

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
AGENDA
December 12, 2023
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Open Public Meeting Statement
5. Approval of Minutes
 - a. Regular Meeting – November 21, 2023
 - b. Rate Hearing – November 21, 2023
6. Correspondence –
7. Public Comment
8. Action/Discussion Items:
 - a. Resolution #2401 Meeting Dates
 - b. Resolution #2402 Holiday Schedule
 - c. Resolution #2403 Pay for Performance Coordination
 - d. Resolution #2404 P2P Election Transparency Act
 - e. Resolution #2405 Amex electrical auction
 - f. Discussion 55 East Oak sewer connection waiver request
9. Operator's Report
10. Bill List – Resolution - #2406 -
11. Member/Staff Comments
12. Adjournment



Bernards Township Sewerage Authority Resolution

Resolution #2401

Establishing 2024 Bernards Township Sewerage Authority Meeting Dates

BE IT RESOLVED, by the Bernards Township Sewerage Authority that the 2024 meeting dates are scheduled as follows:

**Meetings - 2nd Tuesday after the 1st Monday (Prior to TC Meetings)
Starting Time 6:30 PM unless otherwise noted**

Date	Type Meeting
01/09/2024	Regular
02/13/2024	Regular/Reorganization
03/12/2024	Regular
04/09/2024	Regular
05/14/2024	Regular
06/11/2024	Regular
07/09/2024	Regular
08/13/2024	Regular
09/10/2024	Regular
10/15/2024	Regular
11/19/2024	Regular/Rate Hearing for 2025
12/10/2024	Regular

Agenda and Date Voted: December 12, 2023

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/12/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

BERNARDS TOWNSHIP SEWERAGE AUTHORITY

Resolution #2402 2024 Holiday Schedule

Now, Be It Resolved, by the Bernards Township Sewerage Authority that the 2024 Holiday Schedule is as follows:

Monday, January 1, 2024	New Year's Day Observed
Monday, January 15, 2024	Martin Luther King, Jr. Day
Monday, February 19, 2024	President's Day
Friday, March 29, 2024	Good Friday
Monday, May 27, 2024	Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, October 14, 2024	Columbus Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Day after Thanksgiving Day
Tuesday, November 24, 2024	Christmas Eve
Wednesday, December 25, 2024	Christmas Day

One (1) floating holidays will be offered.

Explanatory Statement

The above holiday schedule represents the Authority's policy of providing 13 paid holidays.

Carol Ackerman, HR Generalist

Agenda and Date Voted: December 12, 2023

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Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
Resolution #2403
Coordination with Township Pay for Performance Program

WHEREAS, the Bernards Township Sewerage Authority passed resolution #1165 on August 9, 2011 establishing that the pay of Authority employees who are at the maximum of their range and no longer in the Step Program shall be treated in accordance with the Bernards Township Pay for Performance Salary Ordinance for 2011 and subsequent years; and

WHEREAS, the Authority CFO recommends for audit purposes the passage of the same resolution each year regarding the Bernards Township Pay for Performance Program;

NOW, THEREFORE, BE IT RESOLVED that as established by Authority resolution #1165 on August 9, 2011, the pay of Authority employees in 2024 and subsequent years who are at the maximum of their range and no longer in the Authority Step Program shall be treated in accordance with the Bernards Township Pay for Performance Program.

BE IT FURTHER RESOLVED that this resolution does not change or adjust employee's salaries in any way and any changes to the Authority Step Program must be specifically adopted via separate resolution.

Dated: December 12, 2023

Certification

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Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

RESOLUTION #2404

WHEREAS, P.L. 2023, C. 30, known as the "Elections Transparency Act" made significant changes to New Jersey's pay-to-play laws; and

WHEREAS, Sections 11 and 12 of the Act amended N.J.S.A. 19:44A-20.4 and 20.5., to clarify that the Bernards Township Sewerage Authority may delegate authority to the Township Qualified Purchasing Agent to award contracts having an anticipated value in excess of \$17,500, up to the authority's bid threshold; and

WHEREAS, the Bernards Township Sewerage Authority wishes to authorize the Township Qualified Purchasing Agent to award contracts and purchase goods and services on behalf of the authority up to the Township's bid threshold.

NOW, THEREFORE, BE IT RESOLVED the Bernards Township Sewerage Authority of the Township of Bernards, County of Somerset, State of New Jersey, that Francis J. Decibus the Township Qualified Purchasing Agent is hereby authorized to award contracts and purchase goods and services on behalf of Bernards Township Sewerage Authority up to the authority's bid threshold.

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy. The "Election Transparency Act" provides the PA the authority under the legislation to issue window contracts between \$ 17,500.00 and the bid threshold of \$ 44,000.00 providing the criteria relative to the law is adhered to upon receipt of a vendors Business Entity Disclosure Document.



Francis J. Decibus
For Purchasing Agent

Date: November 30, 2023

Francis J. Decibus, QPA, RPPO, Purchasing Agent

Dated Adopted: December 12, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/12/2023.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

BERNARDS TOWNSHIP SEWERAGE AUTHORITY RESOLUTION #2405 AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Bernards Township Sewerage Authority has determined to move forward with the EMEX Reverse Auction in order to procure electricity for Sewerage Authority accounts; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Bernards Township Sewerage Authority will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price for metered electricity of \$0.06400/kWh or less for a 12 month term, a price of \$0.06400/kWh or less for an 18 month term, or a price of \$0.06540/kWh or less for a 24 month term; the Bernards Township Sewerage Authority may award a contract to the winning supplier for metered electricity for the selected term.

NOW, THEREFORE, BE IT RESOLVED that the Authority Director or the Purchasing Agent of the Bernards Township Sewerage Authority is hereby authorized to execute on behalf of the Bernards Township Sewerage Authority any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price for metered electricity of \$0.06400/kWh or less for a 12 month term, a price of \$0.06400/kWh or less for an 18 month term, or a price of \$0.06540/kWh or less for a 24 month term; the Bernards Township Sewerage Authority may award a contract to the winning supplier for the selected term.

Explanation: EMEX, LLC is a company that runs sophisticated on-line reverse auctions for electric supply for a large number of public entities both in the State of NJ and elsewhere in the US. This procurement strategy is approved by state law and has been proven to be a successful process. If we see advantageous rates bid that are below the above “trigger prices”, the Sewerage Authority can lock in savings. These rates will not be effective until July 2024 when the current EMEX contract ends.

Thomas Timko, Authority Director

Agenda and Date Voted: December 12, 2023

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Thomas Timko, Authority Director