

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE

COMBINED AGENDA - REGULAR MEETING

January 23, 2024 – 8:00 PM Public Open Session

The Municipal Building, 1 Collyer Lane, Basking Ridge, is open and is following the CDC's current guidelines. The meeting will be live streamed and can be found by clicking on the "Watch a Meeting Live" icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 35.

Estimated
Times

A G E N D A

8:00 PM

1. CALL TO ORDER

Video

2. FLAG SALUTE

3. MAYOR'S OPENING MEETING STATEMENT

4. ROLL CALL

5. EXECUTIVE SESSION (if required)

6. PRESENTATIONS

A. Resolution #2024-0127 - Muslim Heritage Month Celebration – January 2024

7. PUBLIC WORK SESSION (if required)

8. CORRESPONDENCE

8:10 PM

9. PUBLIC COMMENT

10. STAFF COMMENTS, TOWNSHIP COMMITTEE COMMENTS AND BOARD / LIAISON REPORTS

11. FIRE & RESCUE APPOINTMENT

A. Resolution #2024-0114 - Appointment to Membership in Township of Bernards Volunteer Basking Ridge Fire Company #1 and First Aid Squad Evan Minkin, Full Member

B. Resolution #2024-0124 - Appointment to Membership in Township of Bernards Volunteer Liberty Corner Fire Company Lalit Chopra, Full Member

12. UNFINISHED BUSINESS

13. NEW BUSINESS

A. Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

1) Resolution #2024-0111 - Approval of the Bill List Dated 01/23/2024

2) Resolution #2024-0106 - Acknowledgement of Receipt of the Bernards Township Environmental Commission 2023 Annual Report

3) Resolution #2024-0107 - Interlocal Services Agreement for the Provision of 2024 Somerset County Recycling Pickup to the Township of Bernards

4) Resolution #2024-0108 - Award of Re-Bid for Bernards Township Municipal Building Elevator to West End-KB, LLC, 14 Bridgewaters Drive, Oceanport, NJ 07757 - In the Amount of \$1,598,100.00



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).

- 5) Resolution #2024-0109 - Award of Change Order #1 for 2023 Road Improvements To Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822 Increase of \$22,864.49 (0.93%)
 - 6) Resolution #2024-0110 - Personnel Appointment Allen Hiller – Field Inspector – Tax Assessor's Office
 - 7) Resolution #2024-0112 - Award of Change Order #2 for FY 2023 NJDOT Municipal Aid Funded Grant Cross Road & South Alward Ave. To Top Line Construction Corp., 22 Fifth Street, Somerville, NJ 08876 Decrease of \$20,532.81 (6.93%)
 - 8) Resolution #2024-0113 - Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Rehabilitation Program by Kathy Marie Denue
 - 9) Resolution #2024-0115 - Change Order # 1 – Time Extension Professional Services Contract for Town Hall Elevator Construction Administration to Kevin Settembrino, AIA, Lic #21A101516300 of the firm Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701
 - 10) Resolution #2024-0116 - Change Order # 1 – Time Extension Professional Services Contract for Construction Observation and Administration - 2022 Road Improvements to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
 - 11) Resolution #2024-0117 - Change Order # 1 – Time Extension Professional Services Contract for 2023 NJDOT Cross Road and South Alward Avenue Improvements to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
 - 12) Resolution #2024-0118 - Change Order # 1 – Time Extension Professional Services Contract for Bernards Township Police Headquarters HVAC Upgrade – Design and Construction Administration to James A. Trynosky, PE, NJ Lic #24GE04949400 of the firm Falcon Engineering Co. LLC
 - 13) Resolution #2024-0119 - Acknowledgement of Receipt of Bernards Township Shade Tree Commission Annual Report, NJUCF Annual Accomplishment Report, and Application for Tree City USA Recertification
 - 14) Resolution #2024-0120 - Mikes Towing and Recovery, 58 Chambers Brook Rd., Branchburg, NJ, 08876., For the 3 Year Period of January 24, 2024, to January 23rd, 2027
 - 15) Resolution #2024-0121 - Interlocal Services Agreement for the Provision of Supplying Vehicle Maintenance and Repair Service to the Basking Ridge Fire Company No. 1
 - 16) Resolution #2024-0122 - Interlocal Services Agreement for the Provision of Supplying Vehicle Maintenance and Repair Service to the Liberty Corner Fire Company
 - 17) Resolution #2024-0123 - Resolution Authorizing the Donation of Gasoline and/or Diesel Fuel to the Basking Ridge Fire Company No. 1 and First Aid Squad, and Liberty Corner Fire Company
 - 18) Resolution #2024-0125 - Award of Change Order # 2 for Professional Services Contract for 2023, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, P.C., in an additional amount of \$3,700.00 in the Revised Not to Exceed Amount of \$55,700.00
 - 19) Resolution #2024-0126 - Award of Purchase Order Authorizing and Approving Purchase of one (1) 2024 Ford Bronco Sport (R9B) Big Bend from MCCPC Contract 15-C Item #1 2024 Ford Bronco Sport Big Bend 4X4 to Nielsen Ford 170 Ridgedale Avenue, Morristown, NJ 07960 In the Amount Not to Exceed \$34,380.45
- B. Ordinance #2543 - Accepting a Riparian Zone Conservation Easement on Property Located at 139 Riverside Drive, Block 3201, Lot 17, from Gavin Schiraldo and Bridget Schiraldo to the Township of Bernards – Map – Introduction
- C. Ordinance #2544 - An Ordinance of the Township of Bernards to set Calendar Year 2024 Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14 – Introduction
- D. Township Committee Appointment:
Andrew McNally, Sewerage Authority – 5 year term, expiring 01/31/2029
- E. Approval of Minutes
12/28/2023 Open Session Minutes
01/02/2024 Open Session Minutes



14. EXECUTIVE SESSION (if required)

15. ADJOURNMENT

Christine V. Kieffer, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0127
Muslim Heritage
Month Celebration – January 2024

WHEREAS, Bernards takes great pride in the varied religious and cultural traditions of residents and seeks to afford all people the opportunity to better understand, recognize, and appreciate the rich histories, cultures, and shared principles of Muslim Americans; and

WHEREAS, like so many of the cultures represented in this Township, Muslims bring values and traditions that enrich the fabric of our Township; and

WHEREAS, there are nearly three hundred thousand Muslim Americans in New Jersey, representing one of the largest Muslim American communities in the United States; and

WHEREAS, Muslims, continue to contribute to every area of society; and

WHEREAS, January has been designated Muslim Heritage month in New Jersey to celebrate the cultural heritage, achievements, and contributions Muslims have made and continue to make.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Township Committee of the Township of Bernards does hereby recognize January as Muslim Heritage Month.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0114

Appointment to Membership in Township of Bernards Volunteer
Basking Ridge Fire Company #1 and First Aid Squad
Evan Minkin, Full Member

WHEREAS, pursuant to §2-14.1 and §2-16 .1of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1; and

WHEREAS, the Basking Ridge Fire Company #1 and First Aid Squad is recommending Evan Minkin, residing at 86 Village Dr., Basking Ridge, NJ, for appointment as a Full Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a Full Member of the Basking Ridge Fire Company #1 and First Aid Squad effective this date.

Agenda and Date Voted: 01/23/2024.

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0124

Appointment to Membership in Township of Bernards Volunteer
Liberty Corner Fire Company
Lalit Chopra, Full Member

WHEREAS, pursuant to §2-14.1 of the Revised General Ordinances of the Township of Bernards, the volunteer fire department consisting of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company, are hereby made the fire department for the Township of Bernards; and

WHEREAS, the **Liberty Corner Fire Company** is recommending, Lalit Chopra, 12 Brookfield Dr., Basking Ridge, NJ, for appointment as a Full member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Lalit Chopra is hereby appointed as a Full Member of the Liberty Corner Fire Company effective this date.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0111

Approval of the Bill List Dated 01/23/2024

BE IT RESOLVED, that the bill list dated 01/23/2024 be audited, and if found correct, be paid.

January 23, 2024
10:48 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 01/09/24 to 01/23/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
138606	01/09/24	90019 CENTRELLI, DAVID	23.36	1737	Direct Deposit
138607	01/09/24	90220 BETTLER, DENNIS	30.00	1737	Direct Deposit
138608	01/09/24	90580 MCCARTHY, SEAN	29.95	1737	Direct Deposit
138609	01/09/24	A0453 AMAZON.COM	174.01	1737	Direct Deposit
138610	01/09/24	B0203 DIPFRANCESCO BATEMAN, PC	5,370.00	1737	Direct Deposit
138611	01/09/24	C0442 CONTINENTAL FIRE & SAFETY, INC	2,677.10	1737	Direct Deposit
138612	01/09/24	D0020 DELTA DENTAL OF NJ	12,660.46	1737	Direct Deposit
138613	01/09/24	D0754 DC EXPRESS	842.40	1737	Direct Deposit
138614	01/09/24	E0002 EDMUNDS GOVTECH	29,203.51	1737	Direct Deposit
138615	01/09/24	G0201 GENERAL CODE LLC	1,195.00	1737	Direct Deposit
138616	01/09/24	H0029 HUMPHREYS PEST CONTROL, INC.	894.80	1737	Direct Deposit
138617	01/09/24	N0415 NATIONAL FUEL OIL INC	13,135.99	1737	Direct Deposit
138618	01/09/24	P0663 PALINDROME TECHNOLOGIES INC	2,000.00	1737	Direct Deposit
138619	01/09/24	T0066 CENGAGE LEARNING CREDIT SVCS	22.50	1737	Direct Deposit
138620	01/09/24	A0232 ARROW ELEVATOR, INC.	350.00	1738	
138621	01/09/24	A0666 ALSTEDE FARMS, LLC	1,350.00	1738	
138622	01/09/24	A0716 ACB SERVICES INC	2,660.00	1738	
138623	01/09/24	A0726 ALL HANDS FIRE EQUIPMENT LLC	2,109.12	1738	
138624	01/09/24	B0001 BAKER & TAYLOR, INC.	274.75	1738	
138625	01/09/24	B0017 BRIDGEWATER RESOURCES, INC.	802.27	1738	
138626	01/09/24	B0026 BERNARDS TOWNSHIP CURRENT	0.00	01/10/24	1738
138627	01/09/24	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	557,166.28	01/10/24	1738
138628	01/09/24	C0482 OPTIMUM	137.95	1738	
138629	01/09/24	C0613 CIGNA GROUP INSURANCE	1,589.04	1738	
138630	01/09/24	C0697 BB&T/CPS	89.54	1738	
138631	01/09/24	F0324 FLAGSHIP DENTAL PLANS	108.74	1738	
138632	01/09/24	F0330 FIDELITY SECURITY LIFE INS	361.42	1738	
138633	01/09/24	M0443 MODERNFOLD/STYLES, INC.	989.00	1738	
138634	01/09/24	M0493 MCELROY, DEUTSCH, MULVANEY &	12,502.66	1738	
138635	01/09/24	M0518 KONICA MINOLTA BUSINESS SOL.	26.00	1738	
138636	01/09/24	M0518 KONICA MINOLTA BUSINESS SOL.	50.00	1738	
138637	01/09/24	M0518 KONICA MINOLTA BUSINESS SOL.	20.59	1738	
138638	01/09/24	M0518 KONICA MINOLTA BUSINESS SOL.	70.51	1738	
138639	01/09/24	N0006 NEW JERSEY AMERICAN WATER CO.	99,192.12	1738	
138640	01/09/24	N0017 NJ STATE LEAGUE OF MUNICIPAL.	115.00	1738	
138641	01/09/24	N0023 TREASURER, STATE OF NEW JERSEY	12,300.00	1738	
138642	01/09/24	N0032 NJ STATE DEPT HEALTH/SR SVCS	257.40	1738	
138643	01/09/24	N0470 NATIONWIDE	182.77	1738	
138644	01/09/24	O0100 OVERDRIVE, INC.	2.99	1738	
138645	01/09/24	O0105 O.C.A. BENEFIT SERVICES, LLC	584.15	1738	
138646	01/09/24	O0116 OBERLY, BARRY	2,000.00	1738	
138647	01/09/24	O0137 OSWALD ENTERPRISES, INC	16,150.00	1738	
138648	01/09/24	P0046 RESERVE ACCOUNT	5,158.54	1738	
138649	01/09/24	P0241 PROQUEST LLC	2,638.48	1738	
138650	01/09/24	R0010 REIDER ASSOCIATES, INC.	270.00	1738	
138651	01/09/24	R0309 NORTHEAST COMMUNICATIONS, INC.	2,141.80	1738	
138652	01/09/24	R0851 RISK STRATEGIES COMPANY	600.00	1738	
138653	01/09/24	S1057 SOMERSET VALLEY URGENT CARE	252.50	1738	
138654	01/09/24	S1223 SHEMAROO MEDIA & ENTERTAINMENT	1,620.00	1738	
138655	01/09/24	T0029 TCTA OF NJ	200.00	1738	
138656	01/09/24	V0056 VERIZON WIRELESS	296.14	1738	
138657	01/09/24	V0124 VERIZON BUSINESS FIOS	364.99	1738	
138658	01/09/24	W0429 WANG, DAXUAN	2,368.38	1738	
138659	01/09/24	X0005 XTEL COMMUNICATION	1,862.51	1738	
138660	01/23/24	90019 CENTRELLI, DAVID	137.50	1739	Direct Deposit
138661	01/23/24	90520 SWEENEY, MICHAEL	124.32	1739	Direct Deposit
138662	01/23/24	90529 SEVERINO, ANTHONY	2,428.18	1739	Direct Deposit
138663	01/23/24	90530 YEO, MICHAEL	103.04	1739	Direct Deposit
138664	01/23/24	90537 KRUKOWSKI, JEFFREY	27.00	1739	Direct Deposit
138665	01/23/24	90548 SALAZAR, ROBERTO	25.59	1739	Direct Deposit
138666	01/23/24	90549 NICOLETTI, TJ	26.60	1739	Direct Deposit
138667	01/23/24	90570 BERCARI, ANDREW	27.00	1739	Direct Deposit
138668	01/23/24	90574 JASINA, PHILIP	118.11	1739	Direct Deposit
138669	01/23/24	90595 MULHALL, JOHN	4,707.67	1739	Direct Deposit
138670	01/23/24	90604 KIEFER, CYNTHIA	18.35	1739	Direct Deposit
138671	01/23/24	90607 SANT'ANGELO, STEPHEN	27.00	1739	Direct Deposit
138672	01/23/24	90638 WHITMORE, ZACHAY	27.00	1739	Direct Deposit
138673	01/23/24	90666 MCCREA, ALEC	4,723.52	1739	Direct Deposit
138674	01/23/24	90667 LOPEZ, DUSTIN	1,046.25	1739	Direct Deposit
138675	01/23/24	90709 OSTRANDER, TYLER	27.00	1739	Direct Deposit
138676	01/23/24	A0168 ALLIED OIL COMPANY, LLC	10,788.77	1739	Direct Deposit
138677	01/23/24	A0398 STERLING TALENT SOLUTIONS	135.98	1739	Direct Deposit
138678	01/23/24	A0425 ATLANTIC TACTICAL	109.31	1739	Direct Deposit
138679	01/23/24	A0453 AMAZON.COM	149.42	1739	Direct Deposit
138680	01/23/24	A0606 APPRAISAL SYSTEMS INC	31,470.00	1739	Direct Deposit
138681	01/23/24	B0581 BUY WISE AUTO PARTS	315.92	1739	Direct Deposit
138682	01/23/24	B0668 BEARING DEPOT & SUPPLY INC	220.04	1739	Direct Deposit
138683	01/23/24	B0840 BRIGHT VIEW ENGINEERING	350.00	1739	Direct Deposit

138684	01/23/24	C0434	CENTRAL JERSEY CONSTRUCTION	16,376.22	1739	Direct Deposit
138685	01/23/24	C0597	CLIFFSIDE BODY CORPORATION	1,955.92	1739	Direct Deposit
138686	01/23/24	D0033	DEMCO, INC	202.93	1739	Direct Deposit
138687	01/23/24	D0380	DRIVERS TIRE & SERVICE CENTER	317.55	1739	Direct Deposit
138688	01/23/24	E0002	EDMUNDS GOVTECH	222.74	1739	Direct Deposit
138689	01/23/24	E0267	EAW SECURITY	615.00	1739	Direct Deposit
138690	01/23/24	E0327	ELITE VEHICLE SOLUTIONS	4,717.96	1739	Direct Deposit
138691	01/23/24	G0012	GILL ID SYSTEMS	648.00	1739	Direct Deposit
138692	01/23/24	G0066	GRAINGER INC	645.39	1739	Direct Deposit
138693	01/23/24	G0300	GOLD TYPE BUSINESS MACHINES	2,042.00	1739	Direct Deposit
138694	01/23/24	G0333	BEDMINSTER CAR WASH	60.95	1739	Direct Deposit
138695	01/23/24	G0674	GALLS, LLC	326.70	1739	Direct Deposit
138696	01/23/24	G0698	GENSERVE, LLC	2,420.56	1739	Direct Deposit
138697	01/23/24	L0181	LAND'S END, INC.	560.11	1739	Direct Deposit
138698	01/23/24	M0015	MCKESSON MEDICAL SURGICAL	151.83	1739	Direct Deposit
138699	01/23/24	M0261	M.A.I.N., INC.	931.00	1739	Direct Deposit
138700	01/23/24	M1027	MECO, INC.	14,957.68	1739	Direct Deposit
138701	01/23/24	N0083	NJRPA	75.00	1739	Direct Deposit
138702	01/23/24	O0135	OUTHOUSE LLC	500.00	1739	Direct Deposit
138703	01/23/24	P0534	PLUG 'N PAY TECHNOLOGIES, INC.	20.00	1739	Direct Deposit
138704	01/23/24	R0393	RESEARCH&DESIGN LANDSCAPE LLC	13,513.00	1739	Direct Deposit
138705	01/23/24	S0135	CJHRC-CENTRAL JERSEY HOUSING	13,719.38	1739	Direct Deposit
138706	01/23/24	S0741	SUBURBAN CONSULTING ENGINEERS	2,083.83	1739	Direct Deposit
138707	01/23/24	S1176	STONEFIELD ENG. & DESIGNS LLC	1,780.00	1739	Direct Deposit
138708	01/23/24	S1177	SAL ELECTRIC CO., INC.	5,541.24	1739	Direct Deposit
138709	01/23/24	T0066	CENGAGE LEARNING CREDIT SVCS	59.23	1739	Direct Deposit
138710	01/23/24	T0192	TURN OUT UNIFORMS INC	697.96	1739	Direct Deposit
138711	01/23/24	T0325	TOP LINE CONSTRUCTION CORP	10,164.13	1739	Direct Deposit
138712	01/23/24	T0378	THE GUARDIAN LIFE INS CO OF AM	96.14	1739	Direct Deposit
138713	01/23/24	U0001	UNITEMP MECHANICAL DEGREES LLC	6,290.00	1739	Direct Deposit
138714	01/23/24	V0020	VILLAGE OFFICE SUPPLY	79.80	1739	Direct Deposit
138715	01/23/24	72053	UNITED STATES GOLF ASSOCIATION	150.00	1740	
138716	01/23/24	A0126	AFLAC NEW YORK	137.94	1740	
138717	01/23/24	A0338	AFLAC	1,372.78	1740	
138718	01/23/24	A0470	ASSOCIATION OF NJ RECYCLERS	210.00	1740	
138719	01/23/24	A0728	ATLANTIC ADVANCED URGENT CARE	77.00	1740	
138720	01/23/24	A0742	ALLEGIANCE TRUCKS LLC	241.58	1740	
138721	01/23/24	B0001	BAKER & TAYLOR, INC.	3,049.11	1740	
138722	01/23/24	B0017	BRIDGEWATER RESOURCES, INC.	1,625.50	1740	
138723	01/23/24	B0026	BERNARDS TOWNSHIP CURRENT	200,890.50	1740	
138724	01/23/24	B0029	BERNARDS TWP BD OF EDUCATION	8,035,822.00	1740	
138725	01/23/24	B0034	BERNARDS TOWNSHIP PAYROLL ACCT	679,774.17	1740	
138726	01/23/24	B0098	BERNARDS TOWNSHIP (RECREATION)	284.05	1740	
138727	01/23/24	B0241	BANISCH ASSOCIATES, INC.	1,378.30	1740	
138728	01/23/24	B0469	BEATLEMANIA AGAIN, LLC	500.00	1740	
138729	01/23/24	B0690	BIBLIOTHECA LLC	5,344.00	1740	
138730	01/23/24	C0024	GANNETT NEW JERSEY NEWSPAPERS	56.84	1740	
138731	01/23/24	C0229	CROWN TROPHY OF FLEMINGTON	288.00	1740	
138732	01/23/24	C0482	OPTIMUM	33.34	1740	
138733	01/23/24	C0482	OPTIMUM	13.54	1740	
138734	01/23/24	C0482	OPTIMUM	44.95	1740	
138735	01/23/24	C0506	COMMERCIAL BUSINESS FORMS	628.00	1740	
138736	01/23/24	C0545	AHS HOSPITAL CORP	738.30	1740	
138737	01/23/24	C0774	COLONIAL LIFE & ACC INSURANCE	539.52	1740	
138738	01/23/24	C0811	COASTAL METAL RECYCLING CORP	1,078.00	1740	
138739	01/23/24	C0946	CIOCCA PARTS WAREHOUSE	57.34	1740	
138740	01/23/24	D0319	DRAEGER, INC	78.00	1740	
138741	01/23/24	D0740	DOVER BRAKE & CLUTCH	759.86	1740	
138742	01/23/24	F0001	FEDEX	13.93	1740	
138743	01/23/24	F0158	FLEMINGTON DEPARTMENT STORE	34.95	1740	
138744	01/23/24	F0326	FX AUTOMOTIVE LLC	131.92	1740	
138745	01/23/24	G0098	JCP&L	33,716.32	1740	
138746	01/23/24	G0509	GREEN ROCK RECYCLING	360.00	1740	
138747	01/23/24	H0104	HANDI-LIFT INC.	1,049.00	1740	
138748	01/23/24	H0178	HOSE SHOP, INC.	445.45	1740	
138749	01/23/24	H0235	HOOVER TRUCK CENTERS	496.95	1740	
138750	01/23/24	H0246	HOME DEPOT CREDIT SERVICES	1,089.29	1740	
138751	01/23/24	I0146	INGERSOLL RAND	1,411.82	1740	
138752	01/23/24	J0200	J ROUSEK TOY CO INC.	372.45	1740	
138753	01/23/24	J0254	JEN ELECTRIC, INC	708.25	1740	
138754	01/23/24	K0039	KOBESKY, GREGG S.	526.50	1740	
138755	01/23/24	K0259	KONICA MINOLTA PREMIER FINANCE	108.92	1740	
138756	01/23/24	K0259	KONICA MINOLTA PREMIER FINANCE	123.54	1740	
138757	01/23/24	K0331	KONICA MINOLTA PREMIER FINANCE	726.14	1740	
138758	01/23/24	L0116	LAWMEN SUPPLY	2,539.52	1740	
138759	01/23/24	M0020	MOTOROLA SOLUTIONS	7,129.00	1740	
138760	01/23/24	M0178	MARK'S AUTO SERVICE	75.00	1740	
138761	01/23/24	M0518	KONICA MINOLTA BUSINESS SOL.	15.26	1740	
138762	01/23/24	M0518	KONICA MINOLTA BUSINESS SOL.	13.95	1740	
138763	01/23/24	M0518	KONICA MINOLTA BUSINESS SOL.	16.30	1740	
138764	01/23/24	M0518	KONICA MINOLTA BUSINESS SOL.	187.68	1740	
138765	01/23/24	M0518	KONICA MINOLTA BUSINESS SOL.	5.37	1740	
138766	01/23/24	M0540	MOLINARY, ELEANOR OR CHARLES	50.00	1740	
138767	01/23/24	M0785	MAPLE ROCK COMMUNICATIONS, LLC	648.00	1740	
138768	01/23/24	M0894	MUNICIPALY LLC	458.00	1740	
138769	01/23/24	M0899	MR JOHN	65.00	1740	
138770	01/23/24	M1025	MANDEL, JANET C.	225.00	1740	
138771	01/23/24	N0006	NEW JERSEY AMERICAN WATER CO.	3,698.77	1740	
138772	01/23/24	N0042	NJ LIBRARY TRUSTEE ASSOCIATION	180.00	1740	
138773	01/23/24	N0102	NJ MOTOR VEHICLE COMMISSION	150.00	1740	
138774	01/23/24	N0206	NORTHWEST JERSEY T.A.A.	100.00	1740	
138775	01/23/24	N0333	NJ PUBLIC SAFETY ACCRED COAL	400.00	1740	
138776	01/23/24	N0462	N M PREMIUM FOODS, INC	1,083.70	1740	
138777	01/23/24	N0513	NJAW HYDRANT METER	5,752.03	1740	
138778	01/23/24	N0530	NATIONAL HIGHWAY PRODUCTS, INC	745.20	1740	
138779	01/23/24	O0068	O'BAGEL BAGELRY & DELI	1,353.75	1740	
138780	01/23/24	O0100	OVERDRIVE, INC.	4,644.74	1740	
138781	01/23/24	P0602	LINDE GAS & EQUIPMENT INC	446.99	1740	
138782	01/23/24	P0750	PIZZA DA NAPOLI, LLC	100.65	1740	
138783	01/23/24	Q0032	QUINN, THOMAS J.	387.50	1740	
138784	01/23/24	R0005	RECORDER PUBLISHING CO., INC	32.13	1740	
138785	01/23/24	R0005	RECORDER PUBLISHING CO., INC	30.09	1740	
138786	01/23/24	R0010	REIDER ASSOCIATES, INC.	3,588.90	1740	
138787	01/23/24	R0023	RICHIES TIRE SERVICE, INC.	1,266.00	1740	
138788	01/23/24	R0025	RIDGE RESTAURANT	142.46	1740	

138789	01/23/24	R0308	ROUTE 23 AUTO MALL	970.68	1740
138790	01/23/24	R0309	NORTHEAST COMMUNICATIONS, INC.	60.50	1740
138791	01/23/24	R0493	RIDGE BAGEL & CAFE	575.65	1740
138792	01/23/24	R0852	RICHARD H STEEN, LLC	2,530.00	1740
138793	01/23/24	S0062	STAR LEDGER	838.43	1740
138794	01/23/24	S0101	STICKEL,KOENIG,SULLIVAN&DRILL	1,301.75	1740
138795	01/23/24	S0115	SOMERSET COUNTY POLICE CHIEFS	200.00	1740
138796	01/23/24	S0185	SUBURBAN JOINT INSURANCE FUND	222,470.25	1740
138797	01/23/24	S0370	SOMERSET CTY FIRE SAFETY ASSOC	100.00	1740
138798	01/23/24	S0524	STATE TOXICOLOGY LABORATORY	315.00	1740
138799	01/23/24	S0595	SOMERSET CTY HEALTH OFFICER'S	400.00	1740
138800	01/23/24	S0628	STATE OF NEW JERSEY-HB	203,468.73	1740
138801	01/23/24	S0691	SUPERIOR DISTRIBUTORS	237.48	1740
138802	01/23/24	S0719	SOMERSET HILLS TOWING	750.00	1740
138803	01/23/24	S0875	SUNLIGHT GENERAL CAPITAL	83.86	1740
138804	01/23/24	S1191	SAVO,SCHALK,CORSINI,GILLESPIE,	5,729.90	1740
138805	01/23/24	T0286	TOWNSHIP OF RANDOLPH	1,100.00	1740
138806	01/23/24	T0372	TLO, LLC	175.00	1740
138807	01/23/24	V0037	VILLAGE SUPERMARKET, INC.	69.77	1740
138808	01/23/24	V0052	VERMONT SYSTEMS, INC.	22,261.65	1740
138809	01/23/24	V0056	VERIZON WIRELESS	684.18	1740
138810	01/23/24	V0058	VERIZON	182.74	1740
138811	01/23/24	V0058	VERIZON	87.90	1740
138812	01/23/24	V0058	VERIZON	648.92	1740
138813	01/23/24	V0058	VERIZON	42.20	1740
138814	01/23/24	V0058	VERIZON	42.20	1740
138815	01/23/24	V0058	VERIZON	89.62	1740
138816	01/23/24	V0058	VERIZON	89.62	1740
138817	01/23/24	V0058	VERIZON	42.19	1740
138818	01/23/24	V0058	VERIZON	265.24	1740
138819	01/23/24	V0058	VERIZON	38.02	1740
138820	01/23/24	V0084	VERIZON	188.99	1740
138821	01/23/24	V0084	VERIZON	189.99	1740
138822	01/23/24	V0084	VERIZON	289.99	1740
138823	01/23/24	V0124	VERIZON BUSINESS FIOS	204.99	1740
138824	01/23/24	V0124	VERIZON BUSINESS FIOS	364.99	1740
138825	01/23/24	V0185	VERIZON CONNECT	776.95	1740
138826	01/23/24	V0199	VOIANCE LANGUAGE SERVICES LLC	2.10	1740
138827	01/23/24	W0016	WARRENVILLE TRUE VALUE	288.08	1740
138828	01/23/24	W0056	WELDON CONCRETE CO.	555.40	1740
138829	01/23/24	W0427	WESTFIELD TOWN HALL	1,151.00	1740
138830	01/23/24	X0003	XEROX CORPORATION	245.72	1740
138831	01/23/24	X0005	XTel COMMUNICATION	526.89	1740

Report Totals	Paid	Void	Amount Paid	Amount Void
	----	----	-----	-----
Checks:	157	0	10,211,871.25	0.00
Direct Deposit:	69	0	227,164.90	0.00
	=====	=====	=====	=====
Total:	226	0	10,439,036.15	0.00

January 23, 2024
10:48 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
<hr/>					
CURRENT FUND	3-01	398,954.70	0.00	0.00	398,954.70
GOLF COURSE UTILITY	3-26	1,999.15	0.00	0.00	1,999.15
Year Total:		400,953.85	0.00	0.00	400,953.85
<hr/>					
CURRENT FUND	4-01	9,666,994.70	0.00	0.00	9,666,994.70
DOG FUND	4-12	756.04	0.00	0.00	756.04
GOLF COURSE UTILITY	4-26	3,546.50	0.00	0.00	3,546.50
Year Total:		9,671,297.24	0.00	0.00	9,671,297.24
<hr/>					
CAPITAL FUND	C-04	39,946.62	0.00	0.00	39,946.62
PUBLIC GRANTS	G-02	186,657.51	0.00	0.00	186,657.51
TRUST FUNDS	T-13	127,174.75	0.00	0.00	127,174.75
PROJECT		13,006.18	0.00	0.00	13,006.18
<hr/>					
Total Of All Funds:		10,439,036.15	0.00	0.00	10,439,036.15

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0106 Acknowledgement of Receipt of the Bernards Township Environmental Commission 2023 Annual Report

WHEREAS, pursuant to 2-18.5. of the Revised General Ordinances of the Township of Bernards, the Environmental Commission shall make an annual report to the Township Committee; and

WHEREAS, the Environmental Commission is submitting a report pursuant to this requirement.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledges receipt of the following report.

Agenda Date and Vote: 01/23/2024

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by
the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk

BERNARDS TOWNSHIP ENVIRONMENTAL COMMISSION 2023 ANNUAL REPORT

The following is a summary of the 2023 activities of the Bernards Township Environmental Commission ("EC" or "Commission").

MISSION STATEMENT

The Bernards Township Environmental Commission is responsible for ensuring that the environmental issues in Bernards Township, NJ are given the right priority to protect and preserve natural resources of the Township and surrounding areas including land, water, air, and bios (flora and fauna). As a result of NJDEP having oversight of the NJ Historic Preservation Office, occasionally the EC will offer historic preservation comments in accordance with Bernards Township Master Plan.

GOALS

The Commission accomplishes its mission via:

- a) Taking proactive stances on local environmental matters, and strengthening the local planning process
- b) Coordinating rational, balanced reviews of development applications for the appropriate township bodies
- c) Increasing public awareness and understanding of local and regional environmental issues
- d) Keeping abreast of, and being involved in, environmental issues that affect our surrounding areas and communities
- e) Staying up to date on ordinances and regulations for Bernards Township with training sessions.

2023 SUMMARY

Budget:

In 2023, the EC spent \$450 on the annual ANJEC membership for 10 members.

2023 Accomplishments:

Development Application Reviews: During 2023, the EC held ten meetings – the February meeting was held via Zoom due to inclement weather while the remainder of the meetings were in-person. As an advisory board, the EC continued to provide commentary to the Planning Board, Board of Adjustment and Township Committee regarding environmental impacts and issues. During 2023, the EC reviewed 36 development applications and revisions: 33 Board of Adjustment and 3 Planning Board. In comparison, during 2022, the EC reviewed 35 Board of Adjustment and 6 Planning Board. In addition to reviewing applications for environmental best practices, steep slopes, wetlands, stream buffers, stormwater management etc. this year the members also expanded the focus to include demolition concerns when appropriate (inground tanks, lead paint asbestos) as well as demolition recycling, repurposing, or gifting. Further, the EC also strongly encouraged(s) the planting of native trees and shrubs to help mitigate the decreased water infiltration imposed by new impervious coverage.

Tree Protection: The Environmental Commission works cooperatively with the Township's Shade Tree Commission and Engineering Department to assess tree removal applications. The assessments focus on any safety issues associated with the tree, the health of the tree, and canopy impact. In some cases, site visits are warranted. Typically, tree removals are completed in conjunction with replacement/mitigation measures and replacements focus on native species. In 2023, 14 of these applications were reviewed.

Public Outreach: Throughout the year, about 6 environmentally themed, educational/awareness pieces were posted jointly to the Township website home page and the EC home page + the Township Facebook page. From there, these pieces were shared to several community FB groups such as: Bernards InSight, Bernards Township Community, Basking Ridge Moms, BR Women Lite, Bernards Beat. Topics included different tips on refuse/reduce/reuse/recycle, "tips of the week", plus list of invasive plant/tree species, and Earth Day.

Events/Partnerships/Volunteerism: In March and April, the Bernards Township EC was invited to participate in the second annual GSWA Native Pollinator Plant Sale and promoted the sale via social media. As a returning partner, we mentored the Bernardsville EC who was new to the process. BTEC members also volunteered at the GSWA HQ to prepare all the orders for distribution to the various towns and transported and distributed all the local orders for Bernards Township and Bernardsville residents with assistance from the Friends of Ross Farm and local volunteers.

In November, the EC partnered with the Agricultural Advisory Committee to organize a free Pumpkin Smash held at English Farm/Dogwood Farm to promote pumpkin recycling as well as local farming.

The most significant EC project for 2023 was the design and first phase implementation of a pollinator garden in front of the Bernards Township library. This effort has been a collaboration of residents, resources from Rutgers University, the Bernards Township Department of Public Works, and the Bernards Township Shade Tree Commission. The design is intended to be attractive to pollinators and library patrons as well. Plants were carefully selected based on soil samples as well as rainfall requirements. In the Spring of 2024, we will monitor the health of the plantings and consider additional plants.

At the end of 2023, the EC said goodbye to 1 member. We look forward to serving Bernards Township and its residents in 2024.

Respectfully submitted on behalf of the Bernards Township Environmental



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0107

Interlocal Services Agreement for the Provision of
2024 Somerset County Recycling Pickup to the Township of Bernards

WHEREAS, the Township of Bernards requires recycling pickup; and

WHEREAS, the County of Somerset has indicated a willingness to provide recycling pickup pursuant to and on the terms set forth herein and, in a contract, dated January 9, 2024; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies; and

WHEREAS, the County of Somerset already has in place a recycling pickup program.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following agreement shall be entered into between the Township of Bernards and the County of Somerset, to implement recycling pickup, subject to the terms and provisions set forth below and, in a contract, dated January 9, 2024.

THIS AGREEMENT sets forth the specific provision for the Interlocal Services Agreement between the Township of Bernards and the County of Somerset for recycling pickup for the calendar year 2024 in accordance with N.J.S.A. 40:48-2, N.J.S.A. 40:8A-1 et. seq., the Interlocal Services Act, as follows:

The rate is \$27.00 per household. The number of households will be adjusted on a quarterly basis, when and if appropriate.

Agenda and Date Voted: 01/23/2024

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount of \$27.00 per household. Monies will be made available after Budget Adoption, and subsequently transferred to Trust Fund – Reserve for Recycling. Note: Amount budgeted for curbside recycling is annually transferred to the Bernards Township Trust Fund after budget adoption. These funds are earmarked exclusively for Recycling Expenditures.

Sean McCarthy,
Chief Financial Officer

Date: 01/02/2024

EXPLANATORY STATEMENT:

This resolution authorizes the interlocal agreement with Somerset County for residential curbside recycling pickup on a biweekly basis. The 2024 annual rate is \$27.00 per household, which is an increase from \$26.70 per household in 2023. There are currently 10,782 households in Bernards Township. The number of households is calculated by the Somerset County Planning Board by the end of April 2024 and may be updated.

Date: 01/02/2024

Ryan Wallace, Superintendent of Public Works

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0108

Award of Re-Bid for Bernards Township Municipal Building Elevator to
West End-KB, LLC, 14 Bridgewaters Drive, Oceanport, NJ 07757 - In the Amount of \$1,598,100.00

WHEREAS, the Township of Bernards received bids on Wednesday, December 6, 2023, at 10:30 AM for Bernards Township Municipal Building Elevator:

BIDDERS NAME	TOTAL BID AMOUNT
West End-KB, LLC	\$1,598,100.00
Grove Contracting, LLC	\$1,649,000.00

WHEREAS, in correspondence dated December 19, 2023, from the project architectural firm Settembrino Architects, Kevin Settembrino, AIA, recommends award of the bid to West End – KB, LLC of Oceanport, NJ; and

WHEREAS, it is the combined recommendation of the Township Engineer, Administrator and Purchasing Agent to award the contract to West End-KB, LLC, 14 Bridgewaters Drive, Oceanport, NJ 07757, in the amount of \$1,598,100.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriations or Grant LFRF 2021 line account # G-02-27-LFR-221 (\$1,378,859.64), Grant LFRF 2022 line account # G-02-27-LFR-23A (\$219,240.36); and

WHEREAS, this contract has been awarded to West End-KB, LLC through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that the bid be awarded to: West End-KB, LLC, 14 Bridgewaters Drive, Oceanport, NJ 07757, in the amount of \$1,598,100.00.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township ("Owner") and West End-KB, LLC, ("Contractor") shall contain:

1. Provisions of all labor, material, and equipment necessary to perform all work as indicated on the Drawings and Specified for the Bernards Township Municipal Building Elevator.
2. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. The cost of this contract is not to exceed the total bid amount unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
5. Billing must be rendered within 30 days of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.
7. The Township may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification, upon five (5) days written notice via certified mail
8. The Contractor shall commence the work not later than ten (10) calendar days after the owner has given the Notice to Proceed Date to the Contractor in writing.

9. The completion time period of 270 days shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
10. If the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Township for liquidated damages in the sum of \$500.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Township shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages.
11. In accordance with bid specifications, if the Contractor, upon notification by the Township of Bernards, fails to execute the contract prepared by the Township attorney within ten (10) days of such notification with the Township of Bernards, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, as I am committed to follow all terms of this award.

Matthew Kelly, Member

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

This resolution awards the construction of the Town Hall Elevator Project to the low bidder. Town Hall does not have an elevator and this project will provide better access to the building by replacing the old and unreliable chairlift equipment. This project will be funded in its entirety by State and Local Fiscal Recovery grant funds received in 2021 and 2022 as part of the Federal American Rescue Plan Act.

Thomas Timko, PE, CME
Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$1,598,100.00. Monies are available in the grant LFRF 2021-line account # G-02-27-LFR-221 (\$1,378,859.64), and Grant LFRF 2022 line account # G-02-27-LFR-23A (\$219,240.36).

Date: January 3, 2024



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Date: December 26, 2023

Francis J. Decibus, QPA
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0109

Award of Change Order #1 for 2023 Road Improvements
To Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822
Increase of \$22,864.49 (0.93%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO	Original Award	Amount of Increase	New Total
Reivax Contracting Corp.	Number 1	\$2,454,637.02 2023-0297	\$22,864.49 (0.93%)	\$2,477,501.51
TOTAL CO	CO #1		\$22,864.49 (0.93%)	\$2,477,501.51

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget or the line-item appropriation Capital Ordinance #2524, line account #C-04-55-524-A01.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822 in the amount of \$22,864.49 for a new total award of \$2,477,501.51.

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

This change order represents the net contract change as a result of the revisions per field conditions.

Date: December 21, 2023

Katelyn E. Dmitruck, P.E.
Assistant Township Engineer

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available in the budget or the line-item appropriation Capital Ordinance #2524 in the not to exceed amount of \$22,864.49. Monies are available in account #C-04-55-524-A01.

Date: January 3, 2024

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: December 21, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 * www.bernards.org

Resolution #2024-0110
Personnel Appointment
Allen Hiller – Field Inspector – Tax Assessor’s Office

WHEREAS, a full time Field Inspector position became available due to a vacancy; and

WHEREAS, the Tax Assessor, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Allen Hiller has applied for and is qualified to fill said position; and

WHEREAS, the Tax Assessor, Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Allen Hiller to full-time Field Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Allen Hiller be appointed full-time Field Inspector with a hire date of Monday, February 12, 2024 at an hourly rate of \$27.50 for a 40-hour work week.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/24.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

A Field Inspector position became available due to a vacancy within the Tax Assessor’s Office. The position was posted and advertised according to township policy. Allen Hiller applied for the position and is qualified to fill said position. Mr. Hiller comes to Bernards Township with over 17 years of experience in real estate appraising and inspection work.

Carol Ackerman, HR Assistant Manager

9. The completion time period of 270 days shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
10. If the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Township for liquidated damages in the sum of \$500.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Township shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages.
11. In accordance with bid specifications, if the Contractor, upon notification by the Township of Bernards, fails to execute the contract prepared by the Township attorney within ten (10) days of such notification with the Township of Bernards, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, as I am committed to follow all terms of this award.

Matthew Kelly, Member

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

This resolution awards the construction of the Town Hall Elevator Project to the low bidder. Town Hall does not have an elevator and this project will provide better access to the building by replacing the old and unreliable chairlift equipment. This project will be funded in its entirety by State and Local Fiscal Recovery grant funds received in 2021 and 2022 as part of the Federal American Rescue Plan Act.

Thomas Timko, PE, CME
Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$1,598,100.00. Monies are available in the grant LFRF 2021-line account # G-02-27-LFR-221 (\$1,378,859.64), and Grant LFRF 2022 line account # G-02-27-LFR-22A (\$219,240.36).

Date: January 3, 2024



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Date: December 26, 2023

Francis J. Decibus, QPA
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024 - 0112

Award of Change Order #2 for FY 2023 NJDOT Municipal Aid Funded
Grant Cross Road & South Alward Ave.
To Top Line Construction Corp., 22 Fifth Street, Somerville, NJ 08876
Decrease of \$20,532.81 (6.93%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

CO	Original Award	Change Amount	New Total
	\$560,712.26 RA2023-0331		\$560,712.26
CO #1	RA2023-0461	-\$18,331.47 (3.27%)	\$542,380.79
CO #2		-\$20,532.81 (6.93%)	\$521,847.98
TOTAL			\$521,847.98

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Top Line Construction Corp., 22 Fifth Street, Somerville, NJ 08876; and

WHEREAS, the Chief Financial Officer is directed to credit Capital Ordinance #2519, line account #C-04-55-519-A01.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Top Line Construction Corp., 22 Fifth Street, Somerville, NJ 08876 in the amount of \$20,532.81 for a new total award of \$521,847.98.

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

This change order represents the net contract change as a result of the revisions per field conditions.


Date: January 5, 2024

Katelyn E. Dmitruck, P.E.
Assistant Township Engineer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 5, 2023


Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0113

Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Rehabilitation Program
by Kathy Marie Denuel

WHEREAS, Kathy Marie Denuel (the “Homeowner”) are the owners of property designated as Lot 4.11 in Block 9203 (*formerly identified as Lot 4.39 in Block 178.01*) on the Tax Map of the Township of Bernards, in the County of Somerset, State of New Jersey, commonly known as 39 Baldwin Court, (the “Property”); and

WHEREAS, The Homeowner has received monetary assistance under Bernards Townships Housing Rehabilitation Program for the purpose of correcting housing defects and bringing them up to the code standards.; and

WHEREAS, as part of the terms of such monetary assistance the Homeowner entered a Mortgage on September 20, 2019, in the amount of Eight Thousand Four Hundred Thirty-Five (\$8,435.00) dollars for the property to The Township of Bernards, which Mortgage was recorded or registered in the office of the Somerset County Clerk on October 7, 2019, in Mortgage Book 7157, Pages 865-870, Instrument No. 2019038110; and

WHEREAS, the terms of the loan, which is a ten-year, interest free, amortized depreciating loan, consisted of the requirement that the Homeowners continue to own and occupy the property as Homeowners primary residence for this ten (10) year period with a Maturity date of September 20, 2029; and

WHEREAS, during year five, 65% of the loan was repaid by the Homeowners in the amount of Five Thousand Four Hundred Eighty-Two dollars and Seventy Five Cents (\$5,482.75) and there are no further monies owed by the Homeowner in connection with the Mortgage of the Property to the Township of Bernards; and

WHEREAS, based on the above, the Homeowner has met the obligations for and is entitled to a Discharge of the Mortgage.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Committee of Bernards Township, County of Somerset, hereby authorizes the execution of the attached Discharge of Mortgage and recording of the same with the Somerset County Clerk.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk

The terms of the Rehabilitation loan require the homeowners to reside in their home for a period of 10 years or repay a percentage of the loan. The above owners have met that obligation and may now be released from the mortgage placed on the property.
Susan Long, Municipal Housing Liaison 1/5/2024.



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024-0115

Change Order # 1 – Time Extension Professional Services Contract for Town Hall Elevator
Construction Administration to Kevin Settembrino, AIA, Lic #21AI01516300 of the firm
Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701

WHEREAS, the Bernards Township Committee adopted Resolution #2023-0193 on March 28, 2023 awarding a professional services contract to Kevin Settembrino, AIA, Lic #21AI01516300 of the firm Settembrino Architects, Inc., and;

WHEREAS, a time extension is needed for the construction period; and

NOW, THEREFORE BE IT RESOLVED by the Bernards Township Committee that the contract for professional engineering services to Kevin Settembrino, AIA, Lic #21AI01516300 of the firm Settembrino Architects, be extended to March 27, 2025.

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

This contract is being extended to cover the construction phase. The initial contract included the design phase.

Thomas Timko, P.E., C.M.E.
Township Engineer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 11, 2024

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024-0116

Change Order # 1 – Time Extension Professional Services Contract for Construction Observation and Administration - 2022 Road Improvements
to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836

WHEREAS, the Bernards Township Committee adopted Resolution #2023-0148 on February 14, 2023 awarding a professional services contract to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., and;

WHEREAS, additional time is needed to close out the project; and

NOW, THEREFORE BE IT RESOLVED by the Bernards Township Committee that the contract for professional engineering services to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc be extended to August 13, 2024.

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

Construction is done but additional time is needed to close out the project.

Thomas Timko, P.E., C.M.E.
Township Engineer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 11, 2024


For Purchasing Agent

Francis J. Decibus, QPA,RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024-0117

Change Order # 1 – Time Extension Professional Services Contract for 2023 NJDOT Cross Road and South Alward Avenue Improvements
to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836

WHEREAS, the Bernards Township Committee adopted Resolution #2023-0147 on February 14, 2023 awarding a professional services contract to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., and;

WHEREAS, additional time is needed to close out the NJDOT grant paperwork; and

NOW, THEREFORE BE IT RESOLVED by the Bernards Township Committee that the contract for professional engineering services to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc be extended to August 13, 2024.

Agenda and Date Voted: 01/23/2024

EXPLANATORY STATEMENT

While construction is done, additional time on the contract is required to close out NJDOT grant paperwork.

Thomas Timko, P.E., C.M.E.
Township Engineer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA,RPPO
Purchasing Agent

Date: January 11, 2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024-0118

Change Order # 1 – Time Extension Professional Services Contract for Bernards Township Police Headquarters HVAC Upgrade – Design and Construction Administration to James A. Trynosky, PE, NJ Lic #24GE04949400 of the firm Falcon Engineering Co. LLC

WHEREAS, the Bernards Township Committee adopted Resolution #2023-1076 on March 7, 2023 awarding a professional services contract to James A. Trynosky, PE, NJ Lic #24GE04949400 of the firm Falcon Engineering Co. LLC and;

WHEREAS, the Township of Bernards requires additional time to conduct the “Bernards Township Police Headquarters HVAC Upgrade”.

NOW, THEREFORE BE IT RESOLVED by the Bernards Township Committee that the contract for professional engineering services to James A. Trynosky, PE, NJ Lic #24GE04949400 of the firm Falcon Engineering Co. LLC be extended to March 8, 2025.

Agenda and Date Voted:01/23/2024

EXPLANATORY STATEMENT

Falcon Engineering Co. LLC was solicited to evaluate the existing HVAC system at the Police Headquarters building and recommend solutions for a needed upgrade that is energy efficient and more effective for heating and cooling to maintain temperature and comfort in the building. The scope of this project will be to develop design documents to implement the selected option. The design portion of this project is substantially complete and the project is ready to move to the construction phase. This Time Extension is required as Falcon Engineering will be providing construction services throughout the course of the project.

Date: 01/03/2024

Ryan Wallace
Director of Public Works

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA,RPPO
Purchasing Agent

Date: January 3, 2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0119

Acknowledgement of Receipt of Bernards Township Shade Tree
Commission Annual Report, NJUCF Annual Accomplishment Report, and
Application for Tree City USA Recertification

WHEREAS, pursuant to § 2-17.4b. of the Revised General Ordinances of the Township of Bernards, the Shade Tree Commission shall make an annual report to the Township Committee; and

WHEREAS, the Shade Tree Commission submits their annual report pursuant to this requirement and is on file in the office of the Municipal Clerk; and

WHEREAS, the Shade Tree Commission submits the NJUCF Annual Accomplishment Report and Application for Tree City USA Recertification and is on file in the office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the following reports and application be accepted.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 01/23/2024.**

Christine Kleffer, Municipal Clerk

Community Forestry Program Administration

- As of December 2023, the Bernards Township STC was comprised of a nine-member volunteer body with seven regular commissioners appointed by the Bernards Township Committee as well as a part-time secretary and liaisons from the Township Committee and the Department of Public Works (DPW). We are pleased to count among our commissioners in 2023 two New Jersey certified tree experts, a forestry expert with B.S degrees in botany and forestry and a biologist with a forest ecology B.S degree.

Training and Professional Development

- As of December 31, 2023, seven commissioners, one alternate and one DPW township employee were CORE-trained.
- Six STC commissioners earned a total of 71 CEU credits in 2023.
- Two commissioners attended dendrology classes at Duke Farms.
- Two commissioners attended the NJISA Garden State Tree Conference in March.
- Two commissioners attended the NJ Invasive Species Strike Team Conference in April
- Four commissioners attended the Frelinghuysen Arboretum Tree Symposium in October.
- Two commissioners attended the NJ Shade Tree Federation Annual Conference in October.

Public Education/Awareness/Outreach

- Bernards Township commemorated Arbor Day on April 28, 2023. The Bernards Township Committee Arbor Day Resolution was posted on the town website.
- The annual tree give-away was held on April 28, 2023 at the Somerset County Environmental Education Center. Over 200 native tree seedlings were distributed.
- The Shade Tree Commission was part of the Bernards Township Charter Day on May 20, 2023 with a booth containing many information displays, tree specimens and handouts. We held our usual tree identification quiz and talked to many residents.
- We continue to update the STC section of the Bernards Township website with news and information helpful to township residents. Posted documents included:
 - a. [Community Forestry Plan 2018-2022](#)
 - b. [2023 Arbor Day Resolution](#)
 - c. [Tree City USA designation](#)
 - d. [Care For Your New Tree!](#)
 - e. [10 Informative Tree Articles](#)

Statement of Tree Budget

The 2023 STC budget consisted of (1) direct township funding; (2) an allocated portion of the DPW budget or expenses related to tree maintenance and cleanup on property under its jurisdiction; (3) fees assessed against developers and earmarked for planting trees under the direction of the STC and/or Township DPW; and (4) mandatory tree planting expenses incurred by developers and property owners in satisfaction of Bernards Township zoning requirements.

Plan Implementation

Our 4th Community Forestry Assistance Act Five Year Plan, approved by the New Jersey Department of Forestry in March 2018, provided the roadmap for STC activities in 2023.

- The STC filed an application to renew Tree City USA status for 2023. If approved, 2023 will mark our 19th year of Tree City USA status.
- In 2023 ten trees were planted at Mountain Park. In total 18 trees were planted in 2023.
- The annual street tree windshield survey was taken on December 6, 2023. Zones 2 & 3 were surveyed and the results were transmitted to the DPW.
- Last year the NJ Urban and Community Forestry Program extended its approval of our current Community Forestry Management Plan for five years. Our plan expiration date is now December 31, 2027.
- The STC will continue to work with the Parks and Recreation Committee to enhance our township parks and facilities and provide sustainable tree resources. Our focus in 2023 will be to continue ash tree identification and removal in the parks and other public spaces under township jurisdiction.



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



*Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to **Rachael.Vannatta@dep.nj.gov**. Note: lines & boxes indicate fillable fields.*

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part I: Community Information

1. Reporting on Year: 2023 2. Date of Report Submission: 2/14/2023

3. Community Name: Somerset | Bernards Township | 1802

If applicable, in future years, would your community prefer to complete one application for both NJ Urban & Community Forestry and Tree City USA Recognition? Yes

4. City Forestry Contact: (This person is the primary contact for NJUCF outreach & other correspondence)

Title: Shade Tree Commission Secretary

Organization: BT Shade Tree Commission

First Name, Last Name: Judy O'Connell

Phone Number: 908-204-3063

Email: joconnell@bernards.org

Address: 1 Collyer Lane

City, State, Zip: Basking Ridge, NJ 07920

5. Municipal/County Department Responsible for tree management:

Title: Public Works Supervisor

Organization: Department of Public Works

First Name, Last Name: Tom Nicoletti

Phone Number: 908-204-2508

Email: tnicoletti@bernards.org

Address: 1 Collyer Lane

City, State, Zip: Basking Ridge, NJ 07920



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part I: Community Information, cont.

6. Name of Tree Advocacy Board/Commission/Committee: (fulfills Standard 1 for Tree City USA, having a board is *not* required for NJUCF Accreditation)

Board Name:

First Name, Last Name of Chair:

Phone Number:

Email:

Address:

City, State, Zip:

7. Other Tree Board Members:

Name: <input type="text" value="Al Werner"/>	Email: <input type="text" value="albertwerner96@yahoo.com"/>	Term Exp. Yr. <input type="text" value="2024"/>
Name: <input type="text" value="Jack Gray"/>	Email: <input type="text" value="jackrabbet@mindspring.com"/>	Term Exp. Yr. <input type="text" value="2024"/>
Name: <input type="text" value="Kate Creegan"/>	Email: <input type="text" value="kate.creegan@gmail.com"/>	Term Exp. Yr. <input type="text" value="2025"/>
Name: <input type="text" value="Nick Fetchko"/>	Email: <input type="text" value="nickfetchko@gmail.com"/>	Term Exp. Yr. <input type="text" value="2027"/>
Name: <input type="text" value="Greg Axt"/>	Email: <input type="text" value="paxt918@gmail.com"/>	Term Exp. Yr. <input type="text" value="2026"/>

8. Community Tree Ordinance: (fulfills Standard 2 for Tree City USA, this is *not* required for NJUCF Accreditation)



Yes, my community has a tree ordinance



No, my community does not have a tree ordinance

9. Does your community have a tree care professional on staff (employed or retained)? E.g., Licensed Tree Expert, Certified Arborist, Forester, etc.

Other



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



*Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to **Rachael.Vannatta@dep.nj.gov**. Note: lines & boxes indicate fillable fields.*

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part II: Community Tree Budget

10. Community Population: (community must have annual budget of at least \$2 per capita to fulfill Standard 3 for Tree City USA, this is *not* required for NJUCF accreditation) 27601

11. Budget Breakdown: (Note: If your community has an urban forestry budget already drafted you may attach it to your AAR submission in lieu of completing the fields below)

Tree Planting & Initial Care	\$ <u>10,064</u>	Tree Maintenance	\$ <u>88,750</u>
Tree Removal	\$ <u>107,750</u>	Management	\$ <u>51,340</u>
Utility Line Clearance	\$ <u>0</u>	Volunteer Time*	\$ <u>28111</u>
Other (please explain):		*rates can be found at https://independentsector.org/	
		\$	
		\$	
		\$	
		\$	

Total Community Forestry Expenditures \$ 283,015.20

12. Additional Information for Reporting Year

Trees Planted: 18

Trees Pruned: 1152

Trees Removed: 243

13. Comments on Budget



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to Rachael.Vannatta@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part III: Community Engagement

14. Arbor Day Observance: (fulfills Standard 4 for Tree City USA, this is *not* required for NJUCF accreditation)

My community celebrated Arbor Day: ☒ Yes ☐ No

Date of Celebration MM/DD/YYYY: 04/28/2023

Brief Description:

The annual Arbor Day tree give-away was held on April 28, 2023 at Lord Stirling Park. On that day the STC distributed native trees the Somerset County Environmental Education Center. More than 200 trees were given away. The residents were grateful for the potted trees and quite appreciative of our efforts to

15. Other than your community's Arbor Day Celebration, were there any other public/community events held to celebrate your urban tree canopy? If yes, please describe below.

The Shade Tree Commission participated in the annual township Charter Day celebration on May 20, 2023. The tent at our booth held exhibits of invasive plants, numerous types of literature describing the importance of trees plus tips on planting and maintaining trees along with multiple displays illustrating our projects. We handed out potted trees to residents, offered a quiz to identify tree species from leaf and twig samples and answered many questions regarding trees.

Part IV: Continuing Education

16. To what extent did the completed continuing education topics reflect the objectives in your management plan? Please use specific examples.

Members of the Bernards Township Shade Tree Commission and DPW attended numerous training sessions in 2023 covering a wide variety of tree-related topics. The total hours of training was well above the required amount. These knowledge provided by courses will benefit Bernards Township's urban forest and ensure that decision makers are current on technical and managerial information for tree management.



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to Rachael.Vanmarra@dep.nj.gov. Note: Lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe Acrobat and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part V: Community Forest Management Plan (CFMP) Implementation

17. Does your community have a tree inventory? No ☐ Yes ☒ J
What year was your tree inventory completed? N/A

18. Define and describe the extent to which your community achieved its top three CFMP goals for the year.

CFMP Goal #1: Review goals as set forth in 2018-2022 CFMP.

Yes, objective was accomplished this year ☒ J

Comments -

Goals reviewed at regular STC meetings.

CFMP Goal #2: Provide seedlings to the public. ☐ ☒ J

Yes, objective was accomplished this year

Comments -

Seedlings provided at the annual Arbor Day tree give-away in April.

CFMP Goal #3: Continue public relations activities. ☐ ☒ J

Yes, objective was accomplished this year

Comments -

The STC participated in the annual township community day in May.

19. Identify and describe some specific barriers to completing these, or other, items in your community's CFMP. Was your community able to overcome these barriers? How?

The tree seedlings provided by the Community Tree Recovery program are bare root and must be kept from drying out before planting. In order to maximize the survivability of these seedlings, Shade Tree Commissioners placed each of the bare root seedlings in a pot with moistened soil before they were distributed to residents.



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



Instructions: Complete all fields this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to Rachael.Vannatta@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe Acrobat and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part VI: Comments

20. Please use the space below to detail comments, concerns, and or improvements for any part of the NJUCF Accreditation Program. If you have specific questions, please reach out to community.forestry@dep.nj.gov.

In 2023 the NJSTF 98th Annual Conference sessions were not recorded as they were in 2021 and 2022. The previous year's recorded sessions were very useful for commissioners that could not attend in person. Please consider recording sessions for future NJUCF presentations and conferences. Having real-time virtual participation along with the in-person option for future conferences would allow more commissioners to attend.

Part VI: Signature and Submission

Electronic Submissions & signatures preferred. Submit to Rachael.Vannatta@dep.nj.gov

21. By signing and/or typing my name below, I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date and accurate.

Print Name Jennifer L. Asay

Signature

Title Mayor

Date 01/24/2023

@ > BERNARDSTOWNSHIP
.
le

Street 8

DETAILS

Mayor or Equivalent Contact Information*

...cmi(er

..

it.y@bernlog

StreetAdd-e: 2

'UJ -> Some"?: at ColU'ly

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City Forestry Contact Information*

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.AltyO'Connell

O'Connll

oconnll@bcddc09

Armin Connelaine

MI.fi.!M*

PR/Communications Contact Information

.AltyO'Connell

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O'Connll

oconnll@bcd118f19

MI.fi.!M*

Community Infot"mation

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Township

C
Bernish Township

Community's forestry department website

https://www.bernards.org/departments/dpw

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J hll:sc:llwww/llloebokcom/Bem.lmhyp:

Community Instagram

@

Community Twitter

https://twitter.com/BernardsTwpNJ

Generic Email Address for City Government *

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3:27.601

ShippingAddress for Recognition Materials

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Detail	Standard 1	standard 2	Standard 3	Standard 4	Signature

STANDARD 1-A TREE BOARD OR DEPARTMENT

Select which best describes your community *

Community has both a Tree Board and a Department Chair/City Manager

Tree Board Chairperson Contact Information *

Select or Create New Contact

Randy Santoro

Randy

Santoro

Phone Number

+1 908 766 9709

Email

randysantoro@gmail.com

Street Address

1 Colyer Lane

Street Address 2

City

Basking Ridge

NJ

County

Somerset County

07920

+1 908 766 9709

Additional Board Member Contact Information *

Select or Create New Contact

Albert Werner

Albert

Werner

Email

abertwerner96@yahoo.com

+1 908 766 9709

(E) ADD NEW CONTACT

Tree Board Meeting Frequency *

Monthly

Department Chair or City Manager Contact Information *

Select or Create New Contact

Tom Nocetti

Street Address

Tom

Email

bbetti

Phone Number

+1 908 204 2508

Email

tnocet1@bernards.org

Title

Public Works Supervisor/Liaison to Shade Tree

Street Address

1 Colyer Lane

Street Address 2

City

Basking Ridge

State

NJ

County

Somerset County

07920

+1 908 766 9709

+1 908 766 9709

BERNARDS TOWNSHIP

Details

Standard 1

Standard 2

Standard 3

Standard 4

Signature

STANDARD 2 - A COMMUNITY TREE ORDINANCE

Our Attached Ordinance

Is in effect 2/17/1365

Addresses, at the very least, all public trees in our community

Delegates authority over a public trees in our community

Has clear guidance on the protecting, planting, maintaining, and/or removing of public trees

Date current tree ordinance was established *

05/12/1998 r,!

Attach your community's current public tree care ordinance *

<https://ccode360.com/>1919198 i

Ordinance Changes *

My community ordinance has not changed the past calendar year ...

PREVIOUS STANDARD

1919198



BERNARDS TOWNSHIP

() Details () Standard 1 () Standard 2 () Standard 3 () Standard 4 () Signature

STANDARD 3-A COMMUNITY FORESTRY PROGRAM WITH AN ANNUAL BUDGET OF AT LEAST \$2 PER CAPITA

!-or a list of qualifying courses [click here](#)

Community Population *

27,601

Tree Program Initial Cost *

\$ 10,064

Include cost of tree purchases, labor and equipment for planting, pruning, maintenance, stakes, wrapping (L, W, length, mulch (L, ion control, etc. 1: whole number only)

Tree Maintenance *

\$ 88,750

Include pruning, insect and disease management, fertilization, watering, etc. 1: whole number only

Tree Removal *

\$ 107,750

Include cost of equipment supply, labor, etc. (whole number only)

\$ 51,340

Include public education, professional training, memberships, S.J. Gries, street and park tree inventory (whole number only)

Utility Incurrence:

\$ 0

If allowed by your state coordinator, (whole number only)

Volunteer Time (HOURS) *

Number of volunteer hours and other contributions from citizens, organizations, (whole number only)

Are there other costs to report?

No

Total Expenditures:

\$28015.20

Total Expenditures per capita:

\$106

Community Tree Management Statistics

Number of Trees Planted *

18

Number of Trees Planted

1,152

Number of Trees Removed

243

Optional Attachments

Annual work plan (if required by your state)

Supporting Budget Documents



BERNARDS TOWNSHIP

Details Standard 1 Standard 2 Standard 3 **Standard 4** Signature

STANDARD 4 - AN ARBOR DAY OBSERVANCE AND PROCLAMATION

When did your community celebrate Arbor Day? *

04 / 28 / 2023



Attach Proof of the Arbor Day Observance *

This can be a picture from your event, article, social media post, etc. Please only provide links to public webpages and not a document sharing platform (for example, Google Docs or Dropbox).

[2023 Free Tree Seedlings_Basking Ridge Patch.pdf](#)



[Arbor Day Photo Apr 28 2023, 10 27 25 AM.jpg](#)



[Arbor Day_Bville News Photo May 4 2023.jpg](#)



ADD FILE

Attach your signed Arbor Day proclamation *

The proclamation must be signed off within the calendar year you are applying for recognition.

[2023 Arbor Day Resolution.pdf](#)



ADD FILE

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details Standard 1 Standard 2 Standard 3 Standard 4 **Signature**

SIGNATURE

Mayor Signature

To finalize your application, you will need to obtain the signature of your mayor or city official. Your application requires the appropriate signature to be submitted.

Mayor or Equivalent Signature Method *



By submitting your application, you are granting the Arbor Day Foundation and its assigns, licensees, successors, representatives, employees, program partners, and agents (collectively, the "Arbor Day Foundation"), the irrevocable and unrestricted right to use uploaded images from this application. You grant the Arbor Day Foundation the irrevocable right to use, copy, prepare derivative works from, distribute, and publish the provided photographs in any medium or means of distribution, including print, social media sites such as Facebook and Twitter and Arbor Day Foundation publications or on its website, for any lawful commercial or other purpose, and to register the copyright of such photographs throughout the world. By granting rights to the photos, you are representing that you own the rights to the uploaded pictures in this application and that Arbor Day Foundation has permission to use said photos.

By submitting your application, you agree to the Tree City, USA terms and conditions.

PREVIOUS STANDARD

SUBMIT

Community Forestry Program Administration

- As of December 2023, the Bernards Township STC was comprised of a nine-member volunteer body with seven regular commissioners appointed by the Bernards Township Committee as well as a part-time secretary and liaisons from the Township Committee and the Department of Public Works (DPW). We are pleased to count among our commissioners in 2023 two New Jersey certified tree experts, a forestry expert with B.S degrees in botany and forestry and a biologist with a forest ecology B.S degree.

Training and Professional Development

- As of December 31, 2023, seven commissioners, one alternate and one DPW township employee were CORE-trained.
- Six STC commissioners earned a total of 71 CEU credits in 2023.
- Two commissioners attended dendrology classes at Duke Farms.
- Two commissioners attended the NJISA Garden State Tree Conference in March.
- Two commissioners attended the NJ Invasive Species Strike Team Conference in April
- Four commissioners attended the Frelinghuysen Arboretum Tree Symposium in October.
- Two commissioners attended the NJ Shade Tree Federation Annual Conference in October.

Public Education/Awareness/Outreach

- Bernards Township commemorated Arbor Day on April 28, 2023. The Bernards Township Committee Arbor Day Resolution was posted on the town website.
- The annual tree give-away was held on April 28, 2023 at the Somerset County Environmental Education Center. Over 200 native tree seedlings were distributed.
- The Shade Tree Commission was part of the Bernards Township Charter Day on May 20, 2023 with a booth containing many information displays, tree specimens and handouts. We held our usual tree identification quiz and talked to many residents.
- We continue to update the STC section of the Bernards Township website with news and information helpful to township residents. Posted documents included:
 - a. [Community Forestry Plan 2018-2022](#)
 - b. [2023 Arbor Day Resolution](#)
 - c. [Tree City USA designation](#)
 - d. [Care For Your New Tree!](#)
 - e. [10 Informative Tree Articles](#)

Statement of Tree Budget

The 2023 STC budget consisted of (1) direct township funding; (2) an allocated portion of the DPW budget or expenses related to tree maintenance and cleanup on property under its jurisdiction; (3) fees assessed against developers and earmarked for planting trees under the direction of the STC and/or Township DPW; and (4) mandatory tree planting expenses incurred by developers and property owners in satisfaction of Bernards Township zoning requirements.

Plan Implementation

Our 4th Community Forestry Assistance Act Five Year Plan, approved by the New Jersey Department of Forestry in March 2018, provided the roadmap for STC activities in 2023.

- The STC filed an application to renew Tree City USA status for 2023. If approved, 2023 will mark our 19th year of Tree City USA status.
- In 2023 ten trees were planted at Mountain Park. In total 18 trees were planted in 2023.
- The annual street tree windshield survey was taken on December 6, 2023. Zones 2 & 3 were surveyed and the results were transmitted to the DPW.
- Last year the NJ Urban and Community Forestry Program extended its approval of our current Community Forestry Management Plan for five years. Our plan expiration date is now December 31, 2027.
- The STC will continue to work with the Parks and Recreation Committee to enhance our township parks and facilities and provide sustainable tree resources. Our focus in 2023 will be to continue ash tree identification and removal in the parks and other public spaces under township jurisdiction.



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to Rachael.Vannatta@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part I: Community Information

1. Reporting on Year: 2023 2. Date of Report Submission: 2/14/2023

3. Community Name: Somerset | Bernards Township | 1802

If applicable, in future years, would your community prefer to complete one application for both NJ Urban & Community Forestry and Tree City USA Recognition? Yes

4. City Forestry Contact: (This person is the primary contact for NJUCF outreach & other correspondence)

Title: Shade Tree Commission Secretary Organization: BT Shade Tree Commission

First Name, Last Name: Judy O'Connell

Phone Number: 908-204-3063 Email: joconnell@bernards.org

Address: 1 Collyer Lane

City, State, Zip: Basking Ridge, NJ 07920

5. Municipal/County Department Responsible for tree management:

Title: Public Works Supervisor Organization: Department of Public Works

First Name, Last Name: Tom Nicoletti

Phone Number: 908-204-2508 Email: tnicoletti@bernards.org

Address: 1 Collyer Lane

City, State, Zip: Basking Ridge, NJ 07920



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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Part I: Community Information, cont.

6. Name of Tree Advocacy Board/Commission/Committee: (fulfills Standard 1 for Tree City USA, having a board is *not* required for NJUCF Accreditation)

Board Name:

First Name, Last Name of Chair:

Phone Number:

Email:

Address:

City, State, Zip:

7. Other Tree Board Members:

Name: <input type="text" value="Al Werner"/>	Email: <input type="text" value="albertwerner96@yahoo.com"/>	Term Exp. Yr. <input type="text" value="2024"/>
Name: <input type="text" value="Jack Gray"/>	Email: <input type="text" value="jackrabbet@mindspring.com"/>	Term Exp. Yr. <input type="text" value="2024"/>
Name: <input type="text" value="Kate Creegan"/>	Email: <input type="text" value="kate.creegan@gmail.com"/>	Term Exp. Yr. <input type="text" value="2025"/>
Name: <input type="text" value="Nick Fetchko"/>	Email: <input type="text" value="nickfetchko@gmail.com"/>	Term Exp. Yr. <input type="text" value="2027"/>
Name: <input type="text" value="Greg Axt"/>	Email: <input type="text" value="paxt918@gmail.com"/>	Term Exp. Yr. <input type="text" value="2026"/>

8. Community Tree Ordinance: (fulfills Standard 2 for Tree City USA, this is *not* required for NJUCF Accreditation)



Yes, my community has a tree ordinance



No, my community does not have a tree ordinance

9. Does your community have a tree care professional on staff (employed or retained)? E.g., Licensed Tree Expert, Certified Arborist, Forester, etc.

Other



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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Part II: Community Tree Budget

10. Community Population: (community must have annual budget of at least \$2 per capita to fulfill Standard 3 for Tree City USA, this is *not* required for NJUCF accreditation) 27601

11. Budget Breakdown: (Note: If your community has an urban forestry budget already drafted you may attach it to your AAR submission in lieu of completing the fields below)

Tree Planting & Initial Care	\$ <u>10,064</u>	Tree Maintenance	\$ <u>88,750</u>
Tree Removal	\$ <u>107,750</u>	Management	\$ <u>51,340</u>
Utility Line Clearance	\$ <u>0</u>	Volunteer Time*	\$ <u>28111</u>
Other (please explain):		*rates can be found at https://independentsector.org/	
		\$	
		\$	
		\$	
		\$	

Total Community Forestry Expenditures \$ 283,015.20

12. Additional Information for Reporting Year

Trees Planted: 18 Trees Pruned: 1152 Trees Removed: 243

13. Comments on Budget



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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Part III: Community Engagement

14. Arbor Day Observance: (fulfills Standard 4 for Tree City USA, this is *not* required for NJUCF accreditation)

My community celebrated Arbor Day: ☒ Yes ☐ No

Date of Celebration MM/DD/YYYY: 04/28/2023

Brief Description:

The annual Arbor Day tree give-away was held on April 28, 2023 at Lord Stirling Park. On that day the STC distributed native trees the Somerset County Environmental Education Center. More than 200 trees were given away. The residents were grateful for the potted trees and quite appreciative of our efforts to

15. Other than your community's Arbor Day Celebration, were there any other public/community events held to celebrate your urban tree canopy? If yes, please describe below.

The Shade Tree Commission participated in the annual township Charter Day celebration on May 20, 2023. The tent at our booth held exhibits of invasive plants, numerous types of literature describing the importance of trees plus tips on planting and maintaining trees along with multiple displays illustrating our projects. We handed out potted trees to residents, offered a quiz to identify tree species from leaf and twig samples and answered many questions regarding trees.

Part IV: Continuing Education

16. To what extent did the completed continuing education topics reflect the objectives in your management plan? Please use specific examples.

Members of the Bernards Township Shade Tree Commission and DPW attended numerous training sessions in 2023 covering a wide variety of tree-related topics. The total hours of training was well above the required amount. These knowledge provided by courses will benefit Bernards Township's urban forest and ensure that decision makers are current on technical and managerial information for tree management.



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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Part V: Community Forest Management Plan (CFMP) Implementation

17. Does your community have a tree inventory?
What year was your tree inventory completed?

18. Determine and describe the extent to which your community achieved its top three CFMP goals for the year.

CFMP Goal #1:

Comments -

CFMP Goal #2:

Comments -

CFMP Goal #3:

Comments -

19. Identify and describe some specific barriers to completing these, or other, items in your community's CFMP. Was your community able to overcome these barriers? How?



New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report



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Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

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Part VI: Comments

20. Please use the space below to detail comments, concerns, and or improvements for any part of the NJUCF Accreditation Program. If you have specific questions, please reach out to community.forestry@dep.nj.gov.

In 2023 the NJSTF 98th Annual Conference sessions were not recorded as they were in 2021 and 2022. The previous year's recorded sessions were very useful for commissioners that could not attend in person. Please consider recording sessions for future NJUCF presentations and conferences. Having real-time virtual participation along with the in-person option for future conferences would allow more commissioners to attend.

Part VI: Signature and Submission

Electronic Submissions & signatures preferred. Submit to Rachael.Vannatta@dep.nj.gov

21. By signing and/or typing my name below, I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date and accurate.

Print Name Jennifer L. Asay

Signature

Title Mayor

Date 01/24/2023



BERNARDS TOWNSHIP

Details Standard 1 Standard 2 Standard 3 Standard 4 Signature

DETAILS

Mayor or Equivalent Contact Information *

Select or Create New Contact

Jennifer Asay

First Name

Jennifer

Last Name

Asay

Phone Number

+1 908 766 2510

Email

jasay@bernards.org

Street Address

1 Collyer Lane

Street Address 2

City

Basking Ridge

State

NJ

County

Somerset County

Postal Code

07920

EDIT CONTACT

City Forestry Contact Information *

This is the person from your community we will be reaching out to if we have any questions about the application.

Select or Create New Contact

Judy O'Connell

First Name

Judy

Last Name

O'Connell

Phone Number

+1 908 204 3063

Email

jocconnell@bernards.org

Title

Admin Coordinator

EDIT CONTACT

PR/Communications Contact Information

Select or Create New Contact

Judy O'Connell

First Name

Judy

Last Name

O'Connell

Phone Number

+1 908 204 3063

Email

jocconnell@bernards.org

EDIT CONTACT

Community Information

What category best describes your *

Township

Community Name *

Bernards Township

Community's forestry department website

https://www.bernards.org/departments/dpw

Community Facebook

https://www.facebook.com/BernardsTwp/

Community Instagram

Community Twitter

https://twitter.com/BernardsTwpNJ

Generic Email Address for City Government *

Population *

27,601

Shipping Address for Recognition Materials

Shipping Address

1 Collyer Lane

Shipping Address 2

Shipping City

Basking Ridge

Shipping State *

NJ

Shipping County *

Somerset County

Shipping Postal Code

07920

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details Standard 1 Standard 2 Standard 3 Standard 4 Signature

STANDARD 1 - A TREE BOARD OR DEPARTMENT

Select which best describes your community *

Community has both a Tree Board and a Department Chair/City... ▼

Tree Board Chairperson Contact Information *

Select or Create New Contact

Randy Santoro ▼

First Name

Randy

Last Name

Santoro

Phone Number

+1 908 766 9709

Email

randysantoro@gmail.com

Street Address

1 Collyer Lane

Street Address 2

City

Basking Ridge

State

NJ ▼

County

Somerset County ▼

Postal Code

07920

EDIT CONTACT

Additional Board Member Contact Information *

Select or Create New Contact

Albert Werner ▼

First Name

Albert

Last Name

Werner

Email

albertwerner96@yahoo.com

EDIT CONTACT

➕ ADD NEW CONTACT

Tree Board Meeting Frequency *

Monthly ▼

Department Chair or City Manager Contact Information *

Select or Create New Contact

Tom Nicoletti ▼

First Name

Tom

Last Name

Nicoletti

Phone Number

+1 908 204 2508

Email

tnicoletti@bernards.org

Title

Public Works Supervisor/Liaison to Shade Tree

Street Address

1 Collyer Lane

Street Address 2

City

Basking Ridge

State

NJ ▼

County

Somerset County ▼

Postal Code

07920

EDIT CONTACT

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details

Standard 1

Standard 2

Standard 3

Standard 4

Signature

STANDARD 2 - A COMMUNITY TREE ORDINANCE

Our Attached Ordinance

- ☒ Is in effect 24/7/365
- ☒ Addresses, at the very least, all public trees in our community
- ☒ Delegates authority over all public trees in our community
- ☐ Has clear guidance on the protecting, planting, maintaining, and/or removing of public trees

Date current tree ordinance was established *

05 / 12 / 1998 

Attach your community's current public tree care ordinance *

<https://ecode360.com/11919198> 

ADD FILE

Ordinance Changes *

My community ordinance has not changed this past calendar year ▼

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details Standard 1 Standard 2 **Standard 3** Standard 4 Signature

STANDARD 3 - A COMMUNITY FORESTRY PROGRAM WITH AN ANNUAL BUDGET OF AT LEAST \$2 PER CAPITA

For a list of qualifying expenses, [click here](#)

Community Population *

27,601

Tree Planting and Initial Care *

\$ 10,064

Include cost of tree purchases, labor and equipment for planting, planting materials, stakes, wrapping, watering, mulching, competition control, etc. (whole number only)

Tree Maintenance *

\$ 88,750

Include pruning, insect and disease management, fertilization, watering, etc. (whole number only)

Tree Removal *

\$ 107,750

Include cost of equipment, supplies, labor, etc. (whole number only)

Management *

\$ 51,340

Include public education, professional training, memberships, salaries, street and park tree inventory. (whole number only)

Utility Line Clearance

\$ 0

If allowed by your state coordinator. (whole number only)

Volunteer Time (Hours) *

884

Number of volunteer hours and other contributions from civic organizations. (whole number only)

Are there other costs to report?

No

Total Expenditures:

\$286,015.20

Total Expenditures per capita:

\$10.36

Community Tree Management Statistics

Number of Trees Planted *

18

Number of Trees Pruned

1,152

Number of Trees Removed

243

Optional Attachments

Annual work plan (if required by your state)

ADD FILE

Supporting Budget Documents

ADD FILE

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details

Standard 1

Standard 2

Standard 3

Standard 4

Signature

STANDARD 4 - AN ARBOR DAY OBSERVANCE AND PROCLAMATION

When did your community celebrate Arbor Day? *

04 / 28 / 2023



Attach Proof of the Arbor Day Observance *

This can be a picture from your event, article, social media post, etc. Please only provide links to public webpages and not a document sharing platform (for example, Google Docs or Dropbox).

[2023 Free Tree Seedlings_Basking Ridge Patch.pdf](#)



[Arbor Day Photo Apr 28 2023. 10 27 25 AM.jpg](#)



[Arbor Day_Bville News Photo May 4 2023.jpg](#)



ADD FILE

Attach your signed Arbor Day proclamation *

The proclamation must be signed off within the calendar year you are applying for recognition.

[2023 Arbor Day Resolution.pdf](#)



ADD FILE

PREVIOUS STANDARD

NEXT STANDARD



BERNARDS TOWNSHIP

Details

Standard 1

Standard 2

Standard 3

Standard 4

Signature

SIGNATURE

Mayor Signature

To finalize your application, you will need to obtain the signature of your mayor or city official. Your application requires the appropriate signature to be submitted.

Mayor or Equivalent Signature Method *



By submitting your application, you are granting the Arbor Day Foundation and its assigns, licensees, successors, representatives, employees, program partners, and agents (collectively, the "Arbor Day Foundation"), the irrevocable and unrestricted right to use uploaded images from this application. You grant the Arbor Day Foundation the irrevocable right to use, copy, prepare derivative works from, distribute, and publish the provided photographs in any medium or means of distribution, including print, social media sites such as Facebook and Twitter and Arbor Day Foundation publications or on its website, for any lawful commercial or other purpose, and to register the copyright of such photographs throughout the world. By granting rights to the photos, you are representing that you own the rights to the uploaded pictures in this application and that Arbor Day Foundation has permission to use said photos.

By submitting your application, you agree to the [Tree City USA terms and conditions](#).

PREVIOUS STANDARD

SUBMIT



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0120

Mikes Towing and Recovery, 58 Chambers Brook Rd., Branchburg, NJ, 08876
For the 3 Year Period of January 24, 2024, to January 23, 2027

WHEREAS, Mikes Towing and Recovery, 58 Chambers Brook Rd., Branchburg, NJ, 08876 has applied for a Rotational Towing License for a three-year period, January 24, 2024, to January 23, 2027, for the purpose of providing municipal towing services on behalf of the Township of Bernards; and

WHEREAS, pursuant to Chapter 4, Section 7 of the Revised General Ordinances of the Township of Bernards, the applicant has provided required documentation and paid the applicable fee; and

WHEREAS, the Municipal Clerk and Chief of Police have reviewed said application and found it complete and in compliance with the ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a Rotational Towing License be issued to Mikes Towing and Recovery for the 3 Year Period of January 24, 2024, to January 23, 2027

Agenda Date and Vote: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

Application has been made reviewed by the Police Department and Clerks Office and found to be complete.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0121

Interlocal Services Agreement for the Provision of Supplying Vehicle Maintenance and Repair Service to the Basking Ridge Fire Company No. 1

WHEREAS, the Basking Ridge Fire Company No. 1 requires vehicle maintenance and repair service; and

WHEREAS, Bernards Township has indicated a willingness to provide vehicle maintenance and repair service pursuant to and on the terms set forth herein; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies; and

WHEREAS, Bernards Township already has in place a vehicle maintenance and repair service.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following agreement shall be entered into between the Township of Bernards and the Basking Ridge Fire Company No. 1, to supply vehicle maintenance and repair service, subject to the terms and provisions set forth below.

This agreement, sets forth the specific provision for the Interlocal Services Agreement between the Township of Bernards and the Basking Ridge Fire Company No. 1 for vehicle maintenance and repair service through February 28, 2027 in accordance with N.J.S.A. 40:48-2, N.J.S.A. 40:8A-1 et. seq., the Interlocal Services Act, as follows:

The Basking Ridge Fire Company No. 1 shall be billed and will remit to the Township of Bernards on a monthly basis, the cost of vehicle maintenance and repair on a time and material basis.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk

Explanatory Statement

This is a continuance of the agreement to the Basking Ridge Fire Company #1 to provide vehicle maintenance services, at cost, to the Fire Company vehicles.

Pat Monaco, Township Administrator/COO January 12, 2024



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0122

Interlocal Services Agreement for the Provision of Supplying Vehicle Maintenance and Repair Service to the Liberty Corner Fire Company

WHEREAS, the Liberty Corner Fire Company requires vehicle maintenance and repair service; and

WHEREAS, Bernards Township has indicated a willingness to provide vehicle maintenance and repair service pursuant to and on the terms set forth herein; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies; and

WHEREAS, Bernards Township already has in place a vehicle maintenance and repair service.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following agreement shall be entered into between the Township of Bernards and the Liberty Corner Fire Company, to supply vehicle maintenance and repair service, subject to the terms and provisions set forth below.

This agreement, sets forth the specific provision for the Interlocal Services Agreement between the Township of Bernards and the Liberty Corner Fire Company for vehicle maintenance and repair service through February 28, 2027 in accordance with N.J.S.A. 40:48-2, N.J.S.A. 40:8A-1 et. seq., the Interlocal Services Act, as follows:

The Liberty Corner Fire Company shall be billed and will remit to the Township of Bernards on a monthly basis, the cost of vehicle maintenance and repair on a time and material basis.

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk

Explanatory Statement:

This is a continuance of the agreement to the Liberty Corner Fire Company to provide vehicle maintenance services, at cost, to the Fire Company vehicles.

Pat Monaco, Township Administrator/COO January 12, 2024



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0123

Resolution Authorizing the Donation of Gasoline and/or Diesel Fuel to the Basking Ridge Fire Company No. 1 and First Aid Squad, and Liberty Corner Fire Company

WHEREAS, on 2/12/13 a Commodity Resale System resolution was passed which included the resale of Gasoline and Diesel Fuel to the Basking Ridge Fire Company No. 1 and First Aid Squad, and Liberty Corner Fire Company; and

WHEREAS, the Township Committee of the Township of Bernards greatly appreciates the service provided by the all volunteer fire and first aid squads; and

WHEREAS, the Township Committee of the Township of Bernards desires to further aid the fiscal operation of volunteer emergency services by donating gasoline and/or diesel fuel from the municipal pumps to be used in emergency service vehicles through December 31, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the 2024 annual maximum value of donated gasoline and/or diesel fuel will be as follows:

- | | |
|---|---------|
| 1. Basking Ridge Fire Company No. 1 and First Aid Squad - | \$7,500 |
| 2. Liberty Corner Fire Company - | \$5,000 |

Agenda and Date Voted: 01/23/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024

Christine Kieffer, Municipal Clerk

Explanatory Statement:

The donation of gasoline and/or diesel fuel to the Basking Ridge Fire Company No. 1 and First Aid Squad, and Liberty Corner Fire Company by the Township further aids the fiscal operations of the all volunteer fire and first aid squads.

Pat Monaco, Township Administrator/COO January 12, 2024



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0125

Award of Change Order # 2 for Professional Services Contract for 2023, Special Counsel Tax Appeals
Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman,
Coley, Yospin, Kunzman, Davis & Lehrer, P.C., in an additional amount of \$3,700.00
in the Revised Not to Exceed Amount of \$55,700.00

WHEREAS, the Township of Bernards requires services for Special Counsel Tax Appeals; and

WHEREAS, the Bernards Township Committee on January 3, 2023, passed resolution #2023-0056 to hire Martin Allen, Esq., Special Counsel Tax Appeals of the firm, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, P.C., to provide legal services as Special Counsel Tax Appeals to represent Bernards Township in the not to exceed amount of \$45,000.00; and

WHEREAS, the Bernards Township Committee on November 28, 2023, passed change order resolution #2023-0478 to hire Martin Allen, Esq., Special Counsel Tax Appeals of the firm, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, P.C., to provide legal services as Special Counsel Tax Appeals to represent Bernards Township in the new not to exceed amount of \$52,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2023 Budget in Legal Other Expenses line account # 3-01-20-155-20C.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a change order to; Martin Allen, Esq., Special Counsel Tax Appeals of the firm, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, P.C., a change order in the amount of \$3,700.00 in the new not to exceed amount of \$55,700.00.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards, that a copy of this resolution be published in the official township newspaper and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

Agenda and Date Voted: January 23, 2024

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced change order in the amount of \$3,700 and the new not to exceed amount of \$55,700.00. Monies are available in the 2023 Budget in: Legal Other Expenses #3-01-20-155-20C.

Date: 01/17/2024

Sean McCarthy
Chief Financial Officer

More commercial appeals were filed at the State Tax Court in 2023 than anticipated. This, along with the complicated and lengthy nature of such appeals, has required additional funds for defense of said appeals. Obtaining income and expense data has required numerous exchanges with opposition as well as Tax Court Motions, driving up costs.
David Centrelli, Tax Assessor, 01/03/2024

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy


Francis J. Decibus

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: January 4, 2024

CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 01/23/2024.**

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0126

Award of Purchase Order

Authorizing and Approving Purchase of one (1) 2024 Ford Bronco Sport (R9B) Big Bend from MCCPC Contract 15-C Item #1 2024 Ford Bronco Sport Big Bend 4X4 to Nielsen Ford 170 Ridgedale Avenue, Morristown, NJ 07960
In the Amount Not to Exceed \$34,380.45

WHEREAS, the Township of Bernards Construction Department wishes to purchase one (1) 2024 Ford Bronco Sport (R9B) Big Bend ;

QTY	DESCRIPTION	UNIT TOTAL
1	2024 Ford Bronco Sport (R9B) Big Bend, Oxford White	\$31,224.00
1	Item #96B Convenience Package	\$1,731.45
1	Vehicle Undercoating	\$550.00
1	(4) Corner Amber Led Lights	\$875.00
	TOTAL	\$34,380.45

and

WHEREAS, it is the combined recommendation of the Construction Official, Administrator and Purchasing Agent to award this purchase to; Nielsen Ford 170 Ridgedale Avenue, Morristown, NJ 07960 in the amount of \$34,380.45; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2024 budget; the line item appropriation to be charged is line account #4-01-22-195-252 (\$34,380.45); and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order for one (1) 2024 Ford Bronco Sport (R9B) Big Bend to Nielsen Ford 170 Ridgedale Avenue, Morristown, NJ 07960, In the Amount Not to Exceed \$34,380.45

Agenda and Date Voted: January 23, 2024

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$34,380.45. Monies are available in the Construction Department line account #4-01-22-195-252.

Date: January 17, 2024

Sean McCarthy, Chief Financial Officer

EXPLANATORY STATEMENT

This replacement is in line with the Township Fleet Replacement Program. A 2015 Jeep Patriot will be transferred to the Fleet as requested by the Public Works Superintendent.

Dennis Bettler

Date: January 4, 2024

Dennis Bettler, C.B.O., Construction Official

Purchasing Certification:

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus
For Purchasing Agent

Francis J. Decibus, QPA
Purchasing Agent

Date: **01/17/2023**

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/23/2024.

Christine Kieffer, Municipal Clerk



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2543

Accepting a Riparian Zone Conservation Easement on
Property Located at 139 Riverside Drive, Block 3201, Lot 17,
from Gavin Schiraldo and Bridget Schiraldo to the Township of Bernards

BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Gavin Schiraldo and Bridget Schiraldo, with a mailing address at 139 Riverside Drive, Basking Ridge, New Jersey, 07920, a Riparian Zone Conservation Easement on Block 3201, Lot 17, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

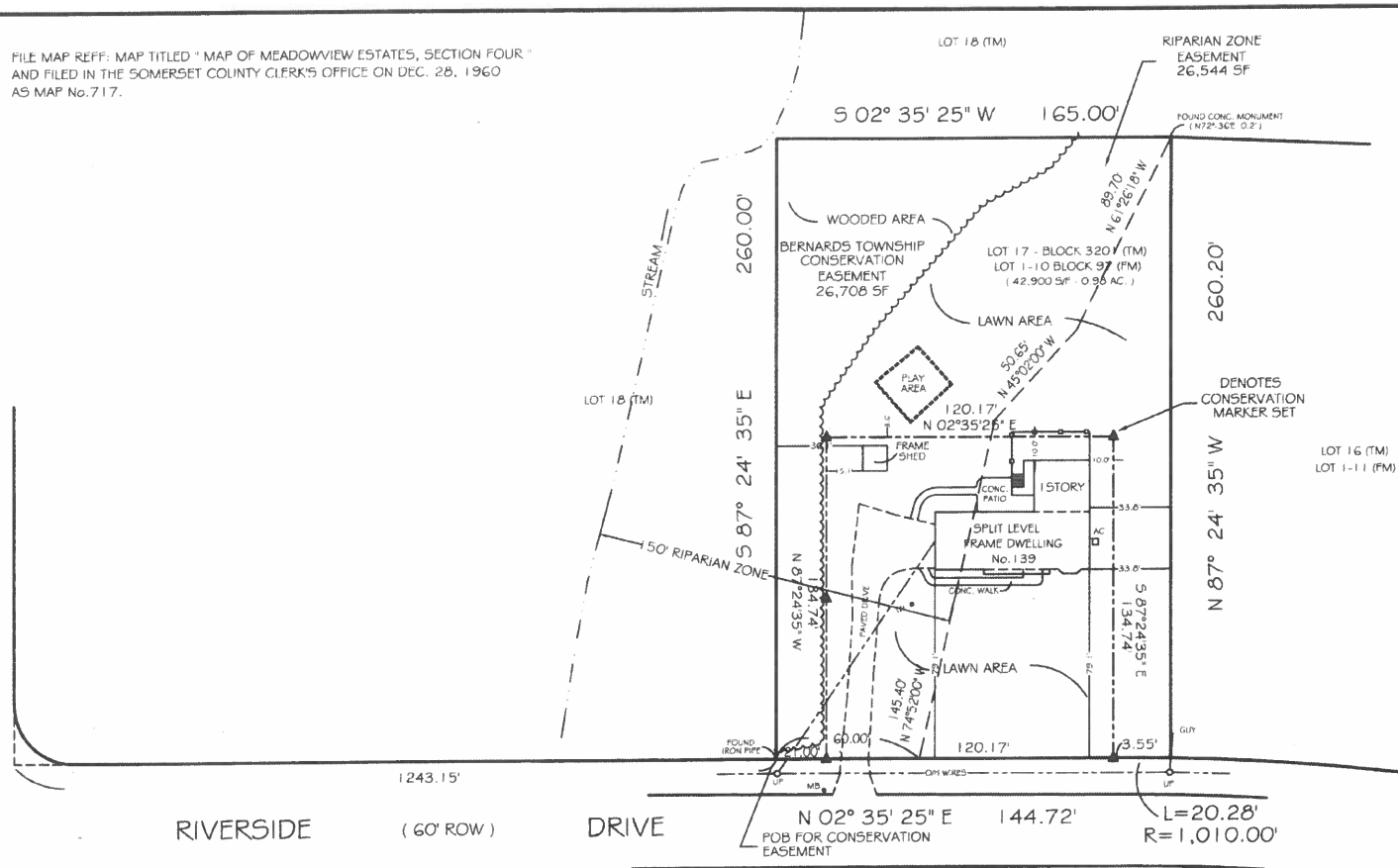
EXPLANATORY STATEMENT

This easement is provided in conjunction with the property owners' request for a permit to construct improvements to their dwelling. The purpose of the easement is to protect the riparian zone located on the property. The riparian zone provides a buffer along a stream located on an adjacent property. The property owners have submitted fees to reimburse the Township for costs incurred in processing the easement.

Date: December 26, 2023

David Schley, PP, AICP, Township Planner

LORD STIRLING ROAD



CHAPTER D

Murphy & Hollows Associates LLC

CIVIL ENGINEERING AND SURVEYING

192 CENTRAL AVENUE, STIRLING, NJ 07980
908.580.1255 murphyhollows@gmail.com

RIPARIAN ZONE EASEMENT PLAN FOR
LOT 17 - BLOCK 3201
139 RIVERSIDE DRIVE
TOWNSHIP OF BERNARDS
SOMERSET COUNTY - NEW JERSEY

CERTIFICATIONS :


REVISIONS :
NOVEMBER 7, 2023 POB

NOTES :

JOB No. 15-078
SCALE : 1" = 50'
DRAWN BY : S.P.
CHECKED BY : W.G.H.

DATE: OCTOBER 23, 2023

CERTIFICATE OF AUTHORIZATION
No.24GA27959700


WILLIAM G. HOLLOWS
N.J. LIC. PROFESSIONAL ENGINEER
& LAND SURVEYOR #GB27473
N.J. PROFESSIONAL PLANNER #2530



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2544

An Ordinance of the Township of Bernards to set Calendar Year 2024 Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its Calendar Year 2024 Budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Bernards in the County of Somerset finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$293,633.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and may be necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Bernards shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, may be increased up to 3.5 %, amounting to no more than \$1,027,716.39, and that the CY 2024 municipal budget for the Township of Bernards be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

EXPLANATORY STATEMENT

This ordinance is an annual housekeeping item that will allow for 2024 "inside the cap" budget appropriations to be increased by more than the 2.5% that the state allows for the current year. This does not mean that the 2024 budget will be increased by this amount but will allow us to "bank" any unused cap money for use in either of the next two succeeding years. This does not affect the calculation of the 2% Levy Cap.

Sean McCarthy, CFO
1/2/2024