

**UTILITY ADVISORY TASK FORCE  
MEETING MINUTES  
October 20, 2021 - 7:00 PM  
Warren Craft Meeting Room**

The mission of the Utility Advisory Task Force (“Task Force”) is to assess the level of communication and service from the utility companies providing services to Bernards Township, identify areas of concern and in need of improvement, suggest ways to collect and report chronic outages and disruptions, facilitate and/or coordinate resident feedback to the Board of Public Utilities, and represent Bernards Township customers before the BPU when appropriate.

Present: Edelstein, Estrin, Guibord, Shah

Absent: Fields, Fischer, Monaco, Neiman, Romano

- 1. Call to Order**
- 2. Flag Salute**
- 3. Open Public Meeting Statement**
- 4. Approval of Minutes**

The September 22, 2021, meeting minutes were approved as submitted.

**5. Altice/Optimum Update - The Hills**

Mr. Guibord reported that Optimum still has not scheduled any meetings with the Hills Homeowners Associations and that he would follow up with Marilyn Davis to determine the reason.

**6. Draft Report to the Township Committee**

The members reviewed and discussed the previously distributed draft Report to the Township Committee and made revisions and recommendations which Mr. Guibord will incorporate into the next draft. Ms. Shah will draft a cover letter for distributing the Report and survey results to interested parties.

**7. Public Comment**

None

**8. November Meeting Agenda**

Mr. Guibord will request Altice/Optimum to make a presentation at the November meeting, which most likely will be rescheduled to the week of November 22<sup>nd</sup> to accommodate attendance conflicts.

**9. Comments by Members**

None

**10. Adjournment**

The meeting adjourned at 8:25 PM.

**Submitted by Scott Guibord  
On behalf of the Utility Advisory Task Force**