

# TABLE OF CONTENTS

## BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE 12/10/2019 – COMBINED AGENDA/REGULAR MEETING

(Click on the page number to go directly to that page)

|  |    |
|--|----|
| CALL TO ORDER.....   | 3  |
| ROLL CALL.....   | 3  |
| AMEND AGENDA.....  | 3  |
| EXECUTIVE SESSION - RESOLUTION #2019-0487 .....  | 3  |
| PUBLIC WORK SESSION .....  | 3  |
| REPORTS.....   | 4  |
| CORRESPONDENCE.....  | 4  |
| PUBLIC COMMENT.....  | 4  |
| TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS.....   | 4  |
| UNFINISHED BUSINESS.....   | 4  |
| <i>ORDINANCE #2434 - AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF BERNARDS, CHAPTER VII, "TRAFFIC", SCHEDULE IX, "STOP INTERSECTIONS", REGARDING THE INTERSECTIONS OF NANCY LANE &amp; FAIRVIEW DRIVE EAST, BATTLE HILL ROAD &amp; FAIRVIEW DRIVE EAST, AND WAYNE TERRACE &amp; FAIRVIEW DRIVE EAST – PUBLIC HEARING.....</i> |    |
|  | 4  |
| <i>ORDINANCE #2435 - AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF BERNARDS, CHAPTER VII, "TRAFFIC", ADDING SCHEDULE XXII, "NO PASSING ZONES" – PUBLIC HEARING.....</i>  |    |
|  | 4  |
| <i>ORDINANCE #2436 - ACCEPTING A 10 FOOT PEDESTRIAN WALKWAY EASEMENT ON PROPERTY LOCATED AT 42 DYCKMAN PLACE, BLOCK 1805, LOT 21.01 AFTER SUBDIVISION (FORMERLY KNOWN AS BLOCK 1805, LOT 21) FROM GARY M. TRIPP AND AMANDA L. TRIPP TO THE TOWNSHIP OF BERNARDS – MAP - PUBLIC HEARING6</i>  |    |
|  | 6  |
| NEW BUSINESS.....  | 6  |
| <i>CONSENT AGENDA .....</i>  |    |
|  | 6  |
| <i>Resolution #2019-0473 - Approval of the Bill List Dated 12/10/2019 .....</i>  |    |
|  | 6  |
| <i>Resolution #2019-0474 - Personnel Appointment Philip D'Alessio – Groundskeeper – Department of Public Works .....</i>   |    |
|  | 8  |
| <i>Resolution #2019-0476 - Authorizing a Place-to-Place Transfer of Liquor License #1802-44-013-003, Ridge Fine Wines LLC .....</i>  |    |
|  | 8  |
| <i>Resolution #2019-0477- Authorization for Tax Refund – Block 1901, Lot 14.....</i>   |    |
|  | 9  |
| <i>Resolution #2019-0479 - Approval of Special Event Permit Community Holiday Sing – 12/24/2019.....</i>   |    |
|  | 9  |
| <i>Resolution #2019-0480 - Resolution Approving the Construction of the Manchester Drive &amp; Juniper Way Improvements.....</i>   |    |
|  | 9  |
| <i>Resolution #2019-0481- Resolution Approving the Construction of the Goltra Drive &amp; Fairview Drive East Reconstruction .....</i>   |    |
|  | 9  |
| <i>Resolution #2019-0484 - In Recognition of Service to Bernards Township – Richard Moschello .....</i>  |    |
|  | 10 |
| <i>Resolution #2019-0488 - Authorizing and Approving Purchase of Playground Equipment from Marturano Recreation Company, Inc, PO Box 106, Spring Lake, New Jersey 07762 from ESCNJ Co-Op #17/18-20 In the Amount Not to Exceed \$149,887.42.....</i>   |    |
|  | 10 |
| <i>Resolution #2019-0489 - Awarding Professional Services Contract for the Condition Assessment of the Valley Road Pedestrian Bridge to Andrew Cangiano, PE, Lic.No. 24GE04311100 of the firm Keller &amp; Kirkpatrick, Inc. – In the Not to Exceed Amount of \$3,800.00.....</i>  |    |
|  | 11 |
| <i>Resolution #2019-0490 - Canceling General Capital Ordinance Appropriation Balance for Completed Capital Projects.....</i>   |    |
|  | 12 |
| <i>Resolution #2019-0492 - Memorializing Submission of a Grant Application on 11/26/2019 to Hackensack Meridian Health for the "Take Vape Away" Grant to Provide Funding for Vaping Prevention Programs .....</i>  |    |
|  | 12 |
| <i>RESOLUTION #2019-0475 - COMMENDATION ON ATTAINING EAGLE SCOUT DESIGNATION - DYLAN L. AIELLO, RYAN THOMAS WATKINS, BENJAMIN K. WETZEL .....</i>  |    |
|  | 13 |
| <i>RESOLUTION #2019-0482 - IN RECOGNITION OF SERVICE TO BERNARDS TOWNSHIP – JOHN ENGDAHL.....</i>  |    |
|  | 13 |

|  |           |
|--|-----------|
| <i>RESOLUTION #2019-0485 - IN RECOGNITION OF SERVICE TO BERNARDS TOWNSHIP – DEBORAH KING .....</i>             | <i>14</i> |
| <i>RESOLUTION #2019-0486 - IN RECOGNITION OF SERVICE TO BERNARDS TOWNSHIP – JOANNE WACHENFELD .....</i>        | <i>14</i> |
| <i>RESOLUTION #2019-0478- IN RECOGNITION OF OUTSTANDING SERVICE TO BERNARDS TOWNSHIP – CAROL BIANCHI .....</i> | <i>15</i> |
| <i>RESOLUTION #2019-0483 - 2020 FEE SCHEDULE FOR THE COAKLEY-RUSSO MEMORIAL GOLF COURSE.....</i>               | <i>16</i> |
| <i>RESOLUTION #2019-0491 - 2020 FEE SCHEDULE &amp; POLICIES FOR PARK AND RECREATION .....</i>                  | <i>17</i> |
| <i>APPROVAL OF MINUTES - 10/29/2019 .....</i>  | <i>21</i> |
| <i>RESOLUTION #2019-0493 - CANCELING CURRENT FUND 2019 BUDGET APPROPRIATION BALANCES .....</i>                 | <i>21</i> |
| <b>PUBLIC COMMENT.....</b>   | <b>23</b> |
| <b>ADJOURNMENT.....</b>  | <b>23</b> |

## CALL TO ORDER

The mayor called the meeting to order at 7:34 PM. Those assembled saluted the flag and the mayor read the Open Public Meetings Act in accordance with the law.

## ROLL CALL

Present: Baldassare, Carpenter, Esposito, Harris, Bianchi (8:00PM)

Absent:

Also Present: Administrator Monaco, Attorney Belardo (8:00PM), Engineer Timko (8:00PM), Municipal Clerk Pisano

## AMEND AGENDA

Baldassare stated that since the possibility exists of cancelling the 12/23/2019 meeting, a resolution for an item that must be addressed before the year end needs to be added to the agenda.

Motion by Esposito, second by Harris, and unanimously agreed that Resolution #2019-0493 be added to the agenda.

Motion by Carpenter, second by Harris, and unanimously agreed that Resolution #2019-0487 Executive Session be amended to include "Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings" in the 2020 Board Appointment discussion.

## EXECUTIVE SESSION - [Resolution #2019-0487](#)

Motion by Esposito, second by Harris, and unanimously agreed that Resolution #2019-0487 be approved. The meeting temporarily adjourned to Executive Session at 7:37 PM.

**WHEREAS**, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of the Township Committee will reconvene.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee will go into closed session for the following reason(s) as outlined in NJSA 10:4-12; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Township Committee hereby declares that the discussion of subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

**NOW THEREFORE BE IT FINALLY RESOLVED** that the Township Committee, hereby declares that the public is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

### Reason for Closed Session

### Estimated Time of Disclosure or Upon Occurrence Of

- ☒ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose right could be adversely affect request in writing that such matter or matters be discussed at a public meeting subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 NJ 478.

**2020 Board Appointments**

Upon Appointment

The meeting resumed in open session at 8:02 PM.

## PUBLIC WORK SESSION

None.

## REPORTS

None.

## CORRESPONDENCE

None listed.

## PUBLIC COMMENT

The Mayor opened public comment.

John Crane, 39 Decker St. - commented on those receiving recognition of service resolutions at tonight's meeting.

## TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS

Committee members reported on their activities and staff provided comments.

## UNFINISHED BUSINESS

[ORDINANCE #2434](#) - *An Ordinance to Amend the Revised General Ordinances of the Township Of Bernards, Chapter VII, "Traffic", Schedule IX, "Stop Intersections", Regarding the Intersections of Nancy Lane & Fairview Drive East, Battle Hill Road & Fairview Drive East, and Wayne Terrace & Fairview Drive East – Public Hearing*

The clerk read the ordinance by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Baldassare, second by Esposito, that the ordinance #2434 be adopted and advertised as required by law.  
Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, in order to promote the betterment of public safety there is a need to install stop signs at the intersections of Nancy Lane and Fairview Drive East, Battle Hill Road and Fairview Drive East, and Wayne Terrace and Fairview Drive East.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Bernards, in the County of Somerset, that the Revised General Ordinances of the Township of Bernards, Chapter VII, "Traffic", Schedule IX, "Stop Intersections", be amended with the following additions. (new text is in double underline; deletions are ~~stricken~~):

### Intersection

Nancy Lane and Fairview Drive East

Battle Hill Road and Fairview Drive East

Wayne Terrace and Fairview Drive East

### Stop Sign Installed On

Nancy Lane Northbound

Battle Hill Road Southbound

Wayne Terrace Eastbound

1. The remainder of Schedule IX remains unchanged.
2. Regulatory signs shall be erected and maintained to affect the above restriction.

[ORDINANCE #2435](#) - *An Ordinance to Amend the Revised General Ordinances of the Township of Bernards, Chapter VII, "Traffic", Adding Schedule XXII, "No Passing Zones" – Public Hearing*

The clerk read the ordinance by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Harris, second by Esposito, that the ordinance #2435 be adopted and advertised as required by law.  
Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, in order to promote the betterment of public safety there is a need to designate no passing zones.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Bernards, in the County of Somerset, that Chapter VII, "Traffic" of the Revised General Ordinance of the Township of Bernards is hereby amended with the addition of the following schedule: (new text is in double underline; deletions are ~~stricken~~):

Chapter 7 **Traffic**

**ATTACHMENTS**

Schedule XXII, No Passing Zones

In accordance with the provisions of subsection 7-18 and New Jersey Statute Title 39:4-86; **Overtaking and passing vehicles**, no passing zones are hereby established along the following described streets or parts of streets:

| <u>Name of Street</u>   | <u>Location</u>   |
|-------------------------|---|
| <u>ACKEN RD</u>         | <u>VALLEY RD TO 300' SOUTH OF SPRING VALLEY BLVD</u>        |
| <u>ANNIN RD</u>         | <u>ENTIRE LENGTH</u>  |
| <u>CANTERBURY WAY</u>   | <u>ENTIRE LENGTH</u>  |
| <u>CHILDS RD</u>        | <u>MORRISTOWN RD TO MUNICIPAL BOUNDARY</u>                  |
| <u>COLLYER LN</u>       | <u>ENTIRE LENGTH</u>  |
| <u>CROSS RD</u>         | <u>ENTIRE LENGTH</u>  |
| <u>DOUGLAS RD</u>       | <u>LIBERTY CORNER RD TO MINE BROOK RD</u>                   |
| <u>EAST CRAIG ST</u>    | <u>ENTIRE LENGTH</u>  |
| <u>GERARD AVE</u>       | <u>ENTIRE LENGTH</u>  |
| <u>HAAS RD</u>          | <u>STONEHOUSE RD TO MUNICIPAL BOUNDARY</u>                  |
| <u>HANSOM RD</u>        | <u>SIGNAL POINT RD TO ALLEN RD</u>                          |
| <u>HARDSCRABBLE RD</u>  | <u>CHILDS RD TO MUNICIPAL BOUNDARY</u>                      |
| <u>HOMESTEAD PL</u>     | <u>ENTIRE LENGTH</u>  |
| <u>JUNIPER WAY</u>      | <u>SOUTH MAPLE AVE TO MANCHESTER DR</u>                     |
| <u>KNOLLCROFT RD</u>    | <u>LYONS RD TO VALLEY VIEW DR</u>                           |
| <u>LAKE RD</u>          | <u>ENTIRE LENGTH</u>  |
| <u>LIBERTY RIDGE RD</u> | <u>ALLEN RD TO WATCHUNG DR</u>                              |
| <u>LONG RD</u>          | <u>MOUNTAIN RD TO MUNICIPAL BOUNDARY</u>                    |
| <u>LORD STIRLING RD</u> | <u>300' EAST OF VILLAGE DRIVE (EAST) TO END OF PAVEMENT</u> |
| <u>LYONS PL</u>         | <u>ENTIRE LENGTH</u>  |
| <u>LYONS RD</u>         | <u>THOMPSON WAY TO LYONS PL</u>                             |
| <u>MADISONVILLE RD</u>  | <u>ENTIRE LENGTH</u>  |
| <u>MANCHESTER DR</u>    | <u>SOUTH MAPLE AVE TO GREAT SWAMP RD</u>                    |
| <u>MEEKER RD</u>        | <u>WHITENACK RD TO MUNICIPAL BOUNDARY</u>                   |
| <u>MINE BROOK RD</u>    | <u>ENTIRE LENGTH</u>  |
| <u>MOUNTAIN RD</u>      | <u>ENTIRE LENGTH</u>  |
| <u>N MAPLE AVE</u>      | <u>EAST OAK ST TO OVERPASS</u>                              |
| <u>OLD ARMY RD</u>      | <u>HARDSCRABBLE RD TO MUNICIPAL BOUNDARY</u>                |
| <u>OLD FARM RD</u>      | <u>ENTIRE LENGTH</u>  |
| <u>PEACHTREE RD</u>     | <u>WINDING LN TO END OF TOWNSHIP RIGHT-OF-WAY</u>           |
| <u>POND HILL RD</u>     | <u>ENTIRE LENGTH</u>  |
| <u>PROSPECT AV</u>      | <u>ENTIRE LENGTH</u>  |
| <u>RIDGE ST</u>         | <u>ENTIRE LENGTH</u>  |
| <u>SOUTH ALWARD AVE</u> | <u>ENTIRE LENGTH</u>  |
| <u>SOMERVILLE RD</u>    | <u>MINE BROOK RD TO MUNICIPAL BOUNDARY</u>                  |
| <u>SPENCER RD</u>       | <u>ENTIRE LENGTH</u>  |
| <u>THOMPSON WAY</u>     | <u>ENTIRE LENGTH</u>  |

WEST HENRY ST  
WASHINGTON AVE  
WHITENACK RD  
WINDING LN

ENTIRE LENGTH  
WEST OAK ST TO MUNICIPAL BOUNDARY  
MOUNT AIRY RD TO RAILROAD  
SOUTH FINLEY TO GROVE RD

**ORDINANCE #2436** - Accepting a 10 Foot Pedestrian Walkway Easement on Property Located at 42 Dyckman Place, Block 1805, Lot 21.01 after subdivision (formerly known as Block 1805, Lot 21) from Gary M. Tripp and Amanda L. Tripp to the Township of Bernards – [Map](#) - Public Hearing

The clerk read the ordinance by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Harris, second by Baldassare, that the ordinance #2436 be adopted and advertised as required by law.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Gary M. Tripp and Amanda L. Tripp, having an address at 42 Dyckman Place, Basking Ridge, New Jersey, 07920, a 10 Foot Pedestrian Walkway Easement on Block 1805, Lot 21.01, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

## **NEW BUSINESS**

### **Consent Agenda**

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.*

Motion by Baldassare, second by Esposito, that Resolution #2019-0475, Resolution #2019-0478, Resolution #2019-0482, Resolution #2019-0483, Resolution #2019-0485, Resolution #2019-0486, and Resolution #2019-0491 be removed from the Consent Agenda, and that the remaining items be approved.

**Resolution #2019-0473** - Approval of the Bill List Dated 12/10/2019

**BE IT RESOLVED**, that the bill list dated be audited, and if found correct, be paid.

December 10, 2019  
12:47 PM

TOWNSHIP OF BERNARDS  
Check Register By Check Date

Page No: 1

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Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 12/10/19 to 12/10/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit:  
Y  
=====

| Check #                          | Check Date | Vendor                               | Amount Paid | Reconciled/Void Ref Num |
|----------------------------------|------------|--------------------------------------|-------------|-------------------------|
| CASH - CHECKING CURRENT CHECKING |            |                                      |             |                         |
| 122441                           | 12/10/19   | 90093 NICOLETTI, THOMAS J            | 103.32      | 1470 Direct Deposit     |
| 122442                           | 12/10/19   | 90219 PISANO, RHONDA                 | 139.53      | 1470 Direct Deposit     |
| 122443                           | 12/10/19   | 90227 SHIMSKY, MICHAEL               | 29.00       | 1470 Direct Deposit     |
| 122444                           | 12/10/19   | 90279 NEIL, DAWN                     | 20.00       | 1470 Direct Deposit     |
| 122445                           | 12/10/19   | 90333 KING, TIMOTHY D                | 534.38      | 1470 Direct Deposit     |
| 122446                           | 12/10/19   | 90339 RUPP, CYNTHIA                  | 20.00       | 1470 Direct Deposit     |
| 122447                           | 12/10/19   | 90342 BAHLMAN, RICH                  | 35.50       | 1470 Direct Deposit     |
| 122448                           | 12/10/19   | 90383 LEO, KAREN                     | 562.50      | 1470 Direct Deposit     |
| 122449                           | 12/10/19   | 90384 DELEON, LUISA                  | 142.19      | 1470 Direct Deposit     |
| 122450                           | 12/10/19   | 90388 O'GRADY, SEAN                  | 138.61      | 1470 Direct Deposit     |
| 122451                           | 12/10/19   | 90562 LAKATOS, MICHAEL               | 23.57       | 1470 Direct Deposit     |
| 122452                           | 12/10/19   | 90580 MCCARTHY, SEAN                 | 164.32      | 1470 Direct Deposit     |
| 122453                           | 12/10/19   | 90585 METH, LESLIE                   | 57.53       | 1470 Direct Deposit     |
| 122454                           | 12/10/19   | 90589 GIRALO, ANTHONY                | 73.28       | 1470 Direct Deposit     |
| 122455                           | 12/10/19   | 90613 RIVERA, ANNMARIE               | 69.60       | 1470 Direct Deposit     |
| 122456                           | 12/10/19   | B0203 DIFRANCESCO, BATEMAN, KUNZMAN, | 7,659.36    | 1470 Direct Deposit     |
| 122457                           | 12/10/19   | R0509 REIVAX CONTRACTING CORPORATION | 109,970.11  | 1470 Direct Deposit     |

|        |          |       |                                 |            |               |      |                |
|--------|----------|-------|---------------------------------|------------|---------------|------|----------------|
| 122458 | 12/10/19 | T0325 | TOP LINE CONSTRUCTION CORP      | 98,695.90  |               | 1470 | Direct Deposit |
| 122459 | 12/10/19 | A0038 | APOLLO FLAG, LLC                | 876.00     |               | 1471 |                |
| 122460 | 12/10/19 | A0375 | ARAMARK WORK APPAREL & UNIFORM  | 64.10      |               | 1471 |                |
| 122461 | 12/10/19 | A0425 | ATLANTIC TACTICAL               | 151.96     |               | 1471 |                |
| 122462 | 12/10/19 | A0471 | APEX AMERICAN ELECTRICAL        | 757.00     |               | 1471 |                |
| 122463 | 12/10/19 | A0611 | AMERICAN WEAR, INC              | 893.20     |               | 1471 |                |
| 122464 | 12/10/19 | A0638 | AJM CONTRACTORS, INC            | 369.31     |               | 1471 |                |
| 122465 | 12/10/19 | A0666 | ALSTEDE FARMS, LLC              | 420.00     |               | 1471 |                |
| 122466 | 12/10/19 | A0667 | ACCURATE LANGUAGE SERVICES      | 425.00     |               | 1471 |                |
| 122467 | 12/10/19 | B0001 | BAKER & TAYLOR, INC.            | 4,683.73   |               | 1471 |                |
| 122468 | 12/10/19 | B0017 | BRIDGEWATER RESOURCES, INC.     | 2,921.25   |               | 1471 |                |
| 122469 | 12/10/19 | B0026 | BERNARDS TOWNSHIP CURRENT       | 16,901.56  |               | 1471 |                |
| 122470 | 12/10/19 | B0034 | BERNARDS TOWNSHIP PAYROLL ACCT  | 553,847.94 |               | 1471 |                |
| 122471 | 12/10/19 | B0044 | BASKING RIDGE ANIMAL HOSPITAL   | 166.00     |               | 1471 |                |
| 122472 | 12/10/19 | B0098 | BERNARDS TOWNSHIP (RECREATION)  | 608.06     |               | 1471 |                |
| 122473 | 12/10/19 | B0128 | INTERNATIONAL CODE COUNCIL      | 128.00     |               | 1471 |                |
| 122474 | 12/10/19 | B0241 | BANISCH ASSOCIATES, INC.        | 7,089.20   |               | 1471 |                |
| 122475 | 12/10/19 | B0567 | BAY HEAD INVESTMENTS, INC.      | 69,344.25  |               | 1471 |                |
| 122476 | 12/10/19 | B0581 | BUY WISE AUTO PARTS             | 0.00       | 12/10/19 VOID | 0    |                |
| 122477 | 12/10/19 | B0581 | BUY WISE AUTO PARTS             | 4,792.28   |               | 1471 |                |
| 122478 | 12/10/19 | B0758 | BCI TRUCK, INC                  | 1,421.66   |               | 1471 |                |
| 122479 | 12/10/19 | B0764 | BOTROS, MARK                    | 1,382.50   |               | 1471 |                |
| 122480 | 12/10/19 | C0024 | GANNETT NEW JERSEY NEWSPAPERS   | 56.76      |               | 1471 |                |
| 122481 | 12/10/19 | C0037 | CLERK'S PETTY CASH              | 9.50       |               | 1471 |                |
| 122482 | 12/10/19 | C0165 | CAPOZZI, LOU                    | 810.00     |               | 1471 |                |
| 122483 | 12/10/19 | C0241 | COOPER ELECTRIC SUPPLY          | 1,282.00   |               | 1471 |                |
| 122484 | 12/10/19 | C0434 | CENTRAL JERSEY CONSTRUCTION     | 4,562.29   |               | 1471 |                |
| 122485 | 12/10/19 | C0482 | OPTIMUM                         | 175.28     |               | 1471 |                |
| 122486 | 12/10/19 | C0527 | COOK, JAMES                     | 135.00     |               | 1471 |                |
| 122487 | 12/10/19 | C0597 | CLIFFSIDE BODY CORPORATION      | 5,741.61   |               | 1471 |                |
| 122488 | 12/10/19 | C0613 | CIGNA GROUP INSURANCE           | 1,555.20   |               | 1471 |                |
| 122489 | 12/10/19 | C0636 | CENTER POINT LARGE PRINT        | 93.48      |               | 1471 |                |
| 122490 | 12/10/19 | C0697 | BB&T/CPS                        | 40.59      |               | 1471 |                |
| 122491 | 12/10/19 | C0773 | COMMUNITY HOME CARE             | 659.00     |               | 1471 |                |
| 122492 | 12/10/19 | C0774 | COLONIAL LIFE & ACC INSURANCE   | 922.82     |               | 1471 |                |
| 122493 | 12/10/19 | D0020 | DELTA DENTAL OF NJ              | 11,909.64  |               | 1471 |                |
| 122494 | 12/10/19 | D0033 | DEMCO, INC                      | 137.23     |               | 1471 |                |
| 122495 | 12/10/19 | D0635 | DELAMATER, JAMES                | 45.00      |               | 1471 |                |
| 122496 | 12/10/19 | D0790 | DONOVAN, BRIDGET                | 40.00      |               | 1471 |                |
| 122497 | 12/10/19 | E0231 | EKA ASSOCIATES, P.A.            | 945.00     |               | 1471 |                |
| 122498 | 12/10/19 | F0001 | FEDEX                           | 30.04      |               | 1471 |                |
| 122499 | 12/10/19 | F0003 | FOLEY, INCORPORATED             | 236.48     |               | 1471 |                |
| 122500 | 12/10/19 | F0047 | FULLERTON FORD                  | 61.86      |               | 1471 |                |
| 122501 | 12/10/19 | F0158 | FLEMINGTON DEPARTMENT STORE     | 4,379.14   |               | 1471 |                |
| 122502 | 12/10/19 | F0299 | FASTENAL CO.                    | 16.94      |               | 1471 |                |
| 122503 | 12/10/19 | F0324 | FLAGSHIP DENTAL PLANS           | 455.01     |               | 1471 |                |
| 122504 | 12/10/19 | F0326 | FX AUTOMOTIVE LLC               | 135.66     |               | 1471 |                |
| 122505 | 12/10/19 | F0330 | FIDELITY SECURITY LIFE INS      | 262.95     |               | 1471 |                |
| 122506 | 12/10/19 | G0066 | GRAINGER INC                    | 667.71     |               | 1471 |                |
| 122507 | 12/10/19 | G0098 | JCP&L                           | 114.58     |               | 1471 |                |
| 122508 | 12/10/19 | G0133 | GARDEN STATE LABORATORIES, INC  | 110.00     |               | 1471 |                |
| 122509 | 12/10/19 | G0333 | BEDMINSTER CAR WASH             | 245.40     |               | 1471 |                |
| 122510 | 12/10/19 | G0596 | GRIFFITH - ALLIED TRUCKING LLC  | 9,299.50   |               | 1471 |                |
| 122511 | 12/10/19 | H0246 | HOME DEPOT CREDIT SERVICES      | 1,260.92   |               | 1471 |                |
| 122512 | 12/10/19 | H0267 | MOTT MACDONALD LLC              | 150.00     |               | 1471 |                |
| 122513 | 12/10/19 | H0397 | HALE, LOUISE FORDHAM            | 740.00     |               | 1471 |                |
| 122514 | 12/10/19 | I0013 | INSTITUTE FOR PROF.DEVELOPMENT  | 125.00     |               | 1471 |                |
| 122515 | 12/10/19 | J0002 | JAEGER LUMBER                   | 46.24      |               | 1471 |                |
| 122516 | 12/10/19 | J0093 | JOHNNY ON THE SPOT, LLC         | 65.00      |               | 1471 |                |
| 122517 | 12/10/19 | J0190 | JP MONZO MUNICIPAL CONSULTING   | 50.00      |               | 1471 |                |
| 122518 | 12/10/19 | J0224 | JOHN'S PAINTING CONTRACTOR LLC  | 3,300.00   |               | 1471 |                |
| 122519 | 12/10/19 | K0039 | KOBESKY, GREGG S.               | 314.00     |               | 1471 |                |
| 122520 | 12/10/19 | K0059 | KAYSER, JOHN P                  | 1,160.00   |               | 1471 |                |
| 122521 | 12/10/19 | K0259 | KONICA MINOLTA PREMIER FINANCE  | 122.00     |               | 1471 |                |
| 122522 | 12/10/19 | K0341 | KONICA MINOLTA PREMIER FINANCE  | 315.76     |               | 1471 |                |
| 122523 | 12/10/19 | M0179 | MONTEREY FINE FOODS             | 264.00     |               | 1471 |                |
| 122524 | 12/10/19 | M0518 | KONICA MINOLTA BUSINESS SOL.    | 72.97      |               | 1471 |                |
| 122525 | 12/10/19 | M0617 | MIDDLESEX POWER EQUIPMENT       | 389.18     |               | 1471 |                |
| 122526 | 12/10/19 | M0767 | MOSIO, INC                      | 480.00     |               | 1471 |                |
| 122527 | 12/10/19 | M0815 | M & M PERROTTIS                 | 110.00     |               | 1471 |                |
| 122528 | 12/10/19 | M0830 | MOTT MACDONALD                  | 300.00     |               | 1471 |                |
| 122529 | 12/10/19 | N0006 | NEW JERSEY AMERICAN WATER CO.   | 311.71     |               | 1471 |                |
| 122530 | 12/10/19 | N0006 | NEW JERSEY AMERICAN WATER CO.   | 252.18     |               | 1471 |                |
| 122531 | 12/10/19 | N0006 | NEW JERSEY AMERICAN WATER CO.   | 2,634.52   |               | 1471 |                |
| 122532 | 12/10/19 | N0017 | NJ STATE LEAGUE OF MUNICIPAL.   | 130.00     |               | 1471 |                |
| 122533 | 12/10/19 | N0032 | NJ STATE DEPT HEALTH/SR SVCS    | 6.60       |               | 1471 |                |
| 122534 | 12/10/19 | N0083 | NJRPA                           | 35.00      |               | 1471 |                |
| 122535 | 12/10/19 | N0179 | NEW JERSEY STATE GOLF ASSOC.    | 27.00      |               | 1471 |                |
| 122536 | 12/10/19 | N0487 | NOWGAONKAR, LEON & SIONA        | 90.00      |               | 1471 |                |
| 122537 | 12/10/19 | O0021 | OFFICE DEPOT                    | 405.47     |               | 1471 |                |
| 122538 | 12/10/19 | O0102 | OCLC, INC                       | 208.76     |               | 1471 |                |
| 122539 | 12/10/19 | O0116 | OBERLY, BARRY                   | 990.00     |               | 1471 |                |
| 122540 | 12/10/19 | P0005 | PITNEY BOWES, INC.              | 795.06     |               | 1471 |                |
| 122541 | 12/10/19 | P0014 | PUBLIC SERVICE ELEC. & GAS CO   | 3,090.70   |               | 1471 |                |
| 122542 | 12/10/19 | P0046 | RESERVE ACCOUNT                 | 1,403.21   |               | 1471 |                |
| 122543 | 12/10/19 | P0602 | PRAXAIR DISTRIBUTION, INC       | 30.25      |               | 1471 |                |
| 122544 | 12/10/19 | P0645 | PROVENCE, ANDY & PALISANO, MARY | 90.00      |               | 1471 |                |
| 122545 | 12/10/19 | Q0002 | CINTAS CORP. - #062             | 351.08     |               | 1471 |                |
| 122546 | 12/10/19 | R0004 | RECORDED BOOKS INC.             | 6.95       |               | 1471 |                |
| 122547 | 12/10/19 | R0005 | RECORDER PUBLISHING CO., INC    | 87.21      |               | 1471 |                |
| 122548 | 12/10/19 | R0023 | RICHIES TIRE SERVICE, INC.      | 3,342.41   |               | 1471 |                |
| 122549 | 12/10/19 | R0031 | ROCKWOOD CORPORATION            | 240.00     |               | 1471 |                |
| 122550 | 12/10/19 | R0420 | RENN, THEODORE                  | 480.00     |               | 1471 |                |
| 122551 | 12/10/19 | S0135 | CJHRC-CENTRAL JERSEY HOUSING    | 6,077.00   |               | 1471 |                |
| 122552 | 12/10/19 | S0136 | SOCIETY HILL AT BERNARDS II     | 50.00      |               | 1471 |                |
| 122553 | 12/10/19 | S0378 | STAVOLA ASPHALT                 | 696.13     |               | 1471 |                |
| 122554 | 12/10/19 | S0443 | STAPLES ADVANTAGE               | 63.94      |               | 1471 |                |
| 122555 | 12/10/19 | S0628 | STATE OF NEW JERSEY-HB          | 206,539.43 |               | 1471 |                |
| 122556 | 12/10/19 | S0977 | STAVOLA CONSTRUCTION MATERIALS  | 1,914.10   |               | 1471 |                |
| 122557 | 12/10/19 | S0987 | SCHWALB, JEFF                   | 900.00     |               | 1471 |                |
| 122558 | 12/10/19 | S0997 | STREET COP TRAINING LLC         | 250.00     |               | 1471 |                |
| 122559 | 12/10/19 | S1055 | SIRVA RELOCATION PROPERTIES LL  | 4,515.12   |               | 1471 |                |
| 122560 | 12/10/19 | T0055 | T & M ASSOCIATES                | 3,750.00   |               | 1471 |                |
| 122561 | 12/10/19 | T0066 | CENGAGE LEARNING CREDIT SVCS    | 150.00     |               | 1471 |                |
| 122562 | 12/10/19 | T0101 | TRIANGLE COMMUNICATIONS         | 255.00     |               | 1471 |                |
| 122563 | 12/10/19 | T0142 | TODD HARRIS CO., INC.           | 5,723.00   |               | 1471 |                |

**TOWNSHIP COMMITTEE MINUTES**

**12/10/2019**

|        |          |       |                               |          |      |
|--------|----------|-------|-------------------------------|----------|------|
| 122564 | 12/10/19 | T0192 | TURN OUT UNIFORMS INC         | 802.86   | 1471 |
| 122565 | 12/10/19 | T0240 | TREASURER-STATE OF NEW JERSEY | 1,640.00 | 1471 |
| 122566 | 12/10/19 | T0465 | TELLALIAN, CRAIG & THERESA    | 90.00    | 1471 |
| 122567 | 12/10/19 | U0001 | UNITEMP INC.                  | 2,667.00 | 1471 |
| 122568 | 12/10/19 | V0020 | VILLAGE OFFICE SUPPLY         | 507.66   | 1471 |
| 122569 | 12/10/19 | V0056 | VERIZON WIRELESS              | 684.18   | 1471 |
| 122570 | 12/10/19 | V0058 | VERIZON                       | 347.95   | 1471 |
| 122571 | 12/10/19 | V0084 | VERIZON                       | 156.99   | 1471 |
| 122572 | 12/10/19 | V0124 | VERIZON BUSINESS FIOS         | 364.99   | 1471 |
| 122573 | 12/10/19 | V0177 | VERIZON                       | 501.57   | 1471 |
| 122574 | 12/10/19 | W0016 | WARRENVILLE TRUE VALUE        | 1,459.85 | 1471 |
| 122575 | 12/10/19 | W0074 | WELSH'S MOTOR SALES, INC.     | 1,203.40 | 1471 |
| 122576 | 12/10/19 | W0259 | VENTURA, MIESOWITZ, KEOUGH &  | 4,495.50 | 1471 |
| 122577 | 12/10/19 | W0291 | WEISBERG, ALAN                | 900.00   | 1471 |
| 122578 | 12/10/19 | X0003 | XEROX CORPORATION             | 54.16    | 1471 |
| 122579 | 12/10/19 | X0003 | XEROX CORPORATION             | 210.03   | 1471 |
| 122580 | 12/10/19 | X0005 | XTEL COMMUNICATION            | 455.22   | 1471 |

| Checking Account Totals | Paid  | Void  | Amount Paid  | Amount Void |
|-------------------------|-------|-------|--------------|-------------|
|                         | ----  | ----  | -----        | -----       |
| Checks:                 | 121   | 1     | 984,076.93   | 0.00        |
| Direct Deposit:         | 18    | 0     | 218,438.70   | 0.00        |
|                         | ===== | ===== | =====        | =====       |
| Total:                  | 139   | 1     | 1,202,515.63 | 0.00        |

| Report Totals   | Paid  | Void  | Amount Paid  | Amount Void |
|-----------------|-------|-------|--------------|-------------|
|                 | ----  | ----  | -----        | -----       |
| Checks:         | 121   | 1     | 984,076.93   | 0.00        |
| Direct Deposit: | 18    | 0     | 218,438.70   | 0.00        |
|                 | ===== | ===== | =====        | =====       |
| Total:          | 139   | 1     | 1,202,515.63 | 0.00        |

| Totals by Year-Fund | Fund | Budget Total | Revenue Total | G/L Total | Total        |
|---------------------|------|--------------|---------------|-----------|--------------|
| Current Fund        | 9-01 | 846,979.54   | 0.00          | 0.00      | 846,979.54   |
| DOG FUND            | 9-12 | 618.55       | 0.00          | 0.00      | 618.55       |
| GOLF COURSE UTILITY | 9-26 | 3,706.11     | 0.00          | 0.00      | 3,706.11     |
| Year Total:         |      | 851,304.20   | 0.00          | 0.00      | 851,304.20   |
| CAPITAL FUND        | C-04 | 278,010.26   | 0.00          | 0.00      | 278,010.26   |
| PUBLIC GRANTS       | G-02 | 2,976.47     | 0.00          | 0.00      | 2,976.47     |
| TRUST FUNDS         | T-13 | 59,385.99    | 0.00          | 0.00      | 59,385.99    |
| PROJECTS            |      | 10,838.71    | 0.00          | 0.00      | 10,838.71    |
| Total Of All Funds: |      | 1,202,515.83 | 0.00          | 0.00      | 1,202,515.83 |

**Resolution #2019-0474 - Personnel Appointment Philip D'Alessio – Groundskeeper – Department of Public Works**

**WHEREAS**, a full time Groundskeeper position became available due to a vacancy; and

**WHEREAS**, the Superintendent of Public Works, Township Administrator, Chief Financial Officer and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Philip D'Alessio has applied for and is qualified to fill said position; and

**WHEREAS**, the Superintendent of Public Works, Township Administrator, Chief Financial Officer and Human Resources Manager recommend appointment of Philip D'Alessio to full time Groundskeeper.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Philip D'Alessio be appointed full time Groundskeeper with a hire date of Monday, December 16, 2019 at an hourly rate of \$15.38 for a 40 hour work week. This offer of employment is contingent upon the results of pre-employment screening as per Township policy.

**Resolution #2019-0476 - Authorizing a Place-to-Place Transfer of Liquor License #1802-44-013-003, Ridge Fine Wines LLC**

**WHEREAS**, an application has been filed for a place-to-place transfer of Plenary Retail Distribution License #1802-44-013-003, issued to Ridge Fine Wines LLC located at 411 King George Road., Basking Ridge, NJ 07920; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Bernards does hereby approve, effective 01/02/2020, the place-to-place transfer of the aforesaid plenary retail distribution license, from its

former location 411 King George Road., Basking Ridge, NJ 07920, to its new location at 403 King George Road., Basking Ridge, NJ 07920, and does hereby direct the Municipal Clerk to endorse the license certificate as follows: “This license, subject to all of its terms and conditions, is hereby transferred to premises located at 403 King George Road., Basking Ridge, NJ 07920.

**Resolution #2019-0477 - Authorization for Tax Refund – Block 1901, Lot 14**

**WHEREAS**, a tax overpayment exists because the property owner’s representative erroneously paid for a property; and

**WHEREAS**, the owner’s representative has requested from the tax collector that a refund be issued.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that we do be hereby approve and authorize the following refund.

| Block & Lot | Quarter & Year | Amount     | Issue Refund To  |
|-------------|----------------|------------|--|
| 1901/14     | 1Q2020         | \$3,537.45 | Wells Fargo Home Mortgage<br>1 Home Campus<br>MAC F2302-04D<br>Des Moines IA 50328 |

**Resolution #2019-0479 - Approval of Special Event Permit Community Holiday Sing – 12/24/2019**

**WHEREAS**, the Township Committee of the Township of Bernards appointed James D. Felter as the 2019 Holiday Sing Coordinator; and

**WHEREAS**, Mr. Felter has submitted an application for this special event, planned for 12/24/19 from 6:30 P.M. to 7:45 P.M., with event time 6:55 to 7:30; and

**WHEREAS**, the special event will require the temporary closure of S. Finley Avenue from Henry Street to East Oak Street, and East Oak Street from Maple Avenue to S. Finley Avenue; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director, Risk Manager, and Superintendent of Public Works have reviewed the application and find it complete.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request for the special event including the temporary street closures is hereby approved.

**Resolution #2019-0480 - Resolution Approving the Construction of the Manchester Drive & Juniper Way Improvements**

**WHEREAS**, Bernards Township has completed the construction of a public improvement within Bernards Township, commonly referred to as the Manchester Drive & Juniper Way Improvements; and

**WHEREAS**, Bernards Township has caused the construction of the aforementioned improvement to be completed; and

**WHEREAS**, the governing body has reviewed the aforementioned construction and exercised its judgment and/or approved the judgments of others as represented by the plan.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Township of Bernards hereby formally approves the project entitled “2018 NJDOT Local Aid Project: Manchester Drive & Juniper Way Improvements,” dated April 25, 2019, and prepared by Thomas Timko, PE, Township Engineer, for a certain public improvement generally described as the Manchester Drive & Juniper Way Improvements; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be placed in the permanent project file, together with one copy of the plan referred to above with a notation referring to the Resolution of Approval placed thereon; and

**BE IT FINALLY RESOLVED** that a certified copy of this Resolution shall be forwarded to Bernards Township’s Joint Insurance Fund Risk Managers.

**Resolution #2019-0481 - Resolution Approving the Construction of the Goltra Drive & Fairview Drive East Reconstruction**

**WHEREAS,** Bernards Township has completed the construction of a public improvement within Bernards Township, commonly referred to as the Goltra Drive & Fairview Drive East Reconstruction; and

**WHEREAS,** Bernards Township has caused the construction of the aforementioned improvement to be completed; and

**WHEREAS,** the governing body has reviewed the aforementioned construction and exercised its judgment and/or approved the judgments of others as represented by the plan of the roadway reconstruction and the new concrete sidewalk ramps on Mount Airy Road at addresses #387 Mount Airy Road and #185 Galloping Hill Road.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Township of Bernards hereby formally approves the project entitled “Goltra Drive & Fairview Drive East Reconstruction” dated May 28, 2019, as well as “Handicap Ramps at Fairview Drive & Mount Airy Road Intersection” dated September 4, 2019, prepared by Thomas Timko, PE, Township Engineer, for a certain public improvement generally described as the Goltra Drive & Fairview Drive East Reconstruction; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be placed in the permanent project file, together with one copy of the plan referred to above with a notation referring to the Resolution of Approval placed thereon; and

**BE IT FINALLY RESOLVED** that a certified copy of this Resolution shall be forwarded to Bernards Township’s Joint Insurance Fund Risk Managers.

**Resolution #2019-0484 - In Recognition of Service to Bernards Township – Richard Moschello**

**WHEREAS,** Richard Moschello has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS,** Richard Moschello has rendered inestimable services as a member of the Parks, Pathways & Recreation Advisory Committee from 2012 to 2013, a member of the Zoning Board from 2014 to 2015, a member of the Planning Board from 2016 to 2017, and also a member of the Pool Commission 2013 to 2019; and

**WHEREAS,** Richard Moschello served as Pool Commission Deputy Chair in 2014 and Chair from 2015-2019 and during his tenure he has provided member perspective and thoughtful insight on numerous topics including facility improvements, membership promotion, financial stability and the overall customer experience at Pleasant Valley Pool.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to Richard Moschello deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED,** that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 10th day of December, in the year of Our Lord, 2019, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Richard Moschello.

**Resolution #2019-0488 - Authorizing and Approving Purchase of Playground Equipment from Marturano Recreation Company, Inc, PO Box 106, Spring Lake, New Jersey 07762 from ESCNJ Co-Op #17/18-20 In the Amount Not to Exceed \$149,887.42**

**WHEREAS,** the Township of Bernards Recreation Department wishes to purchase;

| QTY | DESCRIPTION   | UNIT TOTAL          |
|-----|---|---------------------|
| 1   | Part # 38230, Game Time -Log Balance Beam                 | \$2,289.00          |
| 1   | Part # 38220L, Game Time- Flower Yellow Petals w/Label    | \$500.00            |
| 1   | Part # 38222L, Game Time – Flower Red Petals w/Label      | \$500.00            |
| 1   | Part # 38221L, Game Time – Flower Blue Petal w/Label      | \$500.00            |
| 2   | Part # 38009, Game Time Spinning Leaf Seat (Straight)     | \$718.00/\$1,436.00 |
| 1   | Part RDU, Game Time, Game Time Custom PowerScape 2-5 Unit | \$24,128.00         |
| 1   | Part # 38044- Game Time Caterpillar                       | \$8484.00           |

|   |   |                     |
|---|---|---------------------|
| 1 | Part RDU, Game Time Custom PowerScope 5-12 Unit                   | \$76,931.00         |
| 1 | Install, Game Time -Installation by Certified Game Time Installer | \$40,000.00         |
|   | Discount  | (-\$11,456.47)      |
|   | Freight   | \$6,575.89          |
|   | <b>TOTAL</b>  | <b>\$149,887.42</b> |

and

**WHEREAS**, it is the combined recommendation of the Director of Parks and Recreation, Administrator and Purchasing Agent to award this purchase to; Marturano Recreation Company, Inc, PO Box 106, Spring Lake, New Jersey 07762 in the amount of \$149,887.42; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is Capital Ordinance #2312, line account #C-04-55-312-L01 (\$6,000.00) and Capital Ordinance # 2387, line account #C-04-55-387-I01 (\$143,887.42); and

**WHEREAS**, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to Marturano Recreation Company, Inc, PO Box 106, Spring Lake, New Jersey 07762 in the amount of \$149,887.42.

**CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$149,887.42. Monies are available in Capital Ordinance #2312, line account #C-04-55-312-L01 (\$6,000.00) and Capital Ordinance # 2387, line account #C-04-55-387-I01 (\$143,887.42).

  
FOR CERTIFICATION  
ONLY 2019

Date: December 3, 2019

Sean McCarthy, Chief Financial Officer

**Resolution #2019-0489** - Awarding Professional Services Contract for the Condition Assessment of the Valley Road Pedestrian Bridge to Andrew Cangiano, PE, Lic.No. 24GE04311100 of the firm Keller & Kirkpatrick, Inc. -In the Not to Exceed Amount of \$3,800.00

**WHEREAS**, the Valley Road Pedestrian Bridge was last inspected in 2016 and is due for another inspection; and

**WHEREAS**, the Township of Bernards requires Professional Structural Engineering Services to perform the inspection; and

**WHEREAS**, Andrew Cangiano, PE, Lic. No. 24GE04311100 of the firm Keller & Kirkpatrick, Inc., 301 Gibraltar Dr, Suite 2A, Morris Plains, NJ, 07950, has submitted a proposal dated November 19, 2019 outlining Professional Structural Engineering Services to the Township; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Contract is under the threshold for the ordinance as well; and

**WHEREAS**, the Chief Financial Officer has certified funds are available in line account #C-04-55-337-A06 line item appropriation or ordinance.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Andrew Cangiano, PE of the firm Keller & Kirkpatrick, Inc., 301 Gibraltar Dr, Suite 2A, Morris Plains, NJ, 07950, as follows:

1. The contract will encompass services as outlined in the submitted proposal dated November 19, 2019.
2. The contract term is from December 11, 2019 through June 30, 2020 for Professional Structural Engineering Services not to exceed an amount of \$3,800.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**

5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Anthony Giraldo, PE, Assistant Township Engineer, who will be the chief contact for the Township of Bernards on this project.

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Bernards that notice of this contract award and a copy of the resolution be on file and available for public inspection in the office of the Bernards Township Purchasing Department.

**I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.**

Andrew Cangiano, PE, Lic. No. 24GE04311100, Director of Engineering

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$3,800.00. Monies are available in the Capital Ordinance #2337, line account #C-04-55-337-A06.

*[Signature]*  
FOR CERTIFICATION  
ONLY 2019

Date: December 4, 2019

Sean McCarthy, Chief Financial Officer

**Resolution #2019-0490 - Canceling General Capital Ordinance Appropriation Balance for Completed Capital Projects**

**WHEREAS**, certain General Capital Ordinance Appropriation balances remain dedicated to purchases now completed, to be funded in future years, abandoned, or funded by other means; and

**WHEREAS**, it is necessary to formally cancel said balances to return the unexpended appropriations to the Capital Improvement Fund.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards that the following unexpended and dedicated balances of General Capital Ordinance Appropriations be cancelled:

| Ordinance #         | Year | Purpose    | Amount       | Cancelled To     |
|---------------------|------|------------|--------------|------------------|
| 2233                | 2013 | Systems IT | \$ 4,465.01  | Capital Imp Fund |
| 2271                | 2014 | Systems IT | \$ 1,225.88  | Capital Imp Fund |
| 2312                | 2015 | Systems IT | \$ 520.64    | Capital Imp Fund |
| 2337                | 2016 | DPW Fleet  | \$ 6,624.34  | Capital Imp Fund |
| 2366                | 2017 | Grounds    | \$ 7,300.42  | Capital Imp Fund |
| 2387                | 2018 | Grounds    | \$ 9,741.76  | Capital Imp Fund |
| Total Cancellations |      |            | \$ 29,878.05 |                  |

**Resolution #2019-0492 - Memorializing Submission of a Grant Application on 11/26/2019 to Hackensack Meridian Health for the “Take Vape Away” Grant to Provide Funding for Vaping Prevention Programs**

**WHEREAS**, Hackensack Meridian Health is offering a grant to help with the prevention and cessation of vaping by youth in the Bernards Township School District as well as other youth in the community; and

**WHEREAS**, vaping has become a problem across the nation, particularly among youth. The use of vapes has exponentially grown in popularity, even with the health repercussions still unknown; and

**WHEREAS**, the overarching goal of Bernards Township Vaping Prevention Initiative is to prevent students from starting e-cigarette usage, and to assist students currently using by providing them with quitting resources and support; and

**WHEREAS**, the Community Programs Coordinator has submitted a grant application on behalf of Bernards Township to Hackensack Meridian Health for a grant entitled “Bernards Township Vaping Prevention Initiative”, which would provide \$7,000 for the purposes of vaping prevention and educational programs.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that it does hereby memorialize the submission of said grant application to Hackensack Meridian Health for a grant entitled “Bernards Township Vaping Prevention Initiative”, for the purposes of vaping prevention and educational programs; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that Kaitlin Cartoccio of the Bernards Township Health Department will serve as the project manager for this grant application; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Bernards, that the Mayor, Project Manager, and Clerk are hereby authorized to sign any agreement provided in conjunction with the grant on behalf of the township.

***\*\*End Consent Agenda\*\****

[Resolution #2019-0475](#) - *Commendation on Attaining Eagle Scout Designation - Dylan L. Aiello, Ryan Thomas Watkins, Benjamin K. Wetzel*

Motion by Baldassare, second by Esposito, that Resolution #2019-0475 be approved.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, the Township Committee is very pleased to recognize the outstanding personal effort of Dylan L. Aiello, Ryan Thomas Watkins and Benjamin K. Wetzel, in reaching the rank of Eagle Scout; and

**WHEREAS**, Dylan, Ryan, and Benjamin, are members of Troop 555 of Patriots’ Path Council, demonstrating outstanding leadership within the Troop, contributing many service hours to their community during their years in scouting; and

**WHEREAS**, of the total national enrollment of the scouting program, only a small percentage reach this prestigious rank, which they will carry as a badge of honor.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee offers its best wishes to Dylan L. Aiello, Ryan Thomas Watkins and Benjamin K. Wetzel for their continued success, and congratulations for a personal achievement that will serve as a reminder of the importance of the pursuit of excellence throughout their life.

Resolution presented to Ryan Thomas Watkins.

[Resolution #2019-0482](#) - *In Recognition of Service to Bernards Township – John Engdahl*

Motion by Harris, second by Baldassare, that Resolution #2019-0482 be approved.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, John Engdahl has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, John Engdahl has rendered inestimable services as a member of the Shade Tree Commission from 2013 to 2014, as well as a member of the Environmental Commission from 2014 to 2019.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to John Engdahl deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 10th day of December, in the year of Our Lord, 2019, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to John Engdahl.

Resolution presented to John Engdahl.

**Resolution #2019-0485** - *In Recognition of Service to Bernards Township – Deborah King*

Motion by Baldassare, second by Harris, that Resolution #2019-0485 be approved.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, Deborah King has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Deborah King has rendered inestimable services as a member of the Parks, Pathways & Recreation Advisory Committee from 2008 to 2019; and

**WHEREAS**, Deborah King served as Deputy Chair from 2009-2019, and during her tenure she worked on numerous Parks & Recreation Department initiatives from program assessments to facility inspections and could always be found lending a helping hand at special events, hanging artwork for Charter Day or the Community Art Show, introducing our summer movies, lining up children for the Labor Day Bicycle Races or watching the Pumpkin Rolling finish line at Pumpkins in the Park.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of her years of faithful service, the Bernards Township Committee extends to Deborah King deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 10th day of December, in the year of Our Lord, 2019, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Deborah King.

Resolution presented to Deborah King.

**Resolution #2019-0486** - *In Recognition of Service to Bernards Township – Joanne Wachenfeld*

Motion by Harris, second by Bianchi, that Resolution #2019-0486 be approved.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, Joanne Wachenfeld has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Joanne Wachenfeld has rendered inestimable services as a member of the Pool Committee from 2010 to 2019; and

**WHEREAS**, Joanne Wachenfeld served as the Pleasant Valley Pool Swim Team Parent Coordinator and Liaison to the Pool Commission, and during her tenure she spent countless hours recruiting volunteers, working with coaches, coordinating meets, organizing events and creating a memorable experience for hundreds of swimmers over the last ten years.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of her years of faithful service, the Bernards Township Committee extends to Joanne Wachenfeld deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 10th day of December, in the year of Our Lord, 2019, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Joanne Wachenfeld.

Resolution presented to Joanne Wachenfeld.

**Resolution #2019-0478- In Recognition of Outstanding Service to Bernards Township – Carol Bianchi**  
Motion by Baldassare, second by Harris, that Resolution #2019-0478 be approved.

Roll Call

Aye: Baldassare, Carpenter, Esposito, Harris  
Nay:  
Abstain: Bianchi  
Motion carried.

**WHEREAS**, since 2008 Carol Bianchi has given innumerable hours to our local government and its democratic process, and to the citizens of Bernards Township serving in the following capacities; and

| Board Name                                    | Date                          |
|---|-------------------------------|
| Affordable Housing Task Force                 | 2019                          |
| Agricultural Advisory Committee               | 2014 - 2015                   |
| Board of Education Township Committee Liaison | 2019                          |
| Board of Health                               | 2014 - 2017                   |
| Charter Day Committee                         | 2014 - 2019                   |
| Communications Task Force                     | 2019                          |
| Environmental Commission                      | 06/2008 – 12/2008 & 2015-2018 |
| Human Resources & Finance Sub-Committee       | 2019                          |
| Local Emergency Planning and Flood Mitigation | 2016 & 2019                   |

| Board Name                                     | Date               |
|--|--------------------|
| Municipal Alliance Committee                   | 2014               |
| Planning Board                                 | 2010 – 2013 & 2018 |
| Police Sub-Committee                           | 2019               |
| Pool Commission                                | 2014 - 2019        |
| Quarry Advisory Council                        | 2016               |
| Somerset County Development Committee          | 2016 - 2018        |
| Sewerage Authority                             | 2014 - 02/2018     |
| Township Committee                             | 08/2013 – 2019     |
| Vision 2020 Planning for the Future Task Force | 2019               |
| Zoning Board                                   | 2009               |

**WHEREAS**, Carol Bianchi has worked tirelessly at keeping the lines of communication open with township residents through the *Mayors Corner* newsletters as Mayor in 2016 and 2019; established a Communications Task Force in 2019 to promote the use of township communications and recommend ways to make improvements to the township's website, Facebook, Twitter, and electronic notifications; established the Vision 2020 / Planning for the Future Task Force in 2019 to develop a township-wide survey promoting resident participation in creating a report that reflects the goals and priorities for the Township for the next decade; and established an Affordable Housing Task Force in 2019 to explore ways to comply with affordable housing obligations; and

**WHEREAS**, other highlights during Carol's time on the Township Committee include the Mountain Park Turf fields project, the solar project at the landfill, the 5 in 5 shade tree program, the Tobin Field at Pleasant Valley Park, various roads, infrastructure and pedestrian bridge projects, shared services projects with Far Hills (Douglas and Mine Brook Rds) and Somerset County (salt dome), participation in Sustainable NJ and RideWise both obtaining silver levels.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of Carol Bianchi's faithful service, we express our deep appreciation and sincere gratitude on behalf of all the residents, officials and employees of Bernards Township and extends to Carol Bianchi its very best wishes for health, happiness and continued success; and finally

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 10th day of December, in the year of Our Lord, 2019, and that a suitable

copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Carol Bianchi.

Resolution presented to Carol Bianchi.

**Resolution #2019-0483 - 2020 Fee Schedule for The Coakley-Russo Memorial Golf Course**

Jennifer Gander, Parks and Recreation Director, explained the 2020 fee schedule.

Motion by Baldassare, second by Harris, that Resolution #2019-0483 be approved.

**Roll Call**

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**WHEREAS**, The Director of Parks & Recreation and the Golf Advisory Committee has recommended that fees be adopted for the 2020 golf season,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the following will constitute the fees for membership in, and use of, the golf course for 2020:

| Fee Type  | 2020 Fees |
|---|-----------|
| <u>Resident/VA Affiliate Membership Fees/Discounts/Initiation</u> |           |
| Regular Membership, Early Payment                                 | \$ 460.00 |
| Regular Membership, Regular Payment                               | \$ 530.00 |
| Senior (60+) Membership Discount off Regular Membership           | \$40.00   |
| Student (12 – 17) Membership Discount off Regular Membership      | \$75.00   |
| Student Summer Only Membership, Residents Age 12-23               | \$ 250.00 |
| Initiation, First Member in Household                             | \$ 300.00 |
| Additional Family Member Initiation Fee                           | \$ 150.00 |
| Lapse of Membership Re-Registration Fee                           | \$ 100.00 |
|   |           |
| <u>Non Resident Membership Fees</u>                               |           |
| Non Resident Membership, Early Payment                            | \$ 600.00 |
| Non Resident Membership, Regular Payment                          | \$ 700.00 |
|   |           |
| <u>Guest Fees</u>   |           |
| Guest Fee, Weekday (Mon – Thurs)                                  | \$ 20.00  |
| Guest Fee, Weekend (Fri/Sat/Sun) & Holidays                       | \$ 25.00  |
| Student (ages 8 – 23) Guest Fee, Weekday (Mon – Thurs)            | \$ 15.00  |
| Student (ages 8 – 23), Weekend (Fri/Sat/Sun) & Holidays           | \$ 20.00  |
| Second 9-hole Round (played consecutively)                        | \$ 7.00   |
| Pre-paid Guest Savings Pass (10 rounds, Mon-Thurs)                | \$ 150.00 |
| Pre-paid Guest Savings Pass (10 rounds, Fri-Sun)                  | \$ 200.00 |
|   |           |
| <u>Other Fees</u>   |           |
| Pull/Push Cart Rental   | \$ 3.00   |
| USGA Handicap Registration Fee                                    |           |
| Members age 19 and older  | \$ 30.00  |
| Students who turn 18 years old or younger in 2020                 | No Cost   |
| ID Replacement Fee - Free Reprints in January & February          | \$ 10.00  |

**Resolution #2019-0491 - 2020 Fee Schedule & Policies for Park and Recreation**

Jennifer Gander, Parks and Recreation Director, explained the 2020 fee schedule.

Motion by Baldassare, second by Esposito, that Resolution #2019-0491 be approved.

**Roll Call**

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi

Nay:

Abstain:

Motion carried.

**BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset, State of New Jersey, that the following Parks and Recreation Fees and Policies for 2020 be approved:

**2020 FACILITY RESERVATION FEES**

| <u>Facility</u>  | <u>Resident</u>  | <u>Non-Resident</u>  | <u>SECURITY<br/>Deposit Check</u> |
|--|--|--|-----------------------------------|
| <b>ALLEN STREET GAZEBO</b><br><u>MAX CAPACITY:</u> 50                      | \$20 per hour  | \$40 per hour  | \$400                             |
| <b>COMMUNITY CENTER Activity Room</b><br><u>MAX CAPACITY:</u> 35           | \$25 per hour, 2 hour minimum  | \$50 per hour, 2 hour minimum  | \$400                             |
| <b>COMMUNITY CENTER Recreation Room</b><br><u>MAX CAPACITY:</u> 50         | \$40 per hour, 2 hour minimum  | \$80 per hour, 2 hour minimum  | \$400                             |
| <b>DUNHAM PARK<br/>Picnic Shelter</b><br><u>MAX CAPACITY:</u> 100          | By Group Size/Per Day<br><50 = \$75<br>51 – 75 = \$100<br>76 – 100 = \$125                                     | By Group Size/Per Day<br><50 = \$150<br>51 – 75 = \$200<br>76 – 100 = \$250                      | \$400                             |
| <b>DUNHAM PARK<br/>Indoor Pavilion</b><br><u>MAX CAPACITY:</u> 60          | \$125 per 6 hour block<br>9AM – 3PM or 4PM – 10PM  | \$250 per 6 hour block<br>9AM – 3PM or 4PM – 10PM  | \$400                             |
| <b>PLEASANT VALLEY PARK<br/>Warming Hut</b><br><u>MAX CAPACITY:</u> 50     | \$50 per 4 hour block<br><i>For Non-Profit Groups</i><br>\$150 per month<br><i>For One 4hr. block per week</i> | \$100 per 4 hour block   | \$400                             |
| <b>PLEASANT VALLEY PARK<br/>Picnic Shelter</b><br><u>MAX CAPACITY:</u> 150 | By Group Size/Per Day<br><50 = \$75<br>51 – 75 = \$100<br>76 – 100 = \$125<br>101 – 150 = \$175                | By Group Size/Per Day<br><50 = \$150<br>51 – 75 = \$200<br>76 – 100 = \$250<br>101 – 150 = \$350 | \$400                             |
| <b>PLEASANT VALLEY PARK<br/>Pond Shelter</b><br><u>MAX CAPACITY:</u> 20    | \$50/day   | \$100/day  | \$400                             |
| <b>SOUTHARD PARK<br/>Picnic Shelter</b><br><u>MAX CAPACITY:</u> 75         | By Group Size/Per Day<br><50 = \$75<br>51 – 75 = \$100   | By Group Size/Per Day<br><50 = \$150<br>51 – 75 = \$200  | \$400                             |

*\*If reserving an indoor and outdoor facility for the same day/time/park, the number of attendees may not exceed the capacity for the indoor facility.*

**2020 COMMERCIAL USE RATES**

“Commercial Use” is defined as an activity not sponsored by the township in which either a fee is charged and/or solicitation of a business or service is offered to the participants. A certificate of insurance will be required, see insurance requirements for all reservations.

| <u>Facility</u>                  | <u>Commercial Fee</u>                             | <u>Security Deposit Required (Check ONLY)</u> |
|----------------------------------|---|---|
| General Park Use                 | \$50 per hour                                     | \$400   |
| Picnic Shelters & Amphitheater   | \$500 per day                                     | \$400   |
| Pleasant Valley Park Warming Hut | \$50 per hour, 2 hour minimum                     | \$400   |
| Dunham Park Indoor Pavilion      | \$500 per 6-hour block<br>9am – 3pm or 4pm – 10pm | \$400   |
| Community Center Activity Room   | \$75 per hour, 2 hour minimum                     | \$400   |
| Community Center Recreation Room | \$100 per hour, 2 hour minimum                    | \$400   |

### 2020 ATHLETIC FIELD AND COURT USE RATES

Fees are charged per field/court. All use associated with league play or with a sport official present requires a reservation by paid permit.

| <u>Facility</u>   | <u>Resident</u> | <u>Non-Resident</u> | <u>Commercial Use</u> |
|---|-----------------|---------------------|-----------------------|
| Athletic Courts – Volleyball, Basketball, Bocce & Tennis<br><u>MAX CAPACITY:</u> 20 | \$10 per hour   | \$20 per hour       | \$50 per hour         |
| Athletic Fields & Roller Rink<br><u>MAX CAPACITY:</u> 50                            | \$20 per hour   | \$40 per hour       | \$50 per hour         |
| Athletic Field Lights<br>In addition to field reservation fee                       | \$25 per hour   | \$25 per hour       | \$25 per hour         |

| <u>Artificial Turf Fields</u><br><u>MAX CAPACITY:</u> 75 per field | <u>Individual Resident Rented or Organization Roster At least 75% Residents</u> | <u>Individual Non-Resident Rented or Organization Roster Less Than 75% Residents</u> | <u>Commercial Use</u> |
|--|---|--|-----------------------|
| March through December   | \$55 per hour   | \$80 per hour  | \$110 per hour        |
| January & February<br>(Snow will not/is not to be cleared)         | \$25 per hour   | \$45 per hour  | \$80 per hour         |
| When School is in Session<br>Sunrise – 5:30PM                      | \$25 per hour   | \$45 per hour  | \$80 per hour         |

### PARK USE FOR SPECIAL EVENTS HOSTED BY NON PROFIT AGENCIES

Non-Profit or Not for Profit agencies may reserve park facilities for various special events, open to the public, including but not limited to: 5K Races, Fun Runs, Auctions, Bake Sales, etc. Events are subject to the approval of the Department of Parks and Recreation and must comply with all Department policies and established Township ordinances. Special Event Application may be required. A certificate of insurance will be required, from the organization in the amount of \$1 million naming “Bernards Township” as the “Additional Insured”.

| <u>Headcount</u> | <u>Resident</u> | <u>Non-Resident</u> | <u>Security Deposit (Check ONLY)</u> |
|------------------|-----------------|---------------------|--------------------------------------|
| 0-100 Persons    | \$125           | \$225               | \$400                                |
| 101-200 Persons  | \$250           | \$375               | \$400                                |
| 201-300 Persons  | \$350           | \$475               | \$400                                |
| 301-400 Persons  | \$475           | \$600               | \$400                                |
| 401+ Persons     | \$600           | \$750               | \$400                                |

*The above are fees per headcount range. Max capacity will vary by facility.  
Headcount is to include all participants, volunteers, spectators and event organizers.*

## USE OF PARKS BY PROFESSIONAL PHOTOGRAPHERS

|  |                            |                          |                                      |
|--|----------------------------|--------------------------|--------------------------------------|
| <ul style="list-style-type: none"> <li>Individuals hiring a professional photographer for the purpose of taking photos of themselves or their family in a park must obtain a permit in advance, pay the applicable resident or non-resident fee and provide private homeowners/renters insurance in accordance with the requirements for reservations.</li> <li>Professional photographers utilizing a park to hold photo sessions for clients will be required to obtain a permit in advance, pay the applicable commercial use fee and provide organization insurance in accordance with the requirements for corporate reservations.</li> </ul> |                            |                          |                                      |
| <u><b>Resident</b></u>   | <u><b>Non-Resident</b></u> | <u><b>Commercial</b></u> | <u><b>SECURITY Deposit Check</b></u> |
| \$20 per hour  | \$40 per hour              | \$50 per hour            | Not Required                         |

## FACILITY HOURS AVAILABLE FOR RENTAL Per Ordinance #2328

| <i>Facility</i>   | <b>Hours Available</b>    |
|---|---------------------------|
| Athletic Courts (except paddle tennis courts), Athletic Fields (without lights), the Gazebo, Shelters and Roller Rink | Sunrise – Sunset, Daily   |
| Pleasant Valley Park Paddle Tennis Courts and Designated Ice Skating Areas  | Sunrise – 11:00 PM Daily  |
| Mountain Park Lighted Athletic Fields   | Sunrise – 10:00 PM Daily  |
| Pleasant Valley Park Warming Hut, Dunham Park Indoor Pavilion & Community Center Rooms                                | 7:00 AM – 10:00 PM, Daily |

## FACILITY KEY PICK-UP & RETURN

Keys will be given to the renter when the deposit check is dropped off. All keys are to be returned by NOON the first business day following the rental. Renter will be charged a fee of \$25 per day, if keys are not returned by the second business day following the rental. Renter will be charged a fee of \$100 for each key reported lost. The \$400 security deposit check will be forfeited and cashed if keys are not returned after 5 business days.

## INSURANCE REQUIREMENTS FOR ALL RESERVATIONS

**Private Homeowners/Renters** - Must supply evidence of insurance in the minimum amount of \$300,000 in General Liability coverage for each occurrence in the form of a Homeowners or Special Event Policy.  
**Corporate/Organization** - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in General Liability Coverage and the Certificate must state the date and location of the event.

## LIQUOR PERMITS - FEES & INSURANCE REQUIREMENTS

Pursuant to Ordinance #2328, Subsection 3-16.2, no person or group shall bring into, possess, sell, buy, consume, or give away any alcoholic beverage in any municipal property within the Township of Bernards with the exception that a resident may obtain a permit for consumption of alcoholic beverages within a Township park in conjunction with a special event or private event after obtaining a permit as described in 10-1.6, at the following park facilities:

- a. Pleasant Valley Park, Dunham Park and Southard Park Picnic Shelters
- b. Pleasant Valley Park Warming Hut
- c. Dunham Park Indoor Pavilion

**Liquor permits will be issued to Township residents only.** Residency is determined by the individual named as the renter on the park permit, not the organization holding the insurance.

### Insurance Requirements for Liquor Permits

**Individuals** -- Must supply evidence of insurance in the minimum amount of \$1,000,000 in General Liability coverage in the form of a Homeowners or Special Event Policy.

**Organizations/Corporations** -- Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Liquor Liability each occurrence if applicant is in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages or a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Host Liquor Liability each occurrence if liquor will be present and applicant is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

### LIQUOR PERMIT FEES

Residents Only, with Facility Rental. Fees are charged per date reserved.

*Residency is based on the representative renting the facility, not the business address.*

Individuals - \$40  
Organizations/Corporations - \$150

## FORFEIT OF SECURITY DEPOSIT

The Township reserves the right to inspect your event and request to see your facility use permit. If you are found to be serving/consuming alcohol without a liquor permit, you will be asked to cease immediately and will forfeit your security deposit. If the headcount of your event is found to be beyond what was indicated on your permit, you will be asked to end your event immediately and will forfeit your security deposit.

## 2020 EQUIPMENT KIT RENTAL RATES

| <u>Equipment Kit</u>  | <u>Resident</u> | <u>Non-Resident</u> | <u>Security Deposit (Check ONLY)</u> |
|---|-----------------|---------------------|--------------------------------------|
| Party Kit, Volleyball Set, Disc Golf Set, Picnic Kit, Paddle Tennis Set, Bocce Kit, Cornhole, Croquet, Washer Toss, Pickle Ball Set | \$15/day        | \$30/day            | \$200                                |
| Carnival Game Kit   | \$40/day        | RESIDENTS ONLY      | \$200                                |
| Portable Public Address System  | \$40/day        | RESIDENTS ONLY      | \$400                                |

### EQUIPMENT KIT REPLACEMENT FEES

*Replacement fees are for lost or damaged items. P&R reserves the right to substitute items in kits if necessary.*

|   |   |   |   |
|---|---|---|---|
| <b>Picnic Kit</b><br>Softball: \$5.00<br>Softball Bat: \$15.00<br>Wiffle Ball: \$2.00<br>Wiffle Ball Bat: \$3.00<br>Frisbee: \$8.00<br>4 Bases: \$40.00<br>Nerf Soccerball: \$10.00<br>Nerf Football: \$10.00<br>Horse Shoe Set: \$20.00<br>Playground Ball: \$10.00<br>Volleyball: \$25.00<br>Basketball: \$20.00<br><br><b>Disc Golf Set</b><br>6 Discs & Bag Per Set<br>\$8 per disc lost<br>\$25 for lost equipment bag | <b>Party Kit</b><br>Parachute: \$150.00<br>Potato Sacks (6): \$24.00<br>Relay Cones (4): \$20.00<br>Twister: \$15.00<br>Jump Rope: \$10.00<br>Ring Toss Game: \$15.00<br>Koosh Paddles: \$20.00<br>Koosh Ball: \$5.00<br>Playground Ball: \$10.00<br><br><i>Cornhole, Croquet or Washer Toss</i><br>\$50.00/set for any piece of equipment lost in a set. | <b>Volleyball Set</b><br>Volleyball: \$25.00<br>Net: \$60.00<br>Stakes: \$10.00<br>Guides: \$10.00<br>Posts: \$200.00<br>Complete Set: \$500.00<br><br><b>Paddle Tennis &amp; Pickle Ball Sets</b><br>4 Paddles, 3 Balls & Bag Per Set<br>\$12 for any number of missing balls (total of 3 in kit)<br>\$25 per paddle lost<br>\$25 for lost equipment bag | <b>Carnival Game Kit</b><br>Ring Toss: \$15.00<br>Knock Down Cans: \$20.00<br>Milk Bottle Toss Game: \$30.00<br>Foam/Rubber Ball: \$3.00 each<br>Magnetic Fishing Set: \$25.00<br>Popcorn Game: \$35.00<br>Popcorn Balls: \$3.00 each<br>Bean Bag Game Board: \$20.00<br>Bean Bag: \$5.00 each<br>In poor condition when returned: \$20.00<br><br><b>Portable PA System</b><br>Each piece lost/broken: \$50.00<br>Entire system lost/broken: \$400.00<br><br><b>Bocce</b><br>\$100 for any piece missing from set |
|---|---|---|---|

## COMMUNITY SERVICE GROUP FACILITY USE PROGRAM

To qualify as a "Community Service Group", the organization must meet the following eligibility requirements:

1. The organization shall be a recognized not-for profit organization either by 501(c)(3) designation, NJ certification or tax-exempt status
2. At least 75% of the organization's membership shall be Bernards Township Residents
3. The organization shall provide an insurance certificate naming Bernards Township as "additional insured" with a minimum of \$1 million in general liability coverage
4. The organization's mission shall be community service based and the organization shall provide evidence of some type of volunteer service to the Bernards Township community

*All student run clubs and sports organizations covered under the Board of Education's Insurance Policy are also eligible for this program.*

Each approved community service groups is entitled to the following at no cost, each calendar year:

1. Twelve 3-hour uses of the Community Center Activity Room or Recreation Room or the Pleasant Valley Park Warming Hut for group meetings
2. A one day picnic shelter reservation at Southard Park (75 attendees maximum) to hold a group picnic
3. One facility reservation (one day) to hold a group fundraiser, provided the event meets capacity restrictions

A designated contact person from the community service group must submit an application each year including their contact information, a description of the organization and/or mission statement and a list of members with addresses for verification; and the designated contact person will also be asked to sign an agreement confirming their understanding and compliance with the criteria for approval, reservation policies and procedures, cancellation policies and insurance requirements; all community service groups must abide by the Reservation Policies and Procedures adopted by the Township Committee and the Revised General Ordinances of the Township of Bernards regarding Municipal Parks & Open Space.

## DEPARTMENT REFUND POLICY

The following applies to all fees collected by the Parks & Recreation Department. Including, but not limited to, membership payments, activity registration fees and facility rentals charges.

- Refunds must be requested in writing, emailed to [recreation@bernards.org](mailto:recreation@bernards.org) or mailed to Parks & Recreation, 1 Collyer Lane, Basking Ridge, NJ 07920.
- Refund request deadlines may vary. Refer to the description or your transaction receipt for the withdrawal deadline. In all cases, refunds will not be issued if requested on or after the program's start date.
- Bus trips are non-refundable. Once paid, you are responsible for selling your own tickets should you be unable to attend.
- All refunds, regardless of method of payment, will be refunded as a check, are subject to a \$10 processing fee per registration and take 2-4 weeks to process.
- Full refunds are issued if the program or trip is canceled by Parks & Recreation.
- Instances of returned funds will be subject to the rules set forth by an annual resolution of the Township Committee authorizing a returned funds fee and certified funds for returned funds.

Disputing a charge on your credit card for a fee paid to Parks & Recreation Department is considered an instance of Returned Funds, where the Township has been in receipt of a payment which has been returned from the bank as unpaid.

- A \$20 service charge on funds returned will apply.
- The enrollee will be responsible to return payment in the form of cash or check for the balance due on their account created by the dispute reversal before they can enroll any member of their household account for any additional memberships or programs.
- The enrollee may be restricted from using a credit card as payment for a specific period of time or indefinitely.

#### ***Approval of Minutes - 10/29/2019***

Motion by Baldassare, second by Harris, that the [Open Session minutes](#) be approved for content and release and that the Executive Session minutes be approved for content only.

#### **Roll Call**

Aye: Baldassare, Carpenter, Harris, Bianchi  
 Nay:  
 Abstain: Esposito  
 Motion carried.

#### ***2019 Township Committee Meeting Schedule – 12/23/2019 meeting***

Motion by Harris, second by Esposito, and unanimously approved, that the 12/23/2019 township committee meeting be cancelled.

#### ***[Resolution #2019-0493](#) - Canceling Current Fund 2019 Budget Appropriation Balances***

Motion by Baldassare, second by Esposito, that Resolution #2019-0493 be approved.

#### **Roll Call**

Aye: Baldassare, Carpenter, Esposito, Harris, Bianchi  
 Nay:  
 Abstain:  
 Motion carried.

**WHEREAS**, the following Current Fund 2019 Budget appropriation balances remain unexpended:

| <u>BUDGET LINE ITEM</u>             | <u>AMOUNT</u> |
|-------------------------------------|---------------|
| General Administration S&W          | \$ 28,173.58  |
| General Administration OE           | \$ 46,834.00  |
| Human Resources S&W                 | \$ 33,620.04  |
| Human Resources OE                  | \$ 35,000.00  |
| Township Committee OE               | \$ 58,000.00  |
| Municipal Clerk S&W                 | \$ 23,036.80  |
| Municipal Clerk OE                  | \$ 34,979.00  |
| Financial Administration S&W        | \$ 12,125.92  |
| Financial Administration OE         | \$ 23,765.00  |
| Audit Services                      | \$ 20,000.00  |
| Purchasing Administration S&W       | \$ 7,759.50   |
| Purchasing Administration OE        | \$ 24,237.00  |
| Computer Network Administration S&W | \$ 24,999.75  |
| Computer Network Administration OE  | \$ 50,000.50  |
| Revenue Administration S&W          | \$ 22,533.77  |
| Revenue Administration OE           | \$ 27,451.00  |
| Tax Assessment Administration S&W   | \$ 55,737.57  |
| Tax Assessment Administration OE    | \$ 26,382.00  |

|  |               |
|--|---------------|
| Legal Services                                 | \$ 373,753.00 |
| Engineering Services S&W                       | \$ 31,327.28  |
| Engineering Services OE                        | \$ 67,238.00  |
| Planning Board S&W                             | \$ 33,561.64  |
| Planning Board OE                              | \$ 129,989.00 |
| Bd. of Adjustment S&W                          | \$ 6,471.71   |
| Bd. of Adjustment OE                           | \$ 60,944.00  |
| Environmental Commission S&W                   | \$ 2,997.00   |
| Environmental Commission OE                    | \$ 14,185.00  |
| Code Enforcement S&W                           | \$ 61,982.78  |
| Code Enforcement OE                            | \$ 289,884.41 |
| Liability Insurance                            | \$ 39,424.62  |
| Workers Compensation Insurance                 | \$ 26,568.36  |
| Employee Group Insurance (SHBP only)           | \$ 110,628.00 |
| Waiver from Health Coverage                    | \$ 24,272.56  |
| Employee Benefits (other)                      | \$ 37,200.01  |
| Unemployment Insurance                         | \$ 8,500.00   |
| Police S&W                                     | \$ 80,000.17  |
| Police OE                                      | \$ 20,000.00  |
| Crossing Guards S&W                            | \$ 10,000.00  |
| Crossing Guards OE                             | \$ 5,000.00   |
| Police Cars                                    | \$ 33,615.00  |
| Office of Emergency Mgt. S&W                   | \$ 1,620.00   |
| Office of Emergency Mgt. OE                    | \$ 1,093.00   |
| Fire Official S&W                              | \$ 12,871.73  |
| Fire Official / Fire Hydrants OE               | \$ 57,194.44  |
| Municipal Prosecutor                           | \$ 23,490.00  |
| Streets and Road Maintenance S&W               | \$ 54,260.45  |
| Streets and Road Maintenance OE                | \$ 184,706.00 |
| Streets and Road Maint. - Snow S&W             | \$ 110,750.00 |
| Streets and Road Maint. - Snow OE              | \$ 184,000.00 |
| Vehicle Maintenance S&W                        | \$ 61,999.64  |
| Vehicle Maintenance OE                         | \$ 50,406.00  |
| Solid Waste Collection S&W                     | \$ 4,125.00   |
| Solid Waste Collection OE                      | \$ 93,444.00  |
| Public Buildings S&W                           | \$ 34,538.91  |
| Public Buildings OE                            | \$ 60,507.00  |
| Other Public Works Functions - Shade Tree S&W  | \$ 3,078.00   |
| Other Public Works Functions - Shade Tree OE   | \$ 11,255.00  |
| Other Public Works Functions - St.Lt.Maint. OE | \$ 46,575.00  |
| Municipal Services Act OE                      | \$ 62,430.00  |
| Public Health Services S&W                     | \$ 67,278.43  |
| Public Health Services OE                      | \$ 67,732.00  |
| Animal Control Services S&W                    | \$ 17,391.25  |
| Contributions to Social Svc. Agencies          | \$ 5,331.00   |
| Recreation Svcs. & Programs S&W                | \$ 56,554.80  |
| Recreation Svcs. & Programs OE                 | \$ 49,305.00  |
| Grounds S&W                                    | \$ 12,447.93  |
| Grounds OE                                     | \$ 67,598.00  |
| Pool Commission S&W                            | \$ 6,359.48   |
| Pool Commission OE                             | \$ 31,062.66  |
| Community Service S&W                          | \$ 28,163.26  |
| Community Service OE                           | \$ 23,810.00  |
| Deer Task Force S&W                            | \$ 3,078.00   |
| Deer Task Force OE                             | \$ 13,045.00  |
| Charter Day S&W                                | \$ 6,097.00   |
| Charter Day OE                                 | \$ 6,480.00   |
| Labor Day Bike Races S&W                       | \$ 200.00     |
| Labor Day Bike Races OE                        | \$ 500.00     |
| Accumulated Leave Compensation                 | \$ 105,300.00 |
| Utilities                                      | \$ 168,723.70 |
| Solid Waste Disposal S&W                       | \$ 12,619.50  |
| Solid Waste Disposal OE                        | \$ 98,658.00  |
| Public Defender                                | \$ 745.00     |

**TOWNSHIP COMMITTEE MINUTES**

**12/10/2019**

|  |    |              |
|--|----|--------------|
| Municipal Court S&W                    | \$ | 6,398.65     |
| Municipal Court OE                     | \$ | 10,000.84    |
| Public Employees Retirement System     | \$ | 1,000.21     |
| Social Security                        | \$ | 42,098.15    |
| Police & Fire Retirement System        | \$ | 1,500.00     |
| Defined Contribution Retirement System | \$ | 10,000.00    |
|  | \$ | 4,000,000.00 |

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$4,000,000.00 of the Current Fund's 2019 Budget Appropriations be cancelled.

### **PUBLIC COMMENT**

The Mayor opened public comment.

Todd Edelstein, Riverside Dr. – commented on Mayor Bianchi adding the 2<sup>nd</sup> public comment period.

Janice and Barry Fields, Darren Dr., John Crane, Decker St., Goutham and Madhavi Puppala, Honeyman Rd., and Ryan McCloskey, Penns Way – commented on Mayor Bianchi's leadership.

### **ADJOURNMENT**

By unanimous consent the meeting adjourned at 9:00 PM

Respectfully submitted,

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Rhonda Pisano  
Municipal Clerk

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James Baldassare, Jr.  
Mayor

Approved: 1/14/2020