

TABLE OF CONTENTS

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE MINUTES DECEMBER 11, 2018 – COMBINED AGENDA/REGULAR MEETING *(Click on the page number to go directly to that page)*

CALL TO ORDER	3
ROLL CALL	3
EXECUTIVE SESSION – RESOLUTION #2018-0472.....	3
PRESENTATIONS	3
<i>STORMWATER EDUCATION POSTER CONTEST WINNERS.....</i>	<i>3</i>
COMMENDATIONS.....	3
<i>Resolution #2018-0439 – In Recognition of Outstanding Service to Bernards Township – John Malay.....</i>	<i>3</i>
<i>Resolution #2018-0459 - In Recognition of Outstanding Service to Bernards Township – Carolyn Gaziano.....</i>	<i>4</i>
<i>Resolution #2018-0482 - In Recognition of Outstanding Service to Bernards Township - Donald Rica</i>	<i>5</i>
<i>Resolution #2018-0486 - In Recognition of Outstanding Service to Bernards Township - June Kennedy.....</i>	<i>6</i>
PUBLIC COMMENT.....	6
CORRESPONDENCE.....	7
TOWNSHIP COMMITTEE/STAFF COMMENTS.....	7
FIRE & RESCUE APPOINTMENT	7
<i>RESOLUTION #2018-0489 - APPOINTMENT TO MEMBERSHIP IN TOWNSHIP OF BERNARDS VOLUNTEER FIRST AID SQUAD OF THE BASKING RIDGE FIRE COMPANY #1 REBECCA HARRIS, FULL MEMBER.....</i>	<i>7</i>
UNFINISHED BUSINESS.....	7
NEW BUSINESS.....	7
<i>CONSENT AGENDA</i>	<i>7</i>
<i>Approval of Minutes</i>	<i>7</i>
<i>11/27/2018 Open Session.....</i>	<i>7</i>
<i>11/27/2018 Executive Session.....</i>	<i>7</i>
<i>Resolution #2018-0473 - Approval of the Bill List Dated 12/11/2018.....</i>	<i>7</i>
<i>Resolution #2018-0474 - Award of Change Order #1 – Increase of \$6,850.00 Professional Services Contract for Old Army Road Retaining Wall Reconstruction to Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100 of the firm Suburban Consulting Engineers, Inc. 96 U.S Highway 206, Suite 101, Flanders, NJ 07836 for a New Not to Exceed Amount of \$30,950.00</i>	<i>10</i>
<i>Resolution #2018-0475 - 2019 Fee Schedule for The Coakley-Russo Memorial Golf Course.....</i>	<i>11</i>
<i>Resolution #2018-0476 - 2019 Fee Schedule & Policies for Park and Recreation.....</i>	<i>12</i>
<i>Resolution #2018-0477 - 2019 Fee Schedule for Pleasant Valley Pool.....</i>	<i>16</i>
<i>Resolution #2018-0478 - Authorizing Somerset County Shared Services Agreement for Sharing Somerset County Department of Public Works Equipment and Personnel Between Somerset County Municipalities and the County of Somerset for the Period of January 1, 2019 to December 31, 2029.....</i>	<i>18</i>

<i>Resolution #2018-0479 - 2019 Annual Parking Permit Fees for the Stonehouse Road Bus, Basking Ridge and Lyons Train Stations Commuter Parking Lots</i>	<i>18</i>
<i>Resolution #2018-0480 - Award of Purchase Orders for Identified Vendor(s) – LandTek Construction LLC.....</i>	<i>19</i>
<i>Resolution #2018-0481 - Award of Change Order #1 for Rebel Hill Tennis Court Improvements to Picerno-Giordano Construction, LLC, 200 Market Street, Kenilworth, NJ 07033 Decrease of \$1,100.00 (0.81%).....</i>	<i>19</i>
<i>Resolution #2018-0483 - Award of Change Order #1 to Vision Construction Group, Inc., 10 Liberty Street, Edison, NJ 08837 Decrease of \$72,893.32 (5.74%).....</i>	<i>19</i>
<i>Resolution #2018-0484 - Personnel Appointment, David Malina Special Law Enforcement Officer (SLEO) III - Police Department.....</i>	<i>26</i>
<i>Resolution #2018-0485 - Authorization for Tax Refund</i>	<i>20</i>
<i>Resolution #2018-0487 - Amending the List of Township’s Boards, Commissions and Committees Authorized to Pay Stipend for Transcribing Minutes.....</i>	<i>20</i>
<i>Resolution #2018-0488 - Approval of Special Event Permit Community Holiday Sing – 12/24/2018</i>	<i>21</i>
<i>Resolution #2018-0490 - Personnel Appointment, Patricia Caljean – Deputy Tax Assessor – Finance Department</i>	<i>21</i>
<i>Resolution #2018-0491 - Commendation on the Occasion of Your Retirement, Elizabeth Merola.....</i>	<i>22</i>
<i>Resolution #2018-0492- Release of Executive Session Minutes</i>	<i>22</i>
<i>Resolution #2018-0493 - Canceling Current Fund 2018 Budget Appropriation Balances.....</i>	<i>23</i>
<i>Resolution #2018-0494 - Canceling General Capital Ordinance Appropriation Balance for Completed Capital Projects</i>	<i>25</i>
<i>Resolution #2018-0495 - Unused Vacation Accrual Due Elizabeth Merola - Bernards Township Police Department.....</i>	<i>26</i>
<i>Resolution #2018-0496 - Authorizing and Approving Purchase of Computer Equipment from New Jersey State Co-Operative Contract #T0106 to Advanced Electronic Design d/b/a/ Patrol PC, 344 John Dietsch Blvd, Unit # 1, North Attleboro, MA 02763, in the Amount Not to Exceed \$59,190</i>	<i>25</i>
<i>Resolution #2018-0497 - Unused Vacation Accrual Due Harrison Kirby Bernards Township Police Department.....</i>	<i>27</i>
EXECUTIVE SESSION (CONTINUATION OF EARLY SESSION IF REQUIRED).....	26
ADJOURNMENT	27

CALL TO ORDER

The mayor called the meeting to order at 7:31 PM in the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ. Those assembled saluted the flag and the mayor read the open public meetings statement in accordance with the law.

ROLL CALL

Present: Baldassare, Bianchi, Malay, Carpenter

Absent: Gaziano

Also Present: Administrator Monaco, Attorney Belardo, Engineer Timko, Municipal Clerk/Assist. Admin. Szabo

EXECUTIVE SESSION – [Resolution #2018-0472](#)

Motion by Baldassare, second by Malay, and unanimously agreed that Resolution #2018-0472 be approved. The meeting temporarily adjourned to Executive Session at 7:31 PM.

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Township Committee will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Township Committee will go into closed session for the following reason(s) as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Township Committee hereby declares that the discussion of subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Township Committee, hereby declares that the public is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

Reason for Closed Session

Estimated Time of Disclosure or Upon Occurrence Of

- ☒ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose right could be adversely affect request in writing that such matter or matters be discussed at a public meeting subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 NJ 478.

2019 Board Appointments

The employee(s) and nature of discussion is .

Upon appointment

The meeting resumed in open session at 7:35 PM and stood in recess until 8:00 PM.

PRESENTATIONS

Stormwater Education Poster Contest Winners

The mayor presented the awards to:

1. Sanjana Murali – Cedar Hill School, Mrs. Taxeras' class
2. Alexandra Bonura – Cedar Hill School, Mrs. Cicchino's class
3. Eunice Kim – Mt. Prospect School, Mrs. Hughes' class

COMMENDATIONS

[Resolution #2018-0439](#) – *In Recognition of Outstanding Service to Bernards Township – John Malay*

Motion by Malay, second by Baldassare, that unanimously agreed that the resolution be approved.

WHEREAS John Malay has given innumerable hours to our local government and its democratic process, and to the citizens of Bernards Township beginning in 1997 and joining the Township Committee in 2004 serving in the following capacities which includes his service as mayor in 2006, 2011 and 2015; and

TOWNSHIP COMMITTEE MINUTES

12/11/2018

Page 3 of 27

Years	Board Name
2004 - 2010	10 Towns Great Swamp Committee
2003	Big Map Advisory Task Force
2004 - 2005	Board of Education Liaison
2008 - 2018	Community Service Liaison
2006	SC County Cross Acceptance Committee
2012 - 2018	DPW & Engineering Subcommittee
2007 -2009	Twp Representative to EDC
1997-2001; 2005; 2007; 2009-2014	Environmental Commission Member/Liaison
2004, 2009 - 2010	Kennedy Martin Stelle Task Force & Friends
2012 - 2018	Green Team
2007 - 2018	Insurance Committee
2006 - 2018	Liberty Corner Fire Company Liaison
2006 - 2018	Liberty Corner First Aid Squad Liaison
2007 - 2008	Library Board
2004 - 2006; 2011; 2015	Local Emergency and Flood Mitigation Comm.
2015 - 2018	Municipal Alliance Committee
1997-2001; 2004, 2006-2008	Open Space Committee
2008 - 2018	Parks, Pathways & Recreation
2001 - 2004; 2006; 2010; 2011; 2014 - 2018	Planning Board
2015 - 2016	Quarry Advisory Council
2005	Recreation Advisory Committee
2012 - 2018	SC Wastewater Management Committee
2004 - 2018	Sewerage Authority
2004 - 2005; 2007; 2014 - 2018	Shade Tree Commission
2011	Somerset County Cross Acceptance
2004 - 2018	Township Committee
2006	Verizon Municipal Consent Review Subcomm
2008 – 2014	Zoning Board Liaison

WHEREAS, John Malay has promoted open government, steadfast financial management practices, open space preservation, sustainability, and has safeguarded the township’s landscape through principled land use policies; and

WHEREAS, John Malay has demonstrated a pragmatic approach to governing, that always placed the interests of Bernards Township first; and

WHEREAS, John Malay has always been the voice of reason, provides a sense of humor, is supportive and provides leadership to his colleagues, Township staff, and his constituents.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that in recognition John Malay’s faithful service, we express our deep appreciation and sincere gratitude on behalf of all the residents, officials and employees of Bernards Township; and

NOW THEREFORE BE IT FURTHER RESOLVED, that this Committee extends to John Malay its very best wishes for health, happiness and continued success; and finally

NOW THEREFORE BE IT FINALLY RESOLVED, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 11 day of December, in the year of Our Lord, 2018, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to John Malay.

[Resolution #2018-0459](#) - *In Recognition of Outstanding Service to Bernards Township – Carolyn Gaziano*
Motion by Baldassare, second by Malay, that unanimously agreed that the resolution be approved.

WHEREAS, Carolyn Gaziano has given innumerable hours to our local government and its democratic process, and to the citizens of Bernards Township beginning in 1999, joining the Township Committee in 2010, serving as mayor in 2013 and 2017, and also in the following capacities:

Date	Agency
2010-2017	Board of Education Liaison
2010-2011	Cable TV Task Force
2017-2018	Deer Management Advisory Committee
2012-2018	DPW & Engineering Subcommittee
1999-2003	Environmental Commission
2011-2018	Friends of the Kennedy Martin Stelle Farmstead
2010-2018	Golf Advisory Committee
2015-2018	Human Resources & Finance Sub Committee
2013; 2017	Local Emergency Planning & Flood Mitigation Committee
2006-2013; 2017	Planning Board
2013-2018	SC Solid Waste Advisory
2009-2018	Sewerage Authority
2010-2013	Shade Tree Commission
2010-2018	Township Committee
2004-2005	Zoning Board

WHEREAS, Carolyn has adhered to conservative fiscal policies of reducing spending, following a pay as you go philosophy, paying off all debt, and maintaining low municipal taxes; and

WHEREAS, Carolyn has promoted open government, open space preservation, sustainability, and has worked to protect the character of our town and adhere to our master plan through principled land use policies; and

WHEREAS, Carolyn has documented and celebrated the beauty of the people, places and things of Bernards Township through her photography and participated in hundreds of community events promoting the spirit of Bernards; and

WHEREAS, Carolyn has celebrated the diversity of Bernards Township by hosting the Mayor's Speaker Series on Diversity, Inclusion and Culture during her most recent term as mayor; and

WHEREAS, Carolyn was instrumental in producing a settlement with the quarry which severely controlled and restricted soil import, eliminated truck traffic, halted costly litigation and started the process of rehabilitation of the quarry; and

WHEREAS, Carolyn helped increase emergency preparedness through introduction of enhanced communications systems and renovations of the Warren Craft meeting room.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that in recognition of Carolyn's faithful service, we express our deep appreciation and sincere gratitude on behalf of all the residents, officials and employees of Bernards Township; and

NOW THEREFORE BE IT FINALLY RESOLVED, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 11 day of December, in the year of Our Lord, 2018, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Carolyn Gaziano.

[Resolution #2018-0482](#) - *In Recognition of Outstanding Service to Bernards Township - Donald Rica*
Motion by Bianchi, second by Malay, that unanimously agreed that the resolution be approved.

WHEREAS, Donald ("Don") Rica, an alumnus of The College of New Jersey with a B.S. in Business Administration/Accounting and a Partner/CFO of Rica Properties, LLC since 1990, has spent the better part of his adult life volunteering for Bernards Township, Somerset County, and various other organizations; and

WHEREAS, Don served as a Basking Ridge Little League coach, active member of Ridge HS Diamond Club, CYO basketball coach, a Ridge Youth Sports football coach, and an advisor with the William Annin Ski Club, accompanying over 500 middle school students on weekly ski trips; and

WHEREAS, Don received the 2018 Boy Scouts of America Patriots Path Council Award for his extensive community service for many years and was honored at the 2018 Toast to Scouting Awards Dinner on November 29, 2018; and

WHEREAS, Don was appointed to the Raritan Valley Community College Board of Trustees in 2017, is Chairman of the Somerset County Library Commission, Vice Chairman of the Somerset County Insurance Commission, member of the Bernards Township Deer Commission, and past Vice Chairman of the Bernards Township Republican Municipal Committee; and

WHEREAS, Don served in Kenilworth as a councilman for nine years and as Chairman of Parks and Recreation, he is a member of the Knights of Columbus Kenilworth Council, and an Honorary Member of the Kenilworth Fire Department and past Fire Commissioner for Kenilworth; and Don served as a legislative aid with Assemblymen Eric Munoz, Kevin O'Toole, and Joel Weingarten.

WHEREAS, Don volunteers with his family for the Visiting Nurses of Somerset Hills, assisting in their bi-annual rummage sale, and he has assisted his wife and family who tirelessly volunteered with Covenant House in Newark.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that in recognition for his years of community service, the Bernards Township Committee extends to Don Rica deep appreciation and sincere gratitude on behalf of all the residents, officials of Bernards Township, and the community at large.

[Resolution #2018-0486](#) - *In Recognition of Outstanding Service to Bernards Township - June Kennedy*
Motion by Malay, second by Bianchi, that unanimously agreed that the resolution be approved.

WHEREAS, June Kennedy, was named the first Bernards Township historian in 1990, a position she held for twenty years, during which time her mission was to keep local history alive and well in Bernards Township; and

WHEREAS, June was a wealth of information on historic people, events, places and structures of Bernards, and was even able to recite the origins of street names; and

WHEREAS, over the years, June authored numerous articles including "A History of the Library in Basking Ridge" and "Around and About Basking Ridge, Liberty Corner, and Lyons"; and

WHEREAS, June was named one of the Outstanding Women in Somerset County in 1998; received the Spirit of Somerset Prize in 2001; and won the Millicent Fenwick Civic Award in 2006; and

WHEREAS, on November 14, 2018, at the age of 90 June Kennedy passed away.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that in recognition of June's years of faithful service, the Bernards Township Committee extends to the Kennedy family, their sincere condolences on June's passing but also their deep appreciation and gratitude on behalf of all residents and officials in Bernards Township; and

BE IT FINALLY RESOLVED, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 11th day of December, in the year of Our Lord, 2018, and a suitable copy thereof with the corporate seal of the Township thereunto affixed, be provided to her family.

PUBLIC COMMENT

Larry Trachtenbroit, Brentwood Court, and Bill Ratz of Brentwood Court, ask the committee to pass an ordinance restricting parking on Brentwood because of Uber cars parking and standing throughout the day.

John Crane, Decker Street, commented on commendations made earlier in the meeting.

CORRESPONDENCE

None listed.

TOWNSHIP COMMITTEE/STAFF COMMENTS

Committee and staff members reported on their activities.

FIRE & RESCUE APPOINTMENT

[Resolution #2018-0489](#) - Appointment to Membership in Township of Bernards Volunteer First Aid Squad of the Basking Ridge Fire Company #1 Rebecca Harris, Full Member

Motion by Malay, second by Bianchi, and unanimously agreed that the resolution be approved.

WHEREAS, pursuant to § 2-16.1 of the Revised General Ordinances of the Township of Bernards, there shall be a first aid department known as the "Township of Bernards First Aid and Emergency Department" consisting of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad, Inc.; and

WHEREAS, the First Aid Squad of the Basking Ridge Fire Company #1 is recommending Rebecca Harris for appointment as a Full Member

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a Full Member of the First Aid Squad of the Basking Ridge Fire Company #1 effective this date.

UNFINISHED BUSINESS

None

NEW BUSINESS

Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Malay, second by Bianchi, that Resolutions #2018-0484, #2018-0495 and #2018-0497 be removed from the Consent Agenda and that the balance be approved.

Roll Call

Aye: Baldassare, Bianchi, Malay, Carpenter

Nay:

Abstain:

Motion carried.

**** Begin Consent Agenda ****

Approval of Minutes

[11/27/2018 Open Session](#)

These minutes were approved for content and release.

11/27/2018 Executive Session

These minutes were approved for content only.

[Resolution #2018-0473](#) - Approval of the Bill List Dated 12/11/2018

BE IT RESOLVED, that the bill list dated 12/11/2018 be audited, and if found correct, be paid.

December 11, 2018

12:30 PM

TOWNSHIP OF BERNARDS

Check Register By Check Date

Page No: 1

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 12/11/18 to 12/11/18

Report Type: All Checks

Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit:

Y

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Check # Check Date Vendor

Amount Paid

Reconciled/Void Ref Num

TOWNSHIP COMMITTEE MINUTES

12/11/2018

Page 7 of 27

CASH - CHECKING CURRENT CHECKING						
118320	12/11/18	90038	FORGIONE, LUCY A.	32.49	1410	Direct Deposit
118321	12/11/18	90224	CALLAHAN, DANIEL J	60.00	1410	Direct Deposit
118322	12/11/18	90227	SHIMSKY, MICHAEL	309.63	1410	Direct Deposit
118323	12/11/18	90245	KYRIACOU, CHRISTOPHER	1,029.28	1410	Direct Deposit
118324	12/11/18	90270	GELETA, ERIC M.	318.00	1410	Direct Deposit
118325	12/11/18	90279	NEIL, DAWN	20.00	1410	Direct Deposit
118326	12/11/18	90339	RUPP, CYNTHIA	20.00	1410	Direct Deposit
118327	12/11/18	90383	LEO, KAREN	62.50	1410	Direct Deposit
118328	12/11/18	90388	O'GRADY, SEAN	56.95	1410	Direct Deposit
118329	12/11/18	90403	MARTIN, DAVID	9.06	1410	Direct Deposit
118330	12/11/18	90504	COWELL, TRICIA	27.84	1410	Direct Deposit
118331	12/11/18	90505	DECIBUS, FRANCIS J.	312.91	1410	Direct Deposit
118332	12/11/18	90514	MERGHART, DEBRA (390MER01)	13.52	1410	Direct Deposit
118333	12/11/18	90522	BARBER, JACQUELINE (390BAR01)	16.55	1410	Direct Deposit
118334	12/11/18	90528	KOEDERITZ, NANCY	63.93	1410	Direct Deposit
118335	12/11/18	90576	CALJEAN, PATRICIA	236.22	1410	Direct Deposit
118336	12/11/18	90589	GIRALO, ANTHONY	59.95	1410	Direct Deposit
118337	12/11/18	90592	MCARTHUR, DONNA (390MCA01)	19.83	1410	Direct Deposit
118338	12/11/18	A0126	AFLAC NEW YORK	286.42	1411	
118339	12/11/18	A0174	ALL SPORTS STADIUM, LLC	262.50	1411	
118340	12/11/18	A0295	AUDIO EDITIONS	8.00	1411	
118341	12/11/18	A0338	AFLAC	505.12	1411	
118342	12/11/18	A0471	APEX AMERICAN ELECTRICAL	6,002.00	1411	
118343	12/11/18	A0611	AMERICAN WEAR, INC	897.52	1411	
118344	12/11/18	A0640	ABRAHAM GENERAL CONSTRUCTION	2,021.74	1411	
118345	12/11/18	B0001	BAKER & TAYLOR, INC.	6,269.24	1411	
118346	12/11/18	B0026	BERNARDS TOWNSHIP CURRENT	8,428.02	1411	
118347	12/11/18	B0034	BERNARDS TOWNSHIP PAYROLL ACCT	581,049.88	1411	
118348	12/11/18	B0044	BASKING RIDGE ANIMAL HOSPITAL	905.00	1411	
118349	12/11/18	B0185	BYRNE LANDSCAPING INC.	2,400.00	1411	
118350	12/11/18	B0203	DIFRANCESCO,BATEMAN,COLEY,YOSP	10,791.06	1411	
118351	12/11/18	B0241	BANISCH ASSOCIATES,INC.	1,210.75	1411	
118352	12/11/18	B0388	BLACKSTONE AUDIO BOOKS	522.85	1411	
118353	12/11/18	B0518	BERNARDSVILLE HARDWARE	35.95	1411	
118354	12/11/18	B0654	BRIDGEWATER CHEVROLET	85.64	1411	
118355	12/11/18	C0024	GANNETT NEW JERSEY NEWSPAPERS	61.92	1411	
118356	12/11/18	C0035	CERTIFIED SPEEDOMETER SERVICE	1,562.00	1411	
118357	12/11/18	C0037	CLERK'S PETTY CASH	10.72	1411	
118358	12/11/18	C0083	CDW GOVERNMENT, INC.	3,364.92	1411	
118359	12/11/18	C0127	CHILD'S WORLD INC	590.08	1411	
118360	12/11/18	C0434	CENTRAL JERSEY CONSTRUCTION	10,158.00	1411	
118361	12/11/18	C0482	OPTIMUM	178.61	1411	
118362	12/11/18	C0613	CIGNA GROUP INSURANCE	1,594.46	1411	
118363	12/11/18	C0745	CLARKE CATON HINTZ	13,461.99	1411	
118364	12/11/18	C0774	COLONIAL LIFE & ACC INSURANCE	1,126.50	1411	
118365	12/11/18	D0339	DEER CARCASS REMOVAL SVC, LLC	1,500.00	1411	
118366	12/11/18	D0380	DRIVERS TIRE & SERVICE CENTER	119.95	1411	
118367	12/11/18	D0700	DENECHAUD, CHRISTY	450.00	1411	
118368	12/11/18	D0740	DOVER BRAKE & CLUTCH	85.77	1411	
118369	12/11/18	E0267	EAW SECURITY	5,850.00	1411	
118370	12/11/18	E0279	ELM USA	78.95	1411	
118371	12/11/18	E0280	EASTERN CONTRACTOR SERVICES	450.00	1411	
118372	12/11/18	E0295	ELECTRO BATTERY SYSTEMS INC	704.10	1411	
118373	12/11/18	E0298	EBERHARDT, ANGELA	90.00	1411	
118374	12/11/18	F0001	FEDEX	21.91	1411	
118375	12/11/18	F0047	FULLERTON FORD	1,647.12	1411	
118376	12/11/18	F0148	FAIRFIELD MAINTENANCE INC	345.00	1411	
118377	12/11/18	F0324	FLAGSHIP DENTAL PLANS	330.69	1411	
118378	12/11/18	F0330	FIDELITY SECURITY LIFE INS	233.02	1411	
118379	12/11/18	G0004	GALLS, INC.	205.00	1411	
118380	12/11/18	G0066	GRAINGER INC	1,485.74	1411	
118381	12/11/18	G0098	JCP&L	4,480.75	1411	
118382	12/11/18	G0201	GENERAL CODE LLC	3,871.77	1411	
118383	12/11/18	G0333	BEDMINSTER CAR WASH	147.80	1411	
118384	12/11/18	G0509	GREEN ROCK RECYCLING	300.00	1411	
118385	12/11/18	G0548	GEORDANE'S	461.50	1411	
118386	12/11/18	G0596	GRIFFITH - ALLIED TRUCKING LLC	8,997.79	1411	
118387	12/11/18	H0075	HARBOR FREIGHT TOOLS	35.36	1411	
118388	12/11/18	H0146	THE HON COMPANY LLC	1,698.64	1411	
118389	12/11/18	H0195	DECISIONSTAT LLC	100.00	1411	
118390	12/11/18	H0235	HOOVER TRUCK CENTERS	173.83	1411	
118391	12/11/18	H0246	HOME DEPOT CREDIT SERVICES	962.86	1411	
118392	12/11/18	H0312	HEFFERNAN, ROBERT F	5,706.25	1411	
118393	12/11/18	H0397	HALE, LOUISE FORDHAM	420.00	1411	
118394	12/11/18	H0403	HIGH SPEED GEAR	124.20	1411	
118395	12/11/18	I0067	INDUSTRIAL RUBBER COMPANY	84.29	1411	
118396	12/11/18	I0146	INGERSOLL RAND	581.25	1411	
118397	12/11/18	I0152	IWS TRANSFER SYSTEMS OF NJ	2,662.80	1411	
118398	12/11/18	I0162	INDIEFLIX GROUP, INC	650.00	1411	
118399	12/11/18	J0093	JOHNNY ON THE SPOT, LLC	124.50	1411	
118400	12/11/18	J0206	JOY AUTOMOTIVE PRODUCTS, INC	34.56	1411	
118401	12/11/18	J0210	JTG CONSTRUCTION INC	32,117.11	1411	
118402	12/11/18	J0222	JEEVAGAN, A. & PVRA, VAISHNAVI	90.00	1411	
118403	12/11/18	K0024	KEYSTONE PLASTICS, INC.	1,010.00	1411	
118404	12/11/18	K0036	KONICA MINOLTA BUSINESS	446.97	1411	
118405	12/11/18	K0039	KOBESKY, GREGG S.	179.99	1411	
118406	12/11/18	K0259	KONICA MINOLTA PREMIER FINANCE	122.00	1411	
118407	12/11/18	K0259	KONICA MINOLTA PREMIER FINANCE	167.07	1411	
118408	12/11/18	K0297	KONICA MINOLTA PREMIER FINANCE	137.58	1411	
118409	12/11/18	K0342	KLYASHTORNEY ALEXANDER & JULIA	117.27	1411	
118410	12/11/18	K0343	KASSEM-MABROUK, SAMY & HODA M	500.00	1411	
118411	12/11/18	L0238	LINDSEY MEYER TEEN INSTITUTE	2,969.97	1411	
118412	12/11/18	L0426	LUONGO,JAMES&GILLILAND HEATHER	540.00	1411	
118413	12/11/18	M0010	MOBILE LAWNMOWER SERVICE, INC.	63.95	1411	
118414	12/11/18	M0053	MORRIS COUNTY PUBLIC SAFETY	100.00	1411	
118415	12/11/18	M0279	MITZNER, SCOTT C.	1,147.50	1411	

TOWNSHIP COMMITTEE MINUTES

12/11/2018

Page 8 of 27

118416	12/11/18	M0443	MODERNFOLD/STYLES, INC.	561.00	1411
118417	12/11/18	M0452	MORRIS REGIONAL PUBLIC HEALTH	1,500.00	1411
118418	12/11/18	M0518	KONICA MINOLTA BUSINESS SOL.	252.51	1411
118419	12/11/18	M0518	KONICA MINOLTA BUSINESS SOL.	36.30	1411
118420	12/11/18	M0518	KONICA MINOLTA BUSINESS SOL.	31.85	1411
118421	12/11/18	M0865	MARYLES, TARA & DAVID	390.00	1411
118422	12/11/18	M0870	MTAG AS CST FOR EBURY	55,535.17	1411
118423	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	135.28	1411
118424	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	284.92	1411
118425	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	15.26	1411
118426	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	190.55	1411
118427	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	128.75	1411
118428	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	108.24	1411
118429	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	25.42	1411
118430	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	63.03	1411
118431	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	19.63	1411
118432	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	38.12	1411
118433	12/11/18	N0006	NEW JERSEY AMERICAN WATER CO.	212.91	1411
118434	12/11/18	N0032	NJ STATE DEPT HEALTH/SR SVCS	10.20	1411
118435	12/11/18	N0179	NEW JERSEY STATE GOLF ASSOC.	78.00	1411
118436	12/11/18	N0468	NORCIA CORPORATION	407.00	1411
118437	12/11/18	N0481	NIE, BAOMING & LENG, YU	230.00	1411
118438	12/11/18	O0021	OFFICE DEPOT	1,491.16	1411
118439	12/11/18	O0102	OCLC, INC	201.21	1411
118440	12/11/18	O0105	O.C.A. BENEFIT SERVICES, LLC	108.90	1411
118441	12/11/18	P0014	PUBLIC SERVICE ELEC. & GAS CO	3,305.32	1411
118442	12/11/18	P0046	RESERVE ACCOUNT	1,309.52	1411
118443	12/11/18	P0546	PETER RUBINETTI PRIVATE DISP	1,586.00	1411
118444	12/11/18	P0602	PRAXAIR DISTRIBUTION, INC	26.41	1411
118445	12/11/18	P0611	PLC TRUCKING LLC	1,600.00	1411
118446	12/11/18	P0618	PICERNO-GIORDANO	45,841.50	1411
118447	12/11/18	P0641	PREFERRED OUTDOOR EXPERIENCE	1,228.25	1411
118448	12/11/18	P0646	PIEDICI, KATHLEEN I.	341.93	1411
118449	12/11/18	Q0002	CINTAS CORP. - #062	441.50	1411
118450	12/11/18	Q0028	QUALITY AUTO GLASS, INC	695.04	1411
118451	12/11/18	R0005	RECORDER PUBLISHING CO., INC	7.65	1411
118452	12/11/18	R0023	RICHIES TIRE SERVICE, INC.	243.80	1411
118453	12/11/18	R0025	RIDGE RESTAURANT	643.50	1411
118454	12/11/18	R0043	REGISTRARS' ASSOCIATION OF NJ	75.00	1411
118455	12/11/18	R0136	BRIAN COOKE	5,636.93	1411
118456	12/11/18	R0369	RUTGERS - NJAES - OFFICE OF	585.00	1411
118457	12/11/18	R0393	RESEARCH&DESIGN LANDSCAPE LLC	19,852.00	1411
118458	12/11/18	R0490	R & H TRUCK PARTS AND SERVICE	2,602.50	1411
118459	12/11/18	R0493	RIDGE BAGEL & CAFE	159.62	1411
118460	12/11/18	R0531	RUAN, JAMES J & HUI Z	4,532.95	1411
118461	12/11/18	S0067	SOMERSET COUNTY TREASURER	75,502.76	1411
118462	12/11/18	S0068	SOMERSET COUNTY TREASURER	7,301.85	1411
118463	12/11/18	S0091	SOMERSET COUNTY TREASURER	21,531.18	1411
118464	12/11/18	S0101	STICKEL,KOENIG,SULLIVAN&DRILL	32,280.90	1411
118465	12/11/18	S0115	SOMERSET COUNTY POLICE CHIEFS	200.00	1411
118466	12/11/18	S0191	SOMERSET COUNTY RECYCLING PROG	60,638.63	1411
118467	12/11/18	S0378	STAVOLA ASPHALT	1,204.80	1411
118468	12/11/18	S0418	NJSOPHE PROGRAMS	120.00	1411
118469	12/11/18	S0443	STAPLES ADVANTAGE	134.57	1411
118470	12/11/18	S0628	STATE OF NEW JERSEY-HB	218,413.53	1411
118471	12/11/18	S0741	SUBURBAN CONSULTING ENGINEERS	1,025.70	1411
118472	12/11/18	S0875	SUNLIGHT GENERAL CAPITAL	84.60	1411
118473	12/11/18	S0980	STANZEL, BILL & STACEY	50.00	1411
118474	12/11/18	S1017	STEM, AMY	543.75	1411
118475	12/11/18	S1018	SUTTON, JAMIE	543.75	1411
118476	12/11/18	T0066	CENGAGE LEARNING CREDIT SVCS	122.43	1411
118477	12/11/18	T0192	TURN OUT UNIFORMS INC	588.91	1411
118478	12/11/18	T0214	TELE-MEASUREMENTS, INC.	875.00	1411
118479	12/11/18	T0372	TLO, LLC	112.50	1411
118480	12/11/18	T0431	TILCON INC. OF NY	379.60	1411
118481	12/11/18	U0001	UNITEMP INC.	3,397.30	1411
118482	12/11/18	V0008	VITAL COMMUNICATIONS, INC.	3,527.65	1411
118483	12/11/18	V0020	VILLAGE OFFICE SUPPLY	320.16	1411
118484	12/11/18	V0037	VILLAGE SUPERMARKET, INC.	116.25	1411
118485	12/11/18	V0056	VERIZON WIRELESS	933.68	1411
118486	12/11/18	V0058	VERIZON	1,810.56	1411
118487	12/11/18	V0084	VERIZON	146.99	1411
118488	12/11/18	V0124	VERIZON BUSINESS FIOS	364.99	1411
118489	12/11/18	V0177	VERIZON	456.87	1411
118490	12/11/18	V0185	VERIZON NETWORK FLEET	625.35	1411
118491	12/11/18	W0074	WELSH'S MOTOR SALES, INC.	494.32	1411
118492	12/11/18	W0241	W.B. MASON CO INC.	713.85	1411
118493	12/11/18	W0259	VENTURA, MIESOWITZ, KEOUGH &	2,772.00	1411
118494	12/11/18	W0275	WINNING TEAMS BY NISSEL LLC	699.50	1411
118495	12/11/18	W0339	W.B. MASON	179.82	1411
118496	12/11/18	X0003	XEROX CORPORATION	77.30	1411
118497	12/11/18	X0005	XTEL COMMUNICATION	388.30	1411
118498	12/11/18	X0007	XU, DAWEI	115.00	1411

Report Totals	Paid	Void	Amount Paid	Amount Void
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Checks:	161	0	1,330,279.88	0.00
Direct Deposit:	18	0	2,668.66	0.00
	=====	=====	=====	=====
Total:	179	0	1,332,948.54	0.00

Totals by Year-Fund				
Fund Description	Fund	Budget Total	Revenue Total	G/L Total

TOWNSHIP COMMITTEE MINUTES

12/11/2018

Page 9 of 27

CURRENT FUND	8-01	1,070,589.28	0.00	0.00	1,070,589.28
DOG FUND	8-12	6,714.08	0.00	0.00	6,714.08
GOLF COURSE UTILITY	8-26	1,028.51	0.00	0.00	1,028.51
	Year Total:	1,078,331.87	0.00	0.00	1,078,331.87
CAPITAL FUND	C-04	84,370.97	0.00	0.00	84,370.97
PUBLIC GRANTS	G-02	6,404.72	0.00	0.00	6,404.72
TRUST FUNDS	T-13	154,065.56	0.00	0.00	154,065.56
PROJECT		9,775.42			9,775.42
	Total Of All Funds:	1,332,948.54	0.00	0.00	1,332,948.54

Resolution #2018-0474 - Award of Change Order #1 – Increase of \$6,850.00 Professional Services Contract for Old Army Road Retaining Wall Reconstruction to Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100 of the firm Suburban Consulting Engineers, Inc. 96 U.S Highway 206, Suite 101, Flanders, NJ 07836 for a New Not to Exceed Amount of \$30,950.00

WHEREAS, the Bernards Township Committee adopted Resolution #2017-0353 on September 28, 2017 in the amount of \$24,100 to Suburban Consulting Engineering., for Professional Structural Engineering Services for the replacement of a section of retaining wall along the frontage of #253 Old Army Road to prepare required soil testing structural design, and bid documents; and

WHEREAS, Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100 of the firm Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite 101, Flanders, NJ 07836 has submitted a proposal dated November 9, 2018 in the amount of \$1,250 outlining tasks beyond those set forth in the original proposal as such work was required to advance the project including preparation and coordination of bid documents for use in re-bidding of the project on June 18, 2018; and

WHEREAS, Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100 of the firm Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite 101, Flanders, NJ 07836 has submitted a proposal dated November 16, 2018 in the amount of \$5,600 outlining tasks beyond those set forth in the original proposal as such work is required to advance the project including reconsideration and selection of a new wall type for detail design and appropriate scaling of proposed improvements to solicit public bids commensurate to the project's capital funding budget limitations; and

WHEREAS, the Chief Financial Officer has certified funds are available in account name, Retaining Walls, line account #C-04-55-337-A09 line item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Bernards Township Committee that the contract for professional structural engineering services be extended to September 25, 2019; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Bernards Township Committee that the Purchasing Agent is hereby authorized to issue a change order to Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100 of the firm Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite 101, Flanders, NJ 07836 in the amount of \$ 6,850 for a new not to exceed amount of \$30,950.00

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that this resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Daren J. Phil, PE, PP, CME, Lic. No. 24GE03619100

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$30,950.00. Monies are available in the account name, Retaining Walls, line account #C-04-55-337-A09



CERTIFICATION
ONLY 2018

Sean McCarthy, Chief Financial Officer

Resolution #2018-0475 - 2019 Fee Schedule for The Coakley-Russo Memorial Golf Course

WHEREAS, The Director of Parks & Recreation and the Golf Advisory Committee has recommended that fees be adopted for the 2019 golf season,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following will constitute the fees for membership in, and use of, the golf course for 2019:

Fee Type	2019 Fees
<u>Resident/VA Affiliate Membership Fees/Discounts</u>	
Regular Membership, Early Payment	\$ 460.00
Regular Membership, Regular Payment	\$ 510.00
Senior (60+) Membership, Early Payment	\$ 415.00
Senior (60+) Membership, Regular Payment	\$ 465.00
Student (10 – 23) Membership, Early Payment	\$ 385.00
Student (10 – 23) Membership, Regular Payment	\$ 425.00
College Student Summer Membership	\$ 250.00
BT Residents only, up to age 23, College ID or transcript required,	
Membership valid Memorial Day to Labor Day	
<u>Resident/VA Affiliate Initiation Fees</u>	
Initiation, First Member in Household	\$ 300.00
Additional Family Member Initiation Fee	\$ 150.00
Lapse of Membership Re-Registration Fee	\$ 100.00
<u>Non Resident Membership Fees</u>	
Non Resident Membership, Early Payment	\$ 600.00
Non Resident Membership, Regular Payment	\$ 650.00
<u>Guest Fees</u>	
Guest Fee, Weekday (Mon – Thurs)	\$ 20.00
Guest Fee, Weekend (Fri/Sat/Sun) & Holidays	\$ 25.00
Student (ages 10 – 23) Guest Fee, Weekday (Mon – Thurs)	\$ 15.00
Student (ages 10 – 23), Weekend (Fri/Sat/Sun) & Holidays	\$ 20.00
Second 9-hole Round (played consecutively)	\$ 7.00
Pre-paid Guest Savings Pass (10 rounds, Mon-Thurs)	\$ 150.00
Pre-paid Guest Savings Pass (10 rounds, Fri-Sun)	\$ 200.00
<u>Other Fees</u>	
Pull/Push Cart Rental	\$ 3.00
USGA Handicap Registration Fee	
Members age 19 and older	\$ 30.00

Students who turn 18 years old or younger in 2019	No Cost
ID Replacement Fee - <i>Free Reprints in January & February</i>	\$ 10.00

Resolution #2018-0476 - 2019 Fee Schedule & Policies for Park and Recreation

BE IT RESOLVED by the Township Committee of the Township of Bernards, in the County of Somerset, State of New Jersey, that the following Parks and Recreation Fees and Policies for 2019 be approved:

2019 FACILITY RESERVATION FEES

<u>Facility</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>SECURITY Deposit Check</u>
ALLEN STREET GAZEBO <u>MAX CAPACITY:</u> 50	\$20 per hour	\$40 per hour	\$400
DUNHAM PARK Picnic Shelter <u>MAX CAPACITY:</u> 100	By Group Size/Per Day >30 = \$50 31 – 50 = \$75 51 – 75 = \$100 76 – 100 = \$125	By Group Size/Per Day >30 = \$100 31 – 50 = \$150 51 – 75 = \$200 76 – 100 = \$250	\$400
DUNHAM PARK Indoor Pavilion <u>MAX CAPACITY:</u> 60 Morning/Afternoon Block – 9AM – 3PM Evening Block – 4PM – 10PM	\$125 per 6 hour block	\$250 per 6 hour block	\$400
PLEASANT VALLEY PARK Warming Hut <u>MAX CAPACITY:</u> 50	\$50 per 4 hour block \$150 per month <i>For Multiple Use, Non-Profit Approved Groups (One 4hr. block per week)</i>	\$100 per 4 hour block	\$400
PLEASANT VALLEY PARK Picnic Shelter <u>MAX CAPACITY:</u> 150	By Group Size/Per Day >30 = \$50 31 – 50 = \$75 51 – 75 = \$100 76 – 100 = \$125 101 – 150 = \$175	By Group Size/Per Day >30 = \$100 31 – 50 = \$150 51 – 75 = \$200 76 – 100 = \$250 101 – 150 = \$350	\$400
PLEASANT VALLEY PARK Pond Shelter <u>MAX CAPACITY:</u> 20	\$50/day	\$100/day	\$400
PLEASANT VALLEY PARK Amphitheater <u>MAX CAPACITY:</u> 100	\$100 per 4 hour block	\$200 per 4 hour block	\$400
SOUTHARD PARK Picnic Shelter <u>MAX CAPACITY:</u> 75	By Group Size/Per Day >30 = \$50 31 – 50 = \$75 51 – 75 = \$100	By Group Size/Per Day >30 = \$100 31 – 50 = \$150 51 – 75 = \$200	\$400

FACILITY KEY PICK-UP & RETURN

Keys will be given to the renter when the deposit check is dropped off. All keys are to be returned by NOON the first business day following the rental. Renter will be charged a fee of \$25 per day, if keys are not returned by the second business day following the rental. Renter will be charged a fee of \$100 for each key reported lost. The \$400 security deposit check will be forfeited and cashed if keys are not returned after 5 business days.

INSURANCE REQUIREMENTS FOR ALL RESERVATIONS

Private Homeowners/Renters - Must supply evidence of insurance in the minimum amount of \$300,000 in General Liability coverage for each occurrence in the form of a Homeowners or Special Event Policy.
Corporate/Organization - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in General Liability Coverage and the Certificate must state the date and location of the event.

LIQUOR PERMITS - FEES & INSURANCE REQUIREMENTS

Pursuant to Ordinance #2328, Subsection 3-16.2, no person or group shall bring into, possess, sell, buy, consume, or give away any alcoholic beverage in any municipal property within the Township of Bernards with the exception that a resident may obtain a permit for consumption of alcoholic beverages within a Township park in conjunction with a special event or private event after obtaining a permit as described in 10-1.6, at the following park facilities:

- a. Pleasant Valley Park, Dunham Park and Southard Park Picnic Shelters
- b. Pleasant Valley Park Warming Hut
- c. Dunham Park Indoor Pavilion

Liquor permits will be issued to Township residents only. Residency is determined by the individual named as the renter on the park permit, not the organization holding the insurance.

Insurance Requirements for Liquor Permits

Individuals - - Must supply evidence of insurance in the minimum amount of \$1,000,000 in General Liability coverage in the form of a Homeowners or Special Event Policy.

Organizations/Corporations - - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Liquor Liability each occurrence if applicant is in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages or a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Host Liquor Liability each occurrence if liquor will be present and applicant is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

LIQUOR PERMIT FEES

Residents Only, with Facility Rental. Fees are charged per date reserved.

Residency is based on the representative renting the facility, not the business address.

Individuals- \$40
Organizations/Corporations- \$150

FORFEIT OF SECURITY DEPOSIT

The Township reserves the right to inspect your event and request to see your facility use permit. If you are found to be serving/consuming alcohol without a liquor permit, you will be asked to cease immediately and will forfeit your security deposit. If the headcount of your event is found to be beyond what was indicated on your permit, you will be asked to end your event immediately and will forfeit your security deposit.

2019 COMMERCIAL USE RATES

“Commercial Use” is defined as an activity not sponsored by the township in which either a fee is charged and/or a business or service is offered to the participants. A certificate of insurance will be required, see insurance requirements for all reservations.

<u>Facility</u>	<u>Rental Fee</u>	<u>Security Deposit Required (Check ONLY)</u>
General Park Use	\$50 per hour	\$400
Picnic Shelters & Amphitheater	\$500 per day	\$400
Pleasant Valley Park Warming Hut	\$50 per hour, 2 hour minimum	\$400
Dunham Park Indoor Pavilion	\$500 per 6-hour block 9am – 3pm or 4pm – 10pm	\$400
Community Center Activity Room	\$75 per hour, 2 hour minimum	\$400
Community Center Recreation Room	\$100 per hour, 2 hour minimum	\$400

2019 ATHLETIC FIELD AND COURT USE RATES

Fees are charged per field. **All use associated with league play or with a sport official present requires a reservation by paid permit.**

<u>Facility</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial Use</u>
Athletic Courts – Volleyball, Basketball, Bocce & Tennis MAX CAPACITY: 20	\$10 per hour	\$20 per hour	\$50 per hour
Athletic Fields & Roller Rink MAX CAPACITY: 50	\$20 per hour	\$40 per hour	\$50 per hour

Athletic Field Lights In addition to appropriate field reservation fee	\$25 per hour	\$25 per hour	\$25 per hour
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Artificial Turf Fields MAX CAPACITY: 75 per field	Individual Resident Rented or Organization Roster At least 75% Residents	Individual Non-Resident Rented or Organization Roster Less Than 75% Residents	Commercial Use
March through December	\$55 per hour	\$80 per hour	\$110 per hour
January & February (Snow will not/is not to be cleared)	\$25 per hour	\$45 per hour	\$80 per hour
When School is in Session Sunrise – 5:30PM	\$25 per hour	\$45 per hour	\$80 per hour

2019 PARK USE FOR SPECIAL EVENTS HOSTED BY NON PROFIT AGENCIES

Non-Profit or Not for Profit agencies may reserve park facilities for various special events, open to the public, including but not limited to: 5K Races, Fun Runs, Auctions, Bake Sales, etc. Events are subject to the approval of the Department of Parks and Recreation and must comply with all Department policies and established Township ordinances. Special Event Application may be required. A certificate of insurance will be required, from the organization in the amount of \$1 million naming “Bernards Township” as the “Additional Insured”.

<u>Headcount</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Security Deposit (Check ONLY)</u>
0-100 Persons	\$125	\$225	\$400
101-200 Persons	\$250	\$375	\$400
201-300 Persons	\$350	\$475	\$400
301-400 Persons	\$475	\$600	\$400
401+ Persons	\$600	\$750	\$400

*The above are fees per headcount range. Max capacity will vary by facility.
Headcount is to include all participants, volunteers, spectators and event organizers.*

DEPARTMENT REFUND POLICY

The following applies to all fees collected by the Parks & Recreation Department. Including, but not limited to, membership payments, activity registration fees and facility rentals charges.

- Refunds must be requested in writing, emailed to recreation@bernards.org or mailed to Parks & Recreation, 1 Collyer Lane, Basking Ridge, NJ 07920.
- Refund request deadlines may vary. Refer to the description or your transaction receipt for the withdrawal deadline. In all cases, refunds will not be issued if requested on or after the program's start date.
- Bus trips are non-refundable. Once paid, you are responsible for selling your own tickets should you be unable to attend.
- All refunds, regardless of method of payment, will be refunded as a check, are subject to a \$10 processing fee per registration and take 2-4 weeks to process.
- Full refunds are issued if the program or trip is canceled by Parks & Recreation.
- Instances of returned funds will be subject to the rules set forth by an annual resolution of the Township Committee authorizing a returned funds fee and certified funds for returned funds.

Disputing a charge on your credit card for a fee paid to Parks & Recreation Department is considered an instance of Returned Funds, where the Township has been in receipt of a payment which has been returned from the bank as unpaid.

- A \$20 service charge on funds returned will apply.
- The enrollee will be responsible to return payment in the form of cash or check for the balance due on their account created by the dispute reversal before they can enroll any member of their household account for any additional memberships or programs.
- The enrollee may be restricted from using a credit card as payment for a specific period of time or indefinitely.

2019 COMMUNITY CENTER RENTAL FEES

<u>Facility</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Security Deposit (Check ONLY)</u>
Activity Room MAX CAPACITY: 35	\$25 per hour, 2 hour minimum	\$50 per hour, 2 hour minimum	\$400
Recreation Room MAX CAPACITY: 50	\$40 per hour, 2 hour	\$80 per hour, 2 hour	\$400

TOWNSHIP COMMITTEE MINUTES

12/11/2018

Page 14 of 27

	minimum	minimum	
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2019 EQUIPMENT KIT RENTALS			
<u><i>Equipment Kit</i></u>	<u><i>Resident</i></u>	<u><i>Non-Resident</i></u>	<u><i>Security Deposit (Check ONLY)</i></u>
Party Kit, Volleyball Set, Disc Golf Set, Picnic Kit, Paddle Tennis Set, Bocce Kit, Cornhole, Croquet, Washer Toss, Pickle Ball Set	\$15/day	\$30/day	\$200
Carnival Game Kit	\$40/day	RESIDENTS ONLY	\$200
Portable Public Address System	\$40/day	RESIDENTS ONLY	\$400
EQUIPMENT KIT REPLACEMENT FEES <i>Replacement fees are for lost or damaged items. P&R reserves the right to substitute items in kits if necessary.</i>			

Picnic Kit Softball: \$5.00 Softball Bat: \$15.00 Wiffle Ball: \$2.00 Wiffle Ball Bat: \$3.00 Frisbee: \$8.00 4 Bases: \$40.00 Nerf Soccerball: \$10.00 Nerf Football: \$10.00 Horse Shoe Set: \$20.00 Playground Ball: \$10.00 Volleyball: \$25.00 Basketball: \$20.00 Disc Golf Set <i>6 Discs & Bag Per Set</i> \$8 per disc lost \$25 for lost equipment bag	Party Kit Parachute: \$150.00 Potato Sacks (6): \$24.00 Relay Cones (4): \$20.00 Twister: \$15.00 Jump Rope: \$10.00 Ring Toss Game: \$15.00 Koosh Paddles: \$20.00 Koosh Ball: \$5.00 Playground Ball: \$10.00 <i>Cornhole, Croquet or Washer Toss</i> \$50.00/set for any piece of equipment lost in a set. Pickle Ball Set <i>4 Paddles, 3 Balls & Bag Per Set</i> \$10 for any item lost in set	Volleyball Set Volleyball: \$25.00 Net: \$60.00 Stakes: \$10.00 Guides: \$10.00 Posts: \$200.00 Complete Set: \$500.00 Paddle Tennis Set <i>4 Paddles, 3 Balls & Bag Per Set</i> \$12 for any number of missing balls (total of 3 in kit) \$25 per paddle lost \$25 for lost equipment bag	Carnival Game Kit Ring Toss: \$15.00 Knock Down Cans: \$20.00 Milk Bottle Toss Game: \$30.00 Foam/Rubber Ball: \$3.00 each Magnetic Fishing Set: \$25.00 Popcorn Game: \$35.00 Popcorn Balls: \$3.00 each Bean Bag Game Board: \$20.00 Bean Bag: \$5.00 each In poor condition when returned: \$20.00 Portable PA System Each piece lost/broken: \$50.00 Entire system lost/broken: \$400.00 Bocce \$100 for any piece missing from set
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COMMUNITY SERVICE GROUP FACILITY USE PROGRAM

To qualify as a "Community Service Group", the organization must meet the following eligibility requirements:

1. The organization shall be a recognized not-for profit organization either by 501(c)(3) designation, NJ certification or tax-exempt status
2. At least 75% of the organization's membership shall be Bernards Township Residents
3. The organization shall provide an insurance certificate naming Bernards Township as "additional insured" with a minimum of \$1 million in general liability coverage
4. The organization's mission shall be community service based and the organization shall provide evidence of some type of volunteer service to the Bernards Township community

All student run clubs and sports organizations covered under the Board of Education's Insurance Policy are also eligible for this program.

Each approved community service groups is entitled to the following at no cost, each calendar year:

1. Twelve 3-hour uses of the Community Center Activity Room or Recreation Room or the Pleasant Valley Park Warming Hut for group meetings
2. A one day picnic shelter reservation at Southard Park (75 attendees maximum) to hold a group picnic
3. One facility reservation (one day) to hold a group fundraiser, provided the event meets capacity restrictions

A designated contact person from the community service group must submit an application each year including their contact information, a description of the organization and/or mission statement and a list of members with addresses for verification; and the designated contact person will also be asked to sign an agreement confirming their understanding and compliance with the criteria for approval, reservation policies and procedures, cancellation policies and insurance requirements; all community service groups must abide by the Reservation Policies and Procedures adopted by the Township Committee and the Revised General Ordinances of the Township of Bernards regarding Municipal Parks & Open Space.

2019 FACILITY HOURS AVAILABLE FOR RENTAL Per Ordinance #2328

Facility	Hours Available
Athletic Courts (except paddle tennis courts), Athletic Fields (without lights), the Gazebo, Shelters and Roller Rink	Sunrise – Sunset, Daily
Pleasant Valley Park Paddle Tennis Courts and Designated Ice Skating Areas	Sunrise – 11:00 PM Daily
Mountain Park Lighted Athletic Fields	Sunrise – 10:00 PM Daily
Pleasant Valley Park Warming Hut, Dunham Park Indoor Pavilion & Community Center Rooms	7:00 AM – 10:00 PM, Daily

Resolution #2018-0477 - 2019 Fee Schedule for Pleasant Valley Pool

WHEREAS, The Director of Parks & Recreation and the Pool Commission have recommended that fees be adopted for the 2019 pool season,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following will constitute the fees for membership in, and use of, the municipal pool for 2019:

Fee Type	2019 Fee
RESIDENT FAMILY MEMBERSHIP	
Special Rate - Through February 28	\$ 415.00
Early Rate - Through April 30	\$ 480.00
Regular Rate - Beginning May 1	\$ 515.00
RESIDENT TWO PERSON HOUSEHOLD MEMBERSHIP	
Special Rate - Through February 28	\$ 305.00
Early Rate - Through April 30	\$ 370.00
Regular Rate - Beginning May 1	\$ 400.00
RESIDENT SINGLE MEMBERSHIP	
Special Rate - Through February 28	\$ 205.00
Early Rate - Through April 30	\$ 250.00
Regular Rate - Beginning May 1	\$ 275.00
RESIDENT SENIOR CITIZEN MEMBERSHIP (60+ years old)	

Special Rate - Through February 28	\$ 80.00
Early Rate - Through April 30	\$ 90.00
Regular Rate - Beginning May 1	\$ 100.00
RESIDENT INITATION FEES (Paid First Membership Year in addition to membership fee) Family or Two Person Membership Initiation Fee Includes an additional 3 complimentary guest visit credits	\$ 350.00
Single Membership Initiation Fee Includes 1 additional complimentary guest visit credit	\$ 175.00
NON-RESIDENT FAMILY MEMBERSHIP Special Rate - Through February 28	\$ 685.00
Early Rate - Through April 30	\$ 740.00
Regular Rate - Beginning May 1	\$ 790.00
NON-RESIDENT SINGLE MEMBERSHIP Special Rate - Through February 28	\$ 325.00
Early Rate - Through April 30	\$ 360.00
Regular Rate - Beginning May 1	\$ 385.00
UPGRADE OF SINGLE MEMBERSHIP Initiation Fee (<i>Plus appropriate membership fee</i>)	\$150/\$175
LAPSED MEMBERSHIP RE-REGISTRATION₁ Family or 2-Person Membership Re-Registration Includes an additional 3 complimentary guest visit credits	\$ 150.00
Single Membership Re-Registration Includes 1 additional complimentary guest visit credit	\$ 75.00
FAMILY SPONSORED BABYSITTER/NANNY PASS	\$ 160.00

Fee Type	2019 Fees
DAILY GUEST RATES 2 Complimentary Guest Passes Included With Each Membership	
Weekday - All Guests, Ages 3 & Up	\$ -
Weekend/Holiday - All Guests, Ages 3 & Up	\$ 10.00
Guests 2 Years & Younger	\$ 12.00
Any Day After 4PM - All Guests, Ages 3 & Up	FREE
	\$ 6.00
PRE-PAID DISCOUNTED GUEST VISIT CREDITS 10 Visits, Guests 3 & Up, Valid Any Day During Season	
Special Rate - Through February 28	\$ 90.00
Regular Rate - Beginning March 1	\$ 100.00
SWIM TEAM Swim Team & Pre Team - per child	\$ 80.00
Swim Team & Pre Team Discount - per child <i>--for families with 3 or more children participating</i>	\$ 10.00
Swim Team - per PVP Lifeguard	\$ 10.00

Swim Team & Pre-Team Late Fee – per child	\$ 20.00
SWIM DIAPER	\$ 7.00
PHOTO I.D. REPLACEMENT	
Per ID for 1 - 2 IDs	\$ 10.00
3 or More IDs, Same Family, Reprinted Same Time	\$ 30.00
No Charge for ID Reprints with Renewal in January & February	\$ -

NOTES REGARDING FEES:	
1.	Re-Registration Fees are charged when those who previously held membership within the last 10 years, have paid the initiation fee and wish to re-join the pool after a lapse in membership. All current membership eligibility qualifications must be met.
2.	Each membership includes two complimentary guest passes, valid anytime during facility operating hours.
3.	Renewing members may have a replacement ID printed at no charge in January and February during the Parks & Recreation Department's normal business hours.
4.	Waving of Fees: <ul style="list-style-type: none"> Each season Fire Company & First Aid Squad Volunteers will each receive one complimentary punch pass redeemable for up to five family visits to the pool regardless of membership status. The families or individuals recognized by the Township who lost an immediate family member in the September 11th tragedy are eligible for a pool membership with all membership fees, initiation fees and activity fees waived. Children of eligible families may have a free individual membership up to the age of 23. If the surviving spouse re-marries then annual membership fees will be assessed, per type of membership. Free membership to the pool will be extended to the eligible families as long as they meet the requirements for membership to Pleasant Valley Pool, i.e. remain a resident of Bernards Township. Guest fees will be the responsibility of the family. Initiation fees, membership fees, guest fees, activity fees and late fees will not be waived under any circumstances for other than those reasons listed above.
5.	Full refunds for membership are issued only if the Department is notified in writing prior to opening day for the season. Once the pool has opened a 50% refund of membership fees will be issued only if the Department is notified in writing prior to the start of full time hours. Refund dates for swim lesson and swim team programs will be noted on their respective registration forms. All Department policies and procedures regarding refunds apply to Pleasant Valley Pool fees.

Resolution #2018-0478 - *Authorizing Somerset County Shared Services Agreement for Sharing Somerset County Department of Public Works Equipment and Personnel Between Somerset County Municipalities and the County of Somerset for the Period of January 1, 2019 to December 31, 2029*

WHEREAS, Somerset County is desirous of occasionally sharing County public works equipment and personnel with the municipalities in accordance with the terms of this agreement; and

WHEREAS, The Township of Bernards may require the use of Somerset County equipment and personnel during emergencies, as backup in case of breakdowns, as secondary support for extra large projects and for efficiency and effectiveness of operations; and

WHEREAS, N.J.S.A. 40-8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies.

NOW, THEREFORE, BE IT RESOLVED that the governing body of Bernards Township, County of Somerset, State of New Jersey does hereby authorize the Mayor to execute on its behalf an Interlocal Services Agreement with Somerset County providing for sharing of public works equipment and personnel for the period January 1, 2019 to December 31, 2029, a copy of which is on file with the Municipal Clerk and available for public inspection.

Resolution #2018-0479 - *2019 Annual Parking Permit Fees for the Stonehouse Road Bus, Basking Ridge and Lyons Train Stations Commuter Parking Lots*

WHEREAS, pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards the annual fee for resident parking permits will be set by resolution of Township Committee for persons utilizing the Stonehouse Road Bus and Basking Ridge and Lyons Train Stations Commuter Parking Lots ("commuter lots"); and

NOW THEREFORE BE IT RESVOLED, by the Township Committee of the Township of Bernards that the annual fees for parking at all township commuter lots are hereby set as follows:

Resident Permit Fee:	\$160.00
Permit Replacement Fee:	\$ 5.00

NOW THEREFORE BE IT FURTHER RESOLVED, that pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards fees are non-refundable and will not be prorated.

[Resolution #2018-0480](#) - Award of Purchase Orders for Identified Vendor(s) – LandTek Construction LLC
WHEREAS, the Township Committee of Bernards has adopted Ordinance #1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed \$17,500.00 and within the bid threshold of \$40,000.00 requires governing body approval; and

WHEREAS, the purchasing agent has determined that the value of the vendor(s) listed below will exceed \$17,500.00 in purchases; and

Vendor	Not to Exceed
LandTek Construction LLC	\$ 40,000.00

WHEREAS, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance #1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making “any” contribution whatsoever in the prior calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendor listed above to maintain continuity and facilitate the ordering process through December 31, 2018.

[Resolution #2018-0481](#) - Award of Change Order #1 for Rebel Hill Tennis Court Improvements to Picerno-Giordano Construction, LLC, 200 Market Street, Kenilworth, NJ 07033 Decrease of \$1,100.00 (0.81%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO Number 1	Original Award \$135,950.00	Amount of Decrease \$1,100.00 (0.81%)	New Total \$134,850.00
TOTAL CO	CO #1		\$1,100.00 (0.81%)	\$134,850.00

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Picerno-Giordano Construction, LLC, 200 Market Street, Kenilworth, NJ 07033; and

WHEREAS, the Chief Financial Officer is directed to credit Capital Ordinance #2387, line account #C-04-55-387-I02.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Picerno-Giordano Construction, LLC, 200 Market Street, Kenilworth, NJ 07033.

[Resolution #2018-0483](#) - Award of Change Order #1 to Vision Construction Group, Inc., 10 Liberty Street, Edison, NJ 08837 Decrease of \$72,893.32 (5.74%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO Number 1	Original Award \$1,270,358.00	Amount of Decrease \$72,893.32 (5.74%)	New Total \$1,197,464.68
TOTAL CO	CO #1		\$72,893.32 (5.74%)	\$1,197,464.68

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Vision Construction Group, Inc., 10 Liberty Street, Edison, NJ 08837; and

WHEREAS, the Chief Financial Officer is directed to credit Capital Ordinance #2337, line account #C-04-55-337-A01

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Vision Construction Group, Inc., 10 Liberty Street, Edison, NJ 08837.

Resolution #2018-0485 - Authorization for Tax Refund

WHEREAS, a tax overpayment exists because the property owner's representative erroneously overpaid for the current year taxes; and

WHEREAS, the owner's representative has requested from the tax collector that a refund be issued.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do be hereby approve and authorize the following refunds.

Block & Lot	Quarter & Year	Amount	Issue Refund To
10704/2	1Q2019	\$3,908.09	Prestige Title Agency Inc. 130 Pompton Ave Verona NJ 07044

Resolution #2018-0487 - Amending the List of Township's Boards, Commissions and Committees Authorized to Pay Stipend for Transcribing Minutes

WHEREAS, pursuant to Resolution #000124 the Township Committee established stipends for transcribing minutes of various Bernards Township meetings to provide consistency in payment; and

WHEREAS, Resolutions #000124, #050076, #060135, and #070065 were subsequently adopted to add additional Township Boards, Commissions and Committees; and

WHEREAS, the Administrator and HR Manager have reviewed a request to include the regular Planning Board Secretary in the list of approved Township Boards, Commissions and Committees authorized to pay stipends for transcribing minutes.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby approve the inclusion of the regular Planning Board Secretary to the approved list.

NOW THEREFORE BE FURTHER IT RESOLVED, by the Township Committee of the Township of Bernards that the following constitutes the complete updated list of Township Boards, Commissions and Committees - authorized to pay meeting stipends as an incentive to our employees who's hourly rates may not provide the motivation to participate:

1. AGRICULTURAL ADVISORY COMMITTEE	\$100
2. BOARD OF HEALTH	\$100
3. DEER MANAGEMENT COMMITTEE	\$100
4. ENVIRONMENTAL COMMISSION	\$100
5. GOLF ADVISORY COMMITTEE	\$100
6. OPEN SPACE ADVISORY COMMITTEE	\$100
7. PLANNING BOARD	\$125
8. POOL COMMISSION	\$100
9. RECREATION, PARKS & PATHWAYS	\$100
10. SHADE TREE COMMISSION	\$100
11. TOWNSHIP COMMITTEE (MUNICIPAL CLERK'S ALTERNATE)	\$125
12. ZONING BOARD	\$125

Per the Fair Labor Standards Act (FLSA), if the employee who is attending and taking meeting minutes performs similar duties during the day, as determined by the employee's supervisor and the Business Operations and

Personnel Manager, then total hours worked for the week should include both day and evening hours. This could result in an hourly overtime rate, which exceeds the meeting stipend amount for a full-time employee working 40 hours/week. Per the FLSA, that employee would be entitled to overtime pay for hours worked in excess of 40 hour/week.

If an employee's regular hourly rate results in a *greater payment* than the above noted meeting stipend, then that employee will be paid based on their hourly rate of employment rather than the meeting stipend allowance noted above. A voucher is required for all payments and must provide the date of the meeting, the number of hours worked and the location of work.

The employee will receive the *greater* of the two payment calculations (hourly rate calculation or meeting stipend allowance).

With regard to the union contract, which addresses employees who are "called out" in an emergency: If the employee has a schedule and regularly participates in the meeting process, their participation is not an emergency call-out. If an employee is aware of the meeting in advance (i.e. the person who regularly takes the minutes is going on vacation and an alternate is requested in advance), it is not an emergency call-out. If the employee is notified at the last minute that they are needed to attend a meeting, then it is an emergency call-out and the employee is entitled to the union contract's agreed upon payment for such emergency call-out duty.

Committees, commissions and task forces not mentioned above will utilize one member for minute transcription, without fee or charge to Bernards Township.

Resolution #2018-0488 - Approval of Special Event Permit Community Holiday Sing – 12/24/2018

WHEREAS, the Township Committee of the Township of Bernards appointed James D. Felter as the 2018 Holiday Sing Coordinator; and

WHEREAS, Mr. Felter has submitted an application for this special event, planned for 12/24/18 from 6:30 P.M. to 7:45 P.M., with event time 6:55 to 7:30; and

WHEREAS, the special event will require the temporary closure of S. Finley Avenue from Henry Street to East Oak Street, and East Oak Street from Maple Avenue to S. Finley Avenue; and

WHEREAS, the Municipal Clerk, Police Chief, Recreation Director, and Superintendent of Public Works have reviewed the application and find it complete.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the request for the special event including the temporary street closures is hereby approved.

Resolution #2018-0490 - Personnel Appointment, Patricia Caljean – Deputy Tax Assessor – Finance Department

WHEREAS, N.J.S.A. 40A:9-148 et seq. provides for the appointment of a Deputy Tax Assessor; and

WHEREAS, the full-time position of the Deputy Tax Assessor is currently vacant; and

WHEREAS, Patricia Caljean is currently serving as the Technical Assistant to the Tax Assessor and has been assigned new duties which warrant promotion to Deputy Tax Assessor; and

WHEREAS, the job functions within the Tax Assessor's Office have been reviewed, analyzed and restructured as a key component to the succession planning of the Department; and

WHEREAS, a Deputy Tax Assessor shall hold a tax assessor certificate and shall act under the direct supervision of and assist the Tax Assessor; and

WHEREAS, Patricia Caljean meets the qualifications for appointment as Deputy Tax Assessor; and

WHEREAS, the Chief Financial Officer, Tax Assessor, Township Administrator and Human Resources Manager recommend appointment of Patricia Caljean to the position of full time Deputy Tax Assessor.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Patricia Caljean be appointed full time Deputy Tax Assessor with an appointment date of 01/01/2019 at an annual salary of \$58,500 for a 40 hour work week.

NOW, THEREFORE BE IT FURTHER RESOLVED that pursuant to the statute Patricia's term as Deputy Tax Assessor is for 4 years from the first day of July next following her appointment expiring 06/30/2023.

[Resolution #2018-0491](#) - *Commendation on the Occasion of Your Retirement, Elizabeth Merola*

WHEREAS, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards Police Department for the past 16 years; and

WHEREAS, you have given generously of your time and efforts in a dignified, faithful and professional manner; and

WHEREAS, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have made towards the material development, communal welfare, safety and quality of life in Bernards Township; and

WHEREAS, on the occasion of your 16 years of service you are retiring to start the next challenging and exciting chapter of your life;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 11th Day of December, Two Thousand and Eighteen.

[Resolution #2018-0492](#) - *Release of Executive Session Minutes*

WHEREAS, the topics discussed in the minutes below no longer need to be kept private.

NOW THEREFORE BE IT RESVOLED, by the Township Committee of the Township of Bernards that the following minutes, previously approved for content, now be approved for release.

DATE	TOPIC
12/17/1987	Personnel – Planning Board, Municipal Attorney, Salary Ordinance
01/28/2003	Land Acquisition: B164, L4 – Quarry (Overlook Rd)
01/28/2003	Land Acquisition: B164, L76 – Quarry (Pond Hill Rd)
09/13/2011	Litigation – JIF – Wilson
12/13/2011	Litigation – Status Report JIF Open Claims
05/15/2012	Attorney Client Privilege – Hamilton Woods
06/12/2012	Litigation Update: Claims/Litigation through JIF/MEL
05/14/2013	Litigation Update: Mott
05/14/2013	Litigation Update: St. Bernards
05/14/2013	Litigation Update: MJB Properties
05/14/2013	Litigation Update: Ascolese
05/14/2013	Litigation Update: Wilson
11/10/2015	Litigation - Update: SH Towing
11/10/2015	Litigation - Update: Bernards Citizens
11/10/2015	Litigation - Update: 51 Holly Rd Assoc
11/10/2015	Litigation - Update: Gun permit
11/10/2015	Litigation - Update: tax appeals
04/12/2016	Attorney Client Privilege - Country Lane
10/24/2017	Attorney Client Privilege - Liberty Corner Parking Ordinance

12/12/2017	Contract Negotiations - Insurance Services
12/26/2017	Contract Negotiations - Insurance Services
02/13/2018	Attorney Client Privilege - Verizon BR Operating LLC Liquor License (#1802-36-008-002)
03/13/2018	Attorney Client Privilege - Millington Quarry Bond Reduction
03/27/2018	Litigation - MQI Rehab Security Bond
04/24/2018	Personnel - Board Appointments
05/15/2018	Personnel - Board Appointments
06/12/2018	Attorney Client Privilege - Hansom/Watchung Road Bids
06/12/2018	Personnel - Board Appointments
06/26/2018	Personnel - Board Appointments
06/26/2018	Attorney Client Privilege - Hansom/Watchung Road Bids
7/10/2018	Personnel - Board Appointments
7/24/2018	Personnel - Board Appointments
10/23/2018	Personnel - Administrator's Review
10/23/2018	Personnel - Succession Planning Municipal Clerk's Office
10/23/2018	Personnel - Board Vacancies

Resolution #2018-0493 - Canceling Current Fund 2018 Budget Appropriation Balances

WHEREAS, the following Current Fund 2018 Budget appropriation balances remain unexpended:

<u>BUDGET LINE ITEM</u>	<u>AMOUNT</u>
General Administration S&W	\$ 12,673.59
General Administration OE	\$ 46,834.00
Human Resources S&W	\$ 22,619.77
Human Resources OE	\$ 35,000.00
Township Committee OE	\$ 88,000.00
Municipal Clerk S&W	\$ 23,337.19
Municipal Clerk OE	\$ 34,979.00
Financial Administration S&W	\$ 7,125.96
Financial Administration OE	\$ 23,765.00
Audit Services	\$ 20,000.00
Purchasing Administration S&W	\$ 7,808.11
Purchasing Administration OE	\$ 24,237.00
Computer Network Administration S&W	\$ 25,000.29
Computer Network Administration OE	\$ 50,000.50
Revenue Administration S&W	\$ 22,534.18
Revenue Administration OE	\$ 27,451.00
Tax Assessment Administration S&W	\$ 105,738.19
Tax Assessment Administration OE	\$ 26,382.00
Legal Services	\$ 416,454.00
Engineering Services S&W	\$ 31,327.45
Engineering Services OE	\$ 67,238.00
Planning Board S&W	\$ 33,561.61
Planning Board OE	\$ 129,989.00
Bd. of Adjustment S&W	\$ 6,472.05
Bd. of Adjustment OE	\$ 60,944.00
Environmental Commission S&W	\$ 2,997.00
Environmental Commission OE	\$ 14,185.00
Code Enforcement S&W	\$ 61,982.33
Code Enforcement OE	\$ 289,883.55
Liability Insurance	\$ 39,425.28
Workers Compensation Insurance	\$ 26,567.97
Employee Group Insurance(SHBP Only)	\$ 90,628.00
Waiver from Health Coverage	\$ 14,272.56
Employee Group Insurance Other	\$ 37,200.38

Unemployment Insurance	\$	8,500.00
Police S&W	\$	30,000.39
Police OE	\$	20,000.00
Crossing Guards S&W	\$	10,000.00
Crossing Guards OE	\$	5,000.00
Police Cars	\$	23,615.00
Office of Emergency Mgt. S&W	\$	1,620.00
Office of Emergency Mgt. OE	\$	1,093.00
Fire Official S&W	\$	12,871.30
Fire Official / Fire Hydrants OE	\$	57,194.16
Municipal Prosecutor	\$	23,490.00
Streets and Road Maintenance S&W	\$	34,260.01
Streets and Road Maintenance OE	\$	184,706.00
Streets and Road Maint. - Snow S&W	\$	110,750.00
Streets and Road Maint. - Snow OE	\$	184,000.00
Vehicle Maintenance S&W	\$	81,999.66
Vehicle Maintenance OE	\$	50,406.00
Solid Waste Collection S&W	\$	10,125.00
Solid Waste Collection OE	\$	93,444.00
Public Buildings S&W	\$	34,538.65
Public Buildings OE	\$	60,507.00
Other Public Works Functions - Shade Tree S&W	\$	3,078.00
Other Public Works Functions - Shade Tree OE	\$	11,255.00
Other Public Works Functions - St.Lt.Maint. OE	\$	46,575.00
Municipal Services Act OE	\$	62,430.00
Public Health Services S&W	\$	67,278.87
Public Health Services OE	\$	67,732.00
Animal Control Services S&W	\$	17,391.13
Contributions to Social Svc. Agencies	\$	5,331.00
Recreation Svcs. & Programs S&W	\$	56,554.17
Recreation Svcs. & Programs OE	\$	49,305.00
Grounds S&W	\$	2,447.86
Grounds OE	\$	77,598.00
Pool Commission S&W	\$	6,359.26
Pool Commission OE	\$	31,062.85
Community Service S&W	\$	28,163.70
Community Service OE	\$	23,810.00
Deer Task Force S&W	\$	3,078.00
Deer Task Force OE	\$	13,045.00
Charter Day S&W	\$	6,097.00
Charter Day OE	\$	6,480.00
Labor Day Bike Races S&W	\$	200.00
Labor Day Bike Races OE	\$	500.00
Accumulated Leave Compensation	\$	105,300.00
Utilities	\$	161,173.70
Solid Waste Disposal S&W	\$	12,619.20
Solid Waste Disposal OE	\$	98,658.00
Public Defender	\$	745.00
Municipal Court S&W	\$	6,398.40
Municipal Court OE	\$	10,000.42
Public Employees Retirement System	\$	1,000.04
Social Security	\$	42,099.27
Police & Fire Retirement System	\$	1,500.00
Defined Contribution Retirement System	\$	10,000.00
Total Cancellations	\$	4,000,000.00

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$4,000,000.00 of the Current Fund's 2018 Budget Appropriations be cancelled.

Resolution #2018-0494 - *Canceling General Capital Ordinance Appropriation Balance for Completed Capital Projects*

WHEREAS, certain General Capital Ordinance Appropriation balances remain dedicated to purchases now completed, to be funded in future years, abandoned, or funded by other means; and

WHEREAS, it is necessary to formally cancel said balances to return the unexpended appropriations to the Capital Improvement Fund.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the following unexpended and dedicated balances of General Capital Ordinance Appropriations be cancelled:

Ordinance #	Year	Purpose	Amount	Cancelled To
2264	2014	Engineering Services	\$ 21,357.32	Capital Imp Fund
2193	2012	Engineering Services	\$ 7,092.00	Capital Imp Fund
2233	2013	Engineering Services	\$ 50.92	Capital Imp Fund
2271	2014	Engineering Services	\$ 2,508.84	Capital Imp Fund
2309	2015	Engineering Services	\$ 15,789.80	Capital Imp Fund
2312	2015	Engineering Services	\$ 26,589.57	Capital Imp Fund
Total Cancellations			\$ 73,388.45	

Resolution #2018-0496 - *Authorizing and Approving Purchase of Computer Equipment from New Jersey State Co-Operative Contract #T0106 to Advanced Electronic Design d/b/a/ Patrol PC, 344 John Dietsch Blvd, Unit # 1, North Attleboro, MA 02763, in the Amount Not to Exceed \$59,190*

WHEREAS, the Township of Bernards wishes to purchase computer equipment from N. J. State Co-Operative Contract #T0106 for Police and Homeland Security equipment; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is line accounts; Capital Ordinance 2120, #C-04-55-120-F02 (\$4,546.24), Capital Ordinance # 2161, C-04-55-161-F01 (\$19,809.65), Capital Ordinance 2193, C-01-55-193-F01 (\$12,000.00), Capital Ordinance # 2271, C-01-55-271-F02 (\$21,450.00), Capital Ordinance # 2387, C-04-55-387-J01 (\$1,384.11); and

WHEREAS, the N.J. State Division of Purchase and Property awarded a contract to Advanced Electronic Design d/b/a/ Patrol PC, 344 John Dietsch Blvd, Unit # 1, North Attleboro, MA 02763; and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and 12; and


WHEREAS, it is the recommendation of the Police Chief and Purchasing Agent to purchase computer equipment from N. J. State Contract #T0160.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Advanced Electronic Design d/b/a/ Patrol PC, 344 John Dietsch Blvd, Unit # 1, North Attleboro, MA 02763 through December 31, 2018.

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available in the budget; the line item appropriation to be charged is line accounts Capital Ordinance 2120, #C-04-55-120-F02 (\$4,546.24), Capital Ordinance # 2161, C-04-55-161-F01 (\$19,809.65), Capital Ordinance 2193, C-01-55-193-F01 (\$12,000.00), Capital Ordinance # 2271, C-01-55-271-F02 (\$21,450.00), Capital Ordinance # 2387, C-04-55-387-J01 (\$1,384.11) for the not to exceed amount of \$ 59,190.00.

Date: December 6, 2018


CERTIFICATION
ONLY 2018

Sean McCarthy, Chief Financial Officer

****End Consent Agenda****

Resolution #2018-0484 - Personnel Appointment, David Malina Special Law Enforcement Officer (SLEO) III - Police Department

Motion by Malay, second by Bianchi, that the resolution be approved.

Roll Call

Aye: Bianchi, Malay, Carpenter
Nay:
Abstain: Baldassare
Motion carried.

WHEREAS, Pursuant to N.J.S.A. 40A:14-146.10, local unit may, as it deems necessary, appoint Special Law Enforcement Officer(s) III sufficient to perform the duties and responsibilities permitted by local ordinances authorized by N.J.S.A. 40A:14-118 and within the conditions and limitations as may be established pursuant to the act; and

WHEREAS, the Township of Bernards wish to have Special Law Enforcement Officer(s) III specifically trained for the safety and security of the students, faculty, staff and visitors of the Bernards Township District Schools located in Bernards Township; and

WHEREAS, the Township of Bernards has entered into a Memorandum of Agreement, per resolution 2018-0368, with the Bernards Township Board of Education regarding the hiring of Special Law Enforcement Officer(s) III; and

WHEREAS, the Chief of Police, Township Administrator, and Human Resources Officer recommend appointment of the following individual(s), who has met the hiring requirements, to the position of Special Law Enforcement Officer III on a regular, part time basis, effective December 12, 2018 at an hourly rate of \$30.00, with hours to be determined in conjunction with the Board of Education: **David Malina, SLEO III**

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual be appointed as a Special Law Enforcement Officer III for the period to expire on December 31, 2019.

Resolution #2018-0495 - Unused Vacation Accrual Due Elizabeth Merola - Bernards Township Police Department

Motion by Malay, second by Bianchi, that the resolution be approved.

Roll Call

Aye: Bianchi, Malay, Carpenter
Nay:
Abstain: Baldassare
Motion carried.

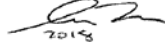
WHEREAS, the Township Committee adopted Resolution #2018-0066 at their regularly scheduled meeting of January 2, 2018, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

WHEREAS, Beth Merola's employment will terminate on December 31, 2018; and

WHEREAS, per the requirements of the Township's Personnel Policy, Beth Merola is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$26.21. If the employee uses vacation time prior to her retirement date, the calculation below could be less but not more.

	Total Hours Available	Amount Due
2017 Vacation Accrual	64	\$1,677.44
2018 Vacation Accrual	200	\$5,242.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

CFO CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Police Clerical S&W, Line Account #8-01-25-240-108 for an amount not to exceed \$6,919.44.	
Date: 12/6/2018	 Sean McCarthy, CFO

Resolution #2018-0497 - Unused Vacation Accrual Due Harrison Kirby Bernards Township Police Department

Motion by Bianchi, second by Malay, that the resolution be approved.

Roll Call

Aye: Bianchi, Malay, Carpenter
Nay:
Abstain: Baldassare
Motion carried.

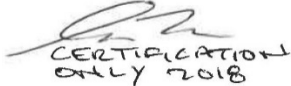
WHEREAS, the Township Committee adopted Resolution #2018-0066 at their regularly scheduled meeting of 01/02/2018, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

WHEREAS, Harrison Kirby's employment terminated on December 18, 2018; and

WHEREAS, per the requirements of the Township's Personnel Policy, Harrison Kirby is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$25.96. If the employee uses vacation time prior to his resignation date, the calculation below could be less but not more.

	Total Hours Available	Amount Due
2018 Vacation Accrual	81.50	\$2,115.74

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

CFO CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Police S&W, Line Account #8-01-25-240-101 for an amount not to exceed \$2,115.74.	
Date: December 6, 2018	 CERTIFICATION ONLY 2018 Sean McCarthy, CFO

EXECUTIVE SESSION (continuation of early session if required)

Not required.

ADJOURNMENT

By unanimous consent, the meeting adjourned at 9:00 PM.

Respectfully submitted,

Denise Szabo
Municipal Clerk/Assistant Administrator

John Carpenter, Mayor