLOCK 1701, LOT 24** subject to the Authority's Rates, Rules and Regulations; and

**BE IT FURTHER RESOLVED**, that the Bernards Township Sewerage Authority hereby authorizes the Authority Chairman and Director to sign the allocation agreement for **BLOCK 1701, LOT 24**.

Agenda and Date Voted: March 12, 2024

**Certification**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 3/12/2024.

---

Thomas Timko, Authority Director