

BERNARDS TOWNSHIP – POOL COMMISSION
REGULAR MEETING MINUTES
April 16, 2020 at 2:00PM
APPROVED, June 15, 2020

This meeting will be conducted using Zoom Video Conferencing.
Anyone who wishes to "attend" this meeting may do so by
calling 1-646-876-9923 and entering Meeting ID: 985-0337-1715
or following this link on a computer/smartphone/tablet - <https://zoom.us/j/98503371715>
Comment will be accepted only during the public comment portion of the meeting.
You will be asked to state your name and address for the record.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Members Present

Agnes Doucette
Widette Fox
Michael Luzzi
John Salaki, Jr.
Deborah Smith
Craig Wilson

Members Absent

James Baldassare, Jr.

Non-members Present:

John Biondi, Pool Manager
Jennifer Gander, Director
Sean O'Grady, Assistant Director
Kelly Kellaway, Pool Secretary
Jacob Perry, The Bernardsville News Paper

4. MINUTES
 - A. Approval of February 10, 2020 Meeting Minutes
 - Motion to approve the February 10, 2020 Pool Commission Meeting Minutes was made by C. Wilson and seconded by A. Doucette. All in favor; motion passed.
5. CORRESPONDENCE
 - A. None

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6. REPORTS

A. Membership and Revenue

- 704 memberships have been sold to date and we have not taken in any revenue for the last month. We have not sent out any membership renewal reminders since the shutdown. Several members have requested cancellations for the season. Requests received by opening day will be refunded in full minus a \$10 processing fee which is our policy outlined in the handbook.

B. Projects, Maintenance and Opening Prep

- All of the preseason projects are on hold. Projects that were to be done by Township staff are on hold. J. Gander has reached out to Todd Harris Company and they do not expect to be permitted to work until end of May at the earliest. Liberty Corner Fire Company fills the pool for us. At this time, they are still ok to help when we are ready but will let us know if that changes. Typically, we clean the pool the last week of April which takes about 3-5 days to complete and then the pool is filled the first Saturday in May. We will need about 3 weeks to have the filters running with chemicals to correct the water chemistry before the lab can test the water and have the Health department inspect the facility. The Health Department has informed everyone that they are not currently accepting public bathing applications and do not expect to perform inspections until June. If we are unable to open to the public, we still plan to clean, fill and run the pumps to make sure everything is functioning after being closed for the winter.

C. Staffing Update

- S. O'Grady reported so far we have a good amount of returning staff including all management staff. One lifeguard supervisor will be returning, and we have candidates to interview for the open position. Paperwork is out to returning employees and we have new applications. We will plan to do interviews remotely if necessary. Staff work-days and parts of orientation need to be completed in person. Many lifeguards were planning to take the recertification course in March/April but all in person classes are currently cancelled. The Red Cross has given a 90-day extension if someone's certification has not expired. New candidates who were planning to take classes will face some challenges.

7. PUBLIC COMMENT--None

8. NEW BUSINESS

- A. Extension of Early Payment Deadline to May 31, 2020—Motion to approve an extension of the early payment deadline to May 31, 2020 was made by D. Smith and second by W. Fox. All were in favor, motion passed.
- B. Postponement of Opening Day to June 20, 2020—Motion to approve postponing opening day to June 20, 2020 was made by D. Smith and second by C. Wilson. All in favor, motion passed.

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- C. YMCA Pool Use Request for Swim Team & Meet—M. Luzzi made a motion to approve for the YMCA to use the pool but are not approving a schedule until we know when the pool will be opening. Motion was second by A. Doucette. All were in favor, motion passed.

9. DISCUSSION ITEMS

- A. Membership Renewal Reminder Emails—J. Gander will work with J. Salaki to communicate things discussed in today's meeting to the members.

10. COMMITTEE AND STAFF COMMENTS

- A. W. Fox thinks it is good to get an email out to members to communicate where we stand.
- B. A. Doucette has a meeting with the Morris Area Swim League next week and wanted to know if we could extend the swim team season into August if they ask. J. Gander did not think it would be a problem. J. Gander said we will not be registering for swim lessons or swim team until we know when/if we will be opening. A. Doucette said PVP is supposed to be hosting both age groups for the meet of champions this year.

11. ADJOURNMENT

- A. C. Wilson made a motion to Motion to adjourn the meeting, seconded by W. Fox. All in favor, motion passed. Meeting adjourned at 2:40pm.

Respectfully submitted,

Kelly Kellaway

Recording Secretary