

**BERNARDS TOWNSHIP - GOLF ADVISORY COMMITTEE
REGULAR MEETING MINUTES**

**May 6, 2020, 3:15PM
Approved, June 10, 2020**

This meeting will be conducted using Zoom Video Conferencing. Anyone who wishes to "attend" this meeting may do so by calling 1-646-876-9923 and entering Meeting ID: 845-5425-3871 or following this link on a computer/smartphone/tablet - <https://us02web.zoom.us/j/84554253871> Comment will be accepted only during the public comment portion of the meeting. You will be asked to state your name and address for the record.

1. CALL TO ORDER –T. O'Rourke called the meeting to order at 3:18pm in accordance with the Open Public Meeting Act of 1975. The Commission saluted the flag and the roll was called.

2. FLAG SALUTE

3. ROLL CALL

Members Present:

Greg Angelillo
Michael Conley
John Gunning
Ana McCarthy
John Meany
Timothy O'Rourke
Peter Tobia

Members Absent:

James Baldassare

Non-Members Present:

Carmen Misale, Golf Course Supervisor
Matt Sullivan, Shearon
Jen Gander, Director
Kelly Kellaway, Recording Secretary
Sean O'Grady, Assistant Director

2020 Meeting Schedule: January 27, March 16, May 18 (6PM at the Course), July 20, September 21, November 16.
Meetings begin at 7PM at the Municipal Building unless otherwise noted.

**BERNARDS TOWNSHIP - GOLF ADVISORY COMMITTEE
REGULAR MEETING MINUTES**

4. MINUTES

A. Approval of the April 15, 2020 Meeting Minutes

- (1) Motion was made by M. Conley to approve the April 15, 2020 minutes as presented. Motion was seconded by John Gunning. All were in favor, motion passed.

5. CORRESPONDENCE

A. None

6. REPORTS

A. Shearon Golf Report – Matt Sullivan

- (1) M. Sullivan reported he met up with G. Angelillo and J. Devaney and looked at the course and it is coming together nicely. Cutting greens at .2 and will have down to .15 by time we open the course. Have to spray the rough again and will be completed before we open. T. O'Rourke asked about the cutting of the fairway on the elbow of the dog leg and M. Sullivan said he will cut it back. G. Angelillo reported that J. Devaney was very impressed to see how well the sod was coming in, it has weaved nicely. Suggested that Shearon brush greens to get seed out and continue to roll greens. He also suggested needle tining on approaches and some of the greens. G. Angelillo reported that we will be realigning the 6th tee and round it to give the golfer the perception can go straight. J. Devaney and G. Angelillo discussed equipment services and J. Devaney will help M. Sullivan service the equipment.

B. Director's Report – Jennifer Gander

- (1) J. Gander mentioned that DPW will be taking care of the stumps on the course this week. J. Gander updated the Committee on the memberships sold/renewed to date and staff have been contacted with start date information and onsite training will occur next week. C. Misale will be on site Wednesday and Thursday from 10am-2pm to begin to take tee times. We have begun modifications to the starter building so we can limit contact for members/staff. Trying to get restrooms open at the Driving Range for the staff. Schedules will be adjusted slightly to have two people on instead of three as we don't need extra hands with removing the water coolers and ball washers from the course. Need one person to check members in and another to make sure everyone is adhering to course guidelines and restrictions. This will reduce costs as well.

**BERNARDS TOWNSHIP - GOLF ADVISORY COMMITTEE
REGULAR MEETING MINUTES**

7. PUBLIC COMMENT

- A. None

8. NEW BUSINESS

- A. Approval of Course Use Guidelines Under COVID-19

(1) The Committee discussed and T. O'Rourke suggested rewording tee times/course opening dates. Tee times would be for 9 hole rounds and not 18 to comply with social distancing. M. Conley made a motion to approve the Guidelines Under COVID-19 as amended and motion was second by A. McCarthy. All were in favor, motion passed as amended.

- B. Approval of Hole Handicap & Par Changes

(1) G. Angelillo explained the USGA rules on the Hole Handicap and the committee discussed. P. Tobia made a motion to approve the proposed revisions to the Hole Handicap and par designations and M. Conley second. All were in favor, motion passed.

- C. Approval of New Scorecard

(1) M. Conley made a motion to approve the new score card and was second by P. Tobia. All were in favor, motion passed.

9. DISCUSSION ITEMS

- A. Marketing Opportunities—J. Gander is going to start promoting renewals to previous members. Asked committee members to think of different ways to promote course but will still continue to reach out to previous members, website, media, etc. J. Gander will reach out to Jake Perry of the Bernardsville News and see if they can do a cover story or article.
- B. Try the Course Offerings—On hold until fall due to current course restrictions due to COVID-19.

10. COMMITTEE AND STAFF COMMENTS

- A. P. Tobia was wondering if we can offer selling the new logo hats to members through an online store.

**BERNARDS TOWNSHIP - GOLF ADVISORY COMMITTEE
REGULAR MEETING MINUTES**

11. ADJOURNMENT

- A. Motion to adjourn the meeting was made by P. Tobia and second by G. Angelillo. All were in favor, motion passed.

Meeting adjourned at 4:13pm

Respectfully submitted,

Kelly Kellaway