

**BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE**  
**COMBINED AGENDA - REGULAR MEETING**  
**December 29, 2020 - 8:00 PM Open Session**

The Municipal Building, 1 Collyer Ln., Basking Ridge, is open and will adhere to Executive Order #156 & #196. Indoor gatherings are limited to 25 percent of this room capacity or no more than 51 individuals. All attendees must wear face coverings and remain 6 feet apart. The meeting will be live streamed and can be found by clicking on the "Watch a Meeting Live" icon on the home page, [www.bernards.org](http://www.bernards.org) and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 35.

Estimated  
Times

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**A G E N D A**

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8:00 PM

1. **CALL TO ORDER**      Video Clip
2. **FLAG SALUTE**
3. **MAYOR'S OPENING MEETING STATEMENT**
4. **ROLL CALL**
5. **EXECUTIVE SESSION**
6. **PRESENTATION**
7. **PUBLIC WORK SESSION**
8. **REPORTS**
9. **CORRESPONDENCE**
10. **PUBLIC COMMENT**
11. **TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS**
12. **FIRE & RESCUE APPOINTMENT**
13. **UNFINISHED BUSINESS**

8:10 PM

**14. NEW BUSINESS**

**A. Consent Agenda**

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.*

- 1) [Resolution #2020-0428](#) - Approval of the Bill List Dated 12/29/2020
- 2) [Resolution #2020-0429](#) -Bernards Township is Granting a Hardship Waiver to Asya Hopps for the Sale of her Affordable Unit known as 4109 Hackleberry Square Block 9001 Lot 41.11
- 3) [Resolution #2020-0430](#)- Extension of Resolution #2020-0306 Permitting Relief of Certain Ordinances to Assist Local Businesses as they Re-Open Following the Lifting of COVID-19 Executive Orders



Please call 24 hours in advance (908) 204-3001  
if accommodations are required, including assistive listening devices (ALD).

- 4) [Resolution #2020-0431](#) - Authorization for Tax Refund
- 5) [Resolution #2020-0432](#) - Authorization for Tax Refund
- 6) [Resolution #2020-0433](#) - Personnel Appointment Barbara Henderson – Substitute Crossing Guard – Police Department
- 7) [Resolution #2020-0434](#) - Authorizing and Approving Purchase of One (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK) from ESCNJ Co-Op #65MCECCPS, Bid # ESCNJ 18/19-40 to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 In the Amount Not to Exceed \$19,507.82
- 8) [Resolution #2020-0435](#) - Canceling Golf Utility Fund 2020 Budget Appropriation Balances
- 9) [Resolution #2020-0436](#) - Appointment of 2021 Public Defender – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court Awarded to Scott C. Mitzner, Esq., of the Firm Mitzner & Mitzner, P.A.,
- 10) [Resolution #2020-0437](#) - Canceling Current Fund 2020 Budget Appropriation Balances
- 11) [Resolution #2020-0438](#) - Appointment of 2021 Municipal Prosecutor – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
- 12) [Resolution #2020-0439](#) - Canceling Current Fund 2020 Budget Appropriation Balances
- 13) [Resolution #2020-0440](#) - Ratification and Approval of PBA/SOA 357 Union Contracts January 1, 2020 through December 31, 2023

B. Approval of Minutes:  
12/15/2020 Executive Session  
12/15/2020 Open Session

8:15 PM

## 15. PUBLIC COMMENT

## 16. ADJOURNMENT

Rhonda Pisano Municipal Clerk





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2020-0428 Approval of the Bill List Dated 12/29/2020

**BE IT RESOLVED**, that the bill list dated 12/29/2020 be audited, and if found correct, be paid.

December 29, 2020  
08:21 AM

TOWNSHIP OF BERNARDS  
Check Register By Check Date

Page No: 1

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 12/29/20 to 12/29/20  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CASH - CHECKING CURRENT CHECKING				
127190	12/29/20	90227 SHIMSKY, MICHAEL	98.91	1556 Direct Deposit
127191	12/29/20	90239 SCHLEY, DAVID L	325.00	1556 Direct Deposit
127192	12/29/20	90352 NEIMAN, JOHN	85.59	1556 Direct Deposit
127193	12/29/20	90639 ABOOSAMARA, DOMINICK	139.99	1556 Direct Deposit
127194	12/29/20	90656 CASACUBERTA, JORGE L	75.00	1556 Direct Deposit
127195	12/29/20	90677 BECRAFT, GERALYN	119.94	1556 Direct Deposit
127196	12/29/20	A0150 ATLANTIC SALT, INC.	8,928.08	1556 Direct Deposit
127197	12/29/20	A0453 AMAZON.COM	298.26	1556 Direct Deposit
127198	12/29/20	B0203 DIFRANCESCO BATEMAN, PC	7,177.90	1556 Direct Deposit
127199	12/29/20	B0581 BUY WISE AUTO PARTS	69.86	1556 Direct Deposit
127200	12/29/20	B0758 BCI TRUCK, INC	306.00	1556 Direct Deposit
127201	12/29/20	D0339 DEER CARCASS REMOVAL SVC, LLC	1,475.52	1556 Direct Deposit
127202	12/29/20	H0312 HEFFERNAN, ROBERT F	5,706.25	1556 Direct Deposit
127203	12/29/20	M0428 MIKE'S TOWING & RECOVERY, INC.	168.00	1556 Direct Deposit
127204	12/29/20	N0482 NICOLETTI SNOW REMOVAL LLC	34,049.16	1556 Direct Deposit
127205	12/29/20	O0021 OFFICE DEPOT	1,051.78	1556 Direct Deposit
127206	12/29/20	P0706 PARTS AUTHORITY LLC	240.60	1556 Direct Deposit
127207	12/29/20	S0443 STAPLES ADVANTAGE	70.50	1556 Direct Deposit
127208	12/29/20	S1161 SETTEMBRINO ARCHITECTS	7,500.00	1556 Direct Deposit
127209	12/29/20	T0192 TURN OUT UNIFORMS INC	19.50	1556 Direct Deposit
127210	12/29/20	V0020 VILLAGE OFFICE SUPPLY	71.20	1556 Direct Deposit
127211	12/29/20	W0339 W.B. MASON	8.97	1556 Direct Deposit
127212	12/29/20	A0666 ALSTEDE FARMS, LLC	60.00	1557
127213	12/29/20	B0017 BRIDGEWATER RESOURCES, INC.	2,966.92	1557
127214	12/29/20	B0026 BERNARDS TOWNSHIP CURRENT	38,010.07	1557
127215	12/29/20	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	543,022.38	1557
127216	12/29/20	B0044 BASKING RIDGE ANIMAL HOSPITAL	203.49	1557
127217	12/29/20	B0098 BERNARDS TOWNSHIP (RECREATION)	164.15	1557
127218	12/29/20	B0241 BANISCH ASSOCIATES, INC.	8,788.20	1557
127219	12/29/20	B0646 BROADCAST MUSIC, INC	364.00	1557
127220	12/29/20	B0690 BIBLIOTHECA LLC	2,408.03	1557
127221	12/29/20	C0028 CY DRAKE LOCKSMITHS, INC.	39.60	1557
127222	12/29/20	C0434 CENTRAL JERSEY CONSTRUCTION	19,901.54	1557
127223	12/29/20	C0522 CHATHAM LAWNMOWER SALES & SVC	8.38	1557
127224	12/29/20	C0597 CLIFFSIDE BODY CORPORATION	1,204.62	1557
127225	12/29/20	C0773 COMMUNITY HOME CARE	659.00	1557
127226	12/29/20	C0914 COLLABORATIVE SUMMER LIBRARY	283.29	1557
127227	12/29/20	D0033 DEMCO, INC	87.75	1557
127228	12/29/20	D0322 DELL MARKETING, L.P.	714.88	1557
127229	12/29/20	D0740 DOVER BRAKE & CLUTCH	871.58	1557
127230	12/29/20	D0783 DFFLM, LLC	73.22	1557
127231	12/29/20	D0847 DUNSHEATH, MARK T OR ANN K	4,999.55	1557
127232	12/29/20	E0007 ENGINEERING PETTY CASH	10.00	1557
127233	12/29/20	E0224 EXCELLENT BUILDING SERVICES	6,949.00	1557
127234	12/29/20	E0321 EAGLE LANDSCAPING & CONSTR LLC	3,450.00	1557
127235	12/29/20	F0047 FULLERTON FORD	908.39	1557
127236	12/29/20	F0158 FLEMINGTON DEPARTMENT STORE	80.95	1557
127237	12/29/20	F0313 FUN EXPRESS, LLC	67.08	1557
127238	12/29/20	F0326 FX AUTOMOTIVE LLC	811.86	1557
127239	12/29/20	G0004 GALLS, INC.	268.49	1557
127240	12/29/20	G0066 GRAINGER INC	257.27	1557
127241	12/29/20	G0267 GARDEN STATE VINYL DESIGNS	312.50	1557
127242	12/29/20	H0178 HOSE SHOP, INC.	918.33	1557
127243	12/29/20	H0246 HOME DEPOT CREDIT SERVICES	227.60	1557
127244	12/29/20	H0435 HAWKINS DELAFIELD & WOOD LLP	892.92	1557
127245	12/29/20	I0006 INT'L ASSN OF CHIEFS OF POLICE	190.00	1557
127246	12/29/20	J0168 JGB SPORTS, LLC	791.00	1557
127247	12/29/20	K0331 KONICA PREMIER FINANCE	165.20	1557
127248	12/29/20	M0006 MGL PRINTING SOLUTIONS	113.00	1557
127249	12/29/20	M0015 MCKESSON MEDICAL SURGICAL	135.45	1557
127250	12/29/20	M0493 MCELROY, DEUTSCH, MULVANEY &	8,610.66	1557
127251	12/29/20	M0518 KONICA MINOLTA BUSINESS SOL.	125.83	1557
127252	12/29/20	M0518 KONICA MINOLTA BUSINESS SOL.	133.42	1557
127253	12/29/20	M0815 M & M FERROTTIS	604.74	1557
127254	12/29/20	M0859 MAXX'S FLEET REPAIRS, LLC	1,814.74	1557
127255	12/29/20	M0899 MR JOHN	65.00	1557
127256	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	79.70	1557
127257	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	61.06	1557
127258	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	22.96	1557
127259	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	179.40	1557
127260	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	124.44	1557
127261	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	15.56	1557
127262	12/29/20	N0006 NEW JERSEY AMERICAN WATER CO.	464.83	1557

127263	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	15.56	1557
127264	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	257.61	1557
127265	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	15.56	1557
127266	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	183.64	1557
127267	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	30.36	1557
127268	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	38.86	1557
127269	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	38.86	1557
127270	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	272.44	1557
127271	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	1,022.19	1557
127272	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	39,989.94	1557
127273	12/29/20	N0006	NEW JERSEY AMERICAN WATER CO.	880.31	1557
127274	12/29/20	N0017	NJ STATE LEAGUE OF MUNICIPAL.	115.00	1557
127275	12/29/20	N0415	NATIONAL FUEL OIL INC	6,895.08	1557
127276	12/29/20	N0462	N M PREMIUM FOODS, INC	1,019.85	1557
127277	12/29/20	N0484	NEW JERSEY AMERICAN WATER	200.00	1557
127278	12/29/20	O0068	O'BAGEL BAGELRY & DELI	562.50	1557
127279	12/29/20	O0116	OBERLY, BARRY	990.00	1557
127280	12/29/20	P0538	PROVIDENT LIFE & ACCIDENT	104.24	1557
127281	12/29/20	P0565	PARKNPOOL CORP	70.95	1557
127282	12/29/20	R0023	RICHIES TIRE SERVICE, INC.	317.97	1557
127283	12/29/20	R0031	ROCKWOOD CORPORATION	66.00	1557
127284	12/29/20	R0393	RESEARCH&DESIGN LANDSCAPE LLC	22,640.00	1557
127285	12/29/20	R0408	RADATA, INC	1,050.00	1557
127286	12/29/20	R0480	RECONYX, INC	360.66	1557
127287	12/29/20	R0493	RIDGE BAGEL & CAFE	634.99	1557
127288	12/29/20	S0067	SOMERSET COUNTY TREASURER	36,364.92	1557
127289	12/29/20	S0068	SOMERSET COUNTY TREASURER	3,484.88	1557
127290	12/29/20	S0101	STICKEL, KOENIG, SULLIVAN&DRILL	1,230.25	1557
127291	12/29/20	S0115	SOMERSET COUNTY POLICE CHIEFS	200.00	1557
127292	12/29/20	S0378	STAVOLA ASPHALT	229.14	1557
127293	12/29/20	S0526	SPATIAL DATA LOGIC	31,550.00	1557
127294	12/29/20	S0691	SUPERIOR DISTRIBUTORS	645.91	1557
127295	12/29/20	S0847	SHI INTERNATIONAL	200.00	1557
127296	12/29/20	S0997	STREET COP TRAINING LLC	125.00	1557
127297	12/29/20	T0073	TREASURER - STATE OF N.J.	91.00	1557
127298	12/29/20	V0037	VILLAGE SUPERMARKET, INC.	242.85	1557
127299	12/29/20	V0056	VERIZON WIRELESS	2,123.47	1557
127300	12/29/20	V0058	VERIZON	4,714.74	1557
127301	12/29/20	V0084	VERIZON	187.31	1557
127302	12/29/20	W0016	WARRENVILLE TRUE VALUE	1,005.23	1557
127303	12/29/20	W0019	WEST CHESTER MACHINERY &SUPPLY	361.96	1557
127304	12/29/20	W0056	WELDON CONCRETE CO.	2,526.89	1557
127305	12/29/20	W0347	EDWARD WACKS & ASSOCIATES, LLC	597.60	1557

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
	----	----	-----	-----
Checks:	94	0	817,335.75	0.00
Direct Deposit:	22	0	67,986.01	0.00
	=====	=====	=====	=====
Total:	116	0	885,321.76	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
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Checks:	94	0	817,335.75	0.00
Direct Deposit:	22	0	67,986.01	0.00
	=====	=====	=====	=====
Total:	116	0	885,321.76	0.00

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
CURRENT FUND	0-01	783,551.88	0.00	0.00	783,551.88
DOG FUND	0-12	16,595.41	0.00	0.00	16,595.41
GOLF COURSE UTILITY	0-26	955.53	0.00	0.00	955.53
Year Total:		801,102.82	0.00	0.00	801,102.82
CURRENT FUND	9-01	31,189.02	0.00	0.00	31,189.02
CAPITAL FUND	C-04	11,129.89	0.00	0.00	11,129.89
TRUST FUNDS	T-13	34,416.83	0.00	0.00	34,416.83
PROJECT		7,483.20	0.00	0.00	7,483.20
		=====	=====	=====	=====
Total Of All Funds:		885,321.76	0.00	0.00	885,321.76

Agenda and Date Voted:

12/29/2020

#### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.**

**Rhonda Pisano , Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2020-0429

Bernards Township is Granting a Hardship Waiver to Asya Hopps for the Sale of her Affordable Unit known as 4109 Hackleberry Square Block 9001 Lot 41.11

**WHEREAS**, Asya Hopps, single (the "Homeowner") is the owner of property designated as Lot 41.11 in Block 9001 (*formerly identified as Lot 41.09 in Block 178.03*) on the Tax Map of the Township of Bernards in the County of Somerset, State of New Jersey, commonly known as 4109 Hackleberry Square (the "Property"), which was purchased pursuant to an Affordable Housing Agreement; and

**WHEREAS**, the Homeowner requested to sell her one bedroom moderate unit on or about July 21, 2020, authorizing the Administrative Agent for the Township to refer certified income-eligible potential buyers, and set a maximum resale price of \$142,683.06; and

**WHEREAS**, an owner of a low/moderate income unit may request that the unit be sold to a household whose income exceeds the established income eligibility criteria; and

**WHEREAS**, the Homeowner has made a good faith effort to sell the unit to a certified household and a certified household signed a contract to purchase her unit on October 3, 2020 for \$135,000 plus \$3000 towards closing costs, \$10,000 below her asking price; and

**WHEREAS**, the Homeowner has already purchased another home, but the buyer was unable to obtain a mortgage and the contract of sale was cancelled on December 7, 2020; and

**WHEREAS**, the Administrative Agent has recommended that pursuant to N.J.A.C. 5:80-26.14(a) 13 that permits an Administrative Agent to process requests and make determinations on requests by owners of restricted units for hardship waivers and the Hardship Waiver be granted, and the Township Attorney has reviewed the Homeowners request for a Hardship Waiver; and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Township Committee of Bernards Township, County of Somerset, hereby grants the Hardship Waiver to Asya Hopps for the sale of her unit known as 4109 Hackleberry Square; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** the Hardship Waiver is granted only to Asya Hopps and all subsequent owners are subject to all restrictions as described in the Affordable Housing Agreement.

Agenda and Date Voted: 12/29/2020

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.

Rhonda Pisano, Municipal Clerk

### EXPLANATORY STATEMENT:

The Homeowner has had her unit on the market since July of 2020 and lowered the price by \$10,000.00. This Hardship Waiver allows the unit to be sold to a higher income purchaser while the unit remains Deed Restricted Affordable Housing.

Susan Long, Municipal Housing Liaison 12/16/2020



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920

908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0430**

Extension of Resolution #2020-0306 Permitting Relief of Certain Ordinances to Assist Local Businesses as they Re-Open Following the Lifting of COVID-19 Executive Orders

**WHEREAS**, the COVID-19 pandemic continues to affect public health and therefore continues to effect local businesses; and

**WHEREAS**, certain ordinances were relaxed and granted relief from enforcement to assist local businesses as they responded to, altered, or re-opened their business operations in compliance with COVID-19 executive orders; and

**WHEREAS**, any such activity covered by a “Special Use Permit” authorized by Resolution #2020-0222, effective through November 1, 2020, and extended by Resolution #2020-0306, effective through June 30<sup>th</sup>, 2021 unless further extended by Resolution of the Township Committee.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Bernards recognizes that the need continues to exist to extend this provision to assist local businesses and hereby extends Resolution #2020-0306 permitting relief of certain ordinances through December 31, 2021.

Agenda Date and Vote: 12/29/2020

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0431** Authorization for Tax Refund

**WHEREAS**, an erroneous tax payment exists because the property owner has qualified for a veteran exemption; and

**WHEREAS**, the tax collector has suggested that a refund be issued in order to clear the account.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize the following refund.

Block & Lot	Quarter & Year	Amount	Issue Refund To
10706/26.03/CONDO	4Q2020	\$569.61	Rodney E Ruffin 2 Dorchester Dr Basking Ridge NJ 07920
8701/47/CONDO	4Q2020	\$3,632.05	Felice S Bocchino 130 Potomac Dr Basking Ridge NJ 07920

Agenda and Date Voted: 12/29/2020

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/29/2020

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\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

*Interpretive Statement: This property has an overpayment due an approved veteran exemption. I recommend a refund be issued to clear the account.*

*Peggy Warren, Tax Collector*



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0432** Authorization for Tax Refund

**WHEREAS**, a tax overpayment exists because the property owner's representative and mortgage company made payment; and

**WHEREAS**, the tax collector has suggested that a refund be issued in order to clear the account.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize the following refund.

Block & Lot	Quarter & Year	Amount	Issue Refund To
10301/36	4Q2020	\$5,513.30	Zinn Title Agency LLC 495 Plainfield Ave Berkeley Heights NJ 07922
6902/15	4Q20	\$3,866.72	Fortuna Title LLC 100 Challenger Rd Suite 810 Ridgefield Park NJ 07660
9001/11.14/CONDO	4Q20	\$1,816.21	Paul Huynh & Aijun Chen 175 Locust Ln Basking Ridge NJ 07920

Agenda and Date Voted: 12/29/2020

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

*Interpretive Statement: This property has an overpayment due to the sale of the property. I recommend a refund be issued to clear the account.*

*Peggy Warren, Tax Collector*





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0433**

### **Personnel Appointment**

**Barbara Henderson – Substitute Crossing Guard – Police Department**

**WHEREAS**, the position of Substitute Crossing Guard is a necessary function of the Police Department; and

**WHEREAS**, the Police Chief, Township Administrator, Chief Financial Officer and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Barbara Henderson has applied for and is qualified to fill said position; and

**WHEREAS**, the Police Chief, Township Administrator, Chief Financial Officer and Human Resources Manager recommend the appointment of Barbara Henderson to the position of Substitute Crossing Guard.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Barbara Henderson be hired as a Substitute Crossing Guard effective December 30, 2020, at an hourly rate of \$15.00. This appointment is contingent upon the successful completion of background checks per Township policy.

Agenda and Dated Voted: 12/29/2020

#### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/20.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

#### **EXPLANATORY STATEMENT**

Schedule conflicts and personal obligations in the Crossing Guards' schedules create a need to hire additional Substitute Crossing Guards to ensure coverage of all school posts. Hiring additional Crossing Guards also ensures that the Township does not have to utilize Patrol Officers to cover school posts. Barbara Henderson applied for a Substitute Crossing Guard position and is qualified to fill this position.

Carol Ackerman, HR Generalist



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2020-0434

Authorizing and Approving Purchase of One (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK)  
from ESCNJ Co-Op #65MCESCCPS, Bid # ESCNJ 18/19-40  
to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704  
In the Amount Not to Exceed \$19,507.82

**WHEREAS**, the Township of Bernards Public Works Department wishes to purchase one (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK);

QTY	DESCRIPTION	UNIT COST	UNIT TOTAL
1	CT4023; Dual-port, Wall Mount Unit w/Cord Management	\$5,261.50	\$5,261.50
1	CPGW1; Gateway used to provide connectivity service to station	\$437.75	\$437.75
2	CPCLD – COMMERCIAL-5; 5 Years Prepaid Cloud Plan Service	\$1,049.75	\$2,099.50
1	CT-4000-ASSURE5; 5 Years Parts and On-Site Labor to repair or replace defects	\$2,370.25	\$2,370.25
0	PARTNER-SELFVALID; Validation of sit to ensure customer installation (Included)	\$600.00	\$0.00
0	CPSUPPORT-ACTIVE; Initial Station Activation & Configuration Service (Included)	\$349.00	\$0.00
1	Freight	\$218.40	\$218.40
1	Make Ready Installation	\$9,120.42	\$9,120.42
	<b>TOTAL</b>		<b>\$19,507.82</b>

and

**WHEREAS**, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award this purchase to; T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 in the amount of \$19,507.82; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is line account #T-13-56-050-GID (\$19,507.82); and

**WHEREAS**, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and –12.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 in the amount not to exceed \$19,507.82.

Agenda and Date Voted: December 29, 2020

### EXPLANATORY STATEMENT

It is my recommendation, based upon review of the ESCNJ Co-Op #65MCESCCPS, Bid # ESCNJ 18/19-40 to issue a purchase order for one (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK) to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 - In the Amount Not to Exceed \$19,507.82.

This recommendation is made by assisting in the development of an electrical vehicle charging infrastructure, the Township can provide the additional benefits of access to clean, affordable electricity for fueling certain vehicles. Furthermore, switching from gasoline fueled vehicles to cleaner electric vehicles can reduce dependency on foreign oil and greenhouse emissions. This charging station is also part of a grant request which was granted to Bernards Township, anticipated grant is \$6,000.00

Date: 12/3/20

Jorge L. Casacuberta, Director of Public Works

### CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$19,507.82. Monies are available in the Public Works account #T-13-56-050-GID.

Date: December 21, 2020

Sean McCarthy, Chief Financial Officer

**PURCHASING CERTIFICATION:**

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

  
*For Purchasing Agent*

Francis J. Decibus, QPA, RPPO  
Purchasing Agent

Date: December 4, 2020

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/29/2020.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0435**

### Canceling Golf Utility Fund 2020 Budget Appropriation Balances

**WHEREAS**, the following Golf Utility Fund 2019 Budget appropriation balances remain unexpended:

<u>Budget Account:</u>	<u>Amount:</u>
Golf Utility S&W	\$20,000.00
Golf Utility OE	\$10,000.00
Total Cancellations:	\$30,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$30,000.00 of the Golf Utility Fund's 2020 Budget Appropriations be cancelled.

Agenda Date and Vote: 12/29/2020

#### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/29/2020

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0436**

Appointment of 2021 Public Defender – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court  
Awarded to Scott C. Mitzner, Esq., of the Firm Mitzner & Mitzner, P.A.,

**WHEREAS**, there is a need for the appointment of a Public Defender for the Bedminster Township, Borough of Peapack and Gladstone, the Borough of Bernardsville and the Township of Bernards Shared Municipal Court in 2021; and

**WHEREAS**, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Public Defender to the Shared Court in 2021.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee do hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Township of Bernards Shared Municipal Court in 2021:

### **NAME**

### **POSITION**

Scott C. Mitzner, Esq.  
Mitzner & Mitzner, P.A.  
786 Mountain Blvd., #101a  
Watchung, NJ 07069

Public Defender

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the appointment of Mr. Mitzner is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough and Bernardsville Borough and the appointment of Mr. Mitzner as Public Defender by the Borough of Peapack-Gladstone, the Borough of Bernardsville and the Township of Bernards.

Agenda and Date Voted: 12/29/2020

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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**Resolution #2020-0437**  
**Canceling Current Fund 2020**  
**Budget Appropriation Balances**

**WHEREAS**, the following Current Fund 2020 Budget appropriation balances remain unexpended:

<u>BUDGET LINE ITEM</u>	<u>AMOUNT</u>
General Administration S&W	\$ 28,673.58
General Administration OE	\$ 46,834.00
Human Resources S&W	\$ 33,620.04
Human Resources OE	\$ 35,000.00
Township Committee OE	\$ 58,000.00
Municipal Clerk S&W	\$ 24,036.80
Municipal Clerk OE	\$ 34,979.00
Financial Administration S&W	\$ 12,125.92
Financial Administration OE	\$ 23,765.00
Audit Services	\$ 20,000.00
Purchasing Administration S&W	\$ 7,809.50
Purchasing Administration OE	\$ 24,237.00
Computer Network Administration S&W	\$ 24,999.75
Computer Network Administration OE	\$ 50,000.50
Revenue Administration S&W	\$ 22,533.77
Revenue Administration OE	\$ 27,451.00
Tax Assessment Administration S&W	\$ 55,737.57
Tax Assessment Administration OE	\$ 26,382.00
Legal Services	\$ 343,753.00
Engineering Services S&W	\$ 31,327.28
Engineering Services OE	\$ 67,238.00
Planning Board S&W	\$ 33,561.64
Planning Board OE	\$ 99,989.00
Bd. of Adjustment S&W	\$ 6,471.71
Bd. of Adjustment OE	\$ 60,944.00
Environmental Commission S&W	\$ 2,997.00
Environmental Commission OE	\$ 14,185.00
Code Enforcement S&W	\$ 61,982.78
Code Enforcement OE	\$ 209,884.41
Unemployment Insurance	\$ 8,500.00
Liability Insurance	\$ 39,424.62
Workers Compensation Insurance	\$ 26,568.36
Employee Group Insurance(SHBP Only)	\$ 110,628.00
Waiver from Health Coverage	\$ 24,272.56
Employee Benefits (other)	\$ 37,200.01
Police S&W	\$ 110,000.17
Police OE	\$ 20,000.00
Crossing Guards S&W	\$ 10,000.00
Crossing Guards OE	\$ 5,000.00
Police Cars	\$ 33,615.00
Office of Emergency Mgt. S&W	\$ 16,620.00
Office of Emergency Mgt. OE	\$ 16,093.00
Fire Official S&W	\$ 12,871.73
Fire Official / Fire Hydrants OE	\$ 57,194.44
Municipal Prosecutor	\$ 23,490.00
Streets and Road Maintenance S&W	\$ 54,260.45
Streets and Road Maintenance OE	\$ 184,706.00
Streets and Road Maint. - Snow S&W	\$ 110,750.00

Streets and Road Maint. - Snow OE	\$	184,000.00
Vehicle Maintenance S&W	\$	61,999.64
Vehicle Maintenance OE	\$	50,406.00
Solid Waste Collection S&W	\$	10,125.00
Solid Waste Collection OE	\$	93,444.00
Public Buildings S&W	\$	34,538.91
Public Buildings OE	\$	60,507.00
Other Public Works Functions - Shade Tree S&W	\$	3,078.00
Other Public Works Functions - Shade Tree OE	\$	11,255.00
Other Public Works Functions - St.Lt.Maint. OE	\$	46,575.00
Municipal Services Act OE	\$	62,430.00
Public Health Services S&W	\$	82,278.43
Public Health Services OE	\$	82,732.00
Animal Control Services S&W	\$	17,391.25
Contributions to Social Svc. Agencies	\$	5,331.00
Recreation Svcs. & Programs S&W	\$	56,554.80
Recreation Svcs. & Programs OE	\$	49,305.00
Grounds S&W	\$	12,447.93
Grounds OE	\$	67,598.00
Pool Commission S&W	\$	6,359.48
Pool Commission OE	\$	31,062.66
Community Service S&W	\$	28,163.26
Community Service OE	\$	23,810.00
Deer Task Force S&W	\$	3,078.00
Deer Task Force OE	\$	13,045.00
Charter Day S&W	\$	6,097.00
Charter Day OE	\$	6,480.00
Labor Day Bike Races S&W	\$	200.00
Labor Day Bike Races OE	\$	500.00
Accumulated Leave Compensation	\$	105,300.00
Utilities	\$	161,173.70
Solid Waste Disposal S&W	\$	12,619.50
Solid Waste Disposal OE	\$	98,658.00
Public Defender	\$	745.00
Municipal Court S&W	\$	6,398.65
Municipal Court OE	\$	60,000.84
Public Employees Retirement System	\$	1,000.21
Police & Fire Retirement System	\$	1,500.00
Social Security	\$	42,098.15
Defined Contribution Retirement System	\$	10,000.00
Total Cancellations	\$	4,000,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$4,000,000.00 of the Current Fund's 2020 Budget Appropriations be cancelled.

Agenda and Date Voted: 12/29/2020

**EXPLANATORY STATEMENT:**

This annual resolution cancels to fund balance a portion of the 2020 Current Fund Unexpended Appropriations. This resolution is needed to generate the fund balance that will be anticipated in the 2021 budget as revenue to offset taxation.

12/21/2020

Sean McCarthy, CFO

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on December 29, 2020.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0438**

Appointment of 2021 Municipal Prosecutor – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court  
Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.

**WHEREAS**, there is a need for the appointment of a Municipal Prosecutor for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court; and

**WHEREAS**, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Municipal Prosecutor to the Shared Court for the period of January 1, 2021 – December 31, 2021.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee do hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court:

### **NAME**

### **POSITION**

Stephen O. Davis, Esq.  
DiFrancesco, Bateman, Kunzman,  
Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard  
Warren, NJ 07059

Municipal Prosecutor

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the appointment of Mr. Davis is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough, Bernardsville Borough and Bernards Township and the appointment of Mr. Davis as Prosecutor by the Borough of Peapack-Gladstone, the Borough of Bernardsville and the Township of Bernards.

Agenda and Date Voted: 12/29/2020

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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**Resolution #2020-0439**  
**Canceling Current Fund 2020**  
**Budget Appropriation Balances**

**WHEREAS**, the following Current Fund 2020 Budget appropriation balances remain unexpended:

BUDGET LINE ITEM

General Administration OE	\$ 2,995.00
Human Resources OE	\$ 5,812.60
Township Committee OE	\$ 7,255.00
Municipal Clerk OE	\$ 6,386.00
Financial Administration OE	\$ 4,719.21
Purchasing Administration OE	\$ 3,531.40
Revenue Administration OE	\$ 7,185.40
Tax Assessment Administration OE	\$ 17,182.58
Legal Services	\$ 100,600.00
Engineering Services OE	\$ 14,102.00
Planning Board OE	\$ 13,632.00
Bd. of Adjustment OE	\$ 15,140.00
Environmental Commission OE	\$ 145.00
Code Enforcement OE	\$ 63,993.24
Police OE	\$ 46,561.00
Crossing Guards OE	\$ 2,450.00
Office of Emergency Mgt. OE	\$ 4,000.00
Fire Official / Fire Hydrants OE	\$ 43,051.59
Streets and Road Maintenance OE	\$ 84,774.00
Streets and Road Maint. - Snow OE	\$ 111,804.00
Vehicle Maintenance OE	\$ 72,375.00
Solid Waste Collection OE	\$ 5,110.00
Public Buildings OE	\$ 51,970.00
Other Public Works Functions - Shade Tree OE	\$ 756.00
Other Public Works Functions - St.Lt.Maint. OE	\$ 6,800.00
Public Health Services OE	\$ 16,860.00
Recreation Svcs. & Programs OE	\$ 55,677.40
Grounds OE	\$ 27,880.00
Pool Commission OE	\$ 54,093.06
Community Service OE	\$ 1,640.00
Deer Task Force OE	\$ 6,275.00
Charter Day OE	\$ 8,000.00
Labor Day Bike Races OE	\$ 103.00
Utilities	\$ 98,788.11
Solid Waste Disposal OE	\$ 23,470.00
Municipal Court OE	\$ 14,882.41
 Total Cancellations	 \$ 1,000,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$1,000,000.00 of the Current Fund's 2020 Budget Appropriations be cancelled.

Agenda and Date Voted: 12/29/2020

**EXPLANATORY STATEMENT:**

This resolution cancels to fund balance an additional portion of the 2020 Current Fund Unexpended Appropriations. This resolution is needed to generate the fund balance that will be anticipated in the 2021 budget as revenue to offset taxation.

12/21/2020

Sean McCarthy, CFO

**CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/ 29/ 2020.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2020-0440**

Ratification and Approval of PBA/SOA 357 Union Contracts  
January 1, 2020 through December 31, 2023

**WHEREAS**, the Township of Bernards and the PBA/SOA 357 have negotiated in good faith regarding four year contracts for the period of January 1, 2020 through December 31, 2023; and

**WHEREAS**, all issues have been resolved to the satisfaction of all parties; and

**WHEREAS**, the Township Committee of the Township of Bernards as reviewed the terms of settlement and is in agreement.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the PBA/SOA 357 Union Contracts dated January 1, 2020 through December 31, 2023, be and are hereby approved.

Agenda and Date Voted: 12/29/2020

### **EXPLANATORY STATEMENT**

The collective bargaining agreement between Bernards Township and the PBA/SOA 357 expired December 31, 2019. The PBA and Bernards Township have successfully negotiated the terms of the new agreement. The Township Committee approved these terms on November 24, 2020 via approval of the Memorandum of Agreement dated November 24, 2020. This Resolution adopts and ratifies the Agreement.

Date: 12/29/2020

Emily Kesselmeyer, HR Manager

### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/29/2020.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**