

**BERNARDS TOWNSHIP - GOLF ADVISORY COMMITTEE
REGULAR MEETING MINUTES**

April 15, 2020 at 4:00 PM

**This meeting will be conducted using Zoom Video Conferencing.
Anyone who wishes to "attend" this meeting may do so by
calling 1-646-876-9923 and entering Meeting ID: 983 0592 9201
or following this link on a computer/smartphone/tablet - <https://zoom.us/j/98305929201>
Comment will be accepted only during the public comment portion of the meeting.
You will be asked to state your name and address for the record.**

APPROVED, May 6, 2020

1. CALL TO ORDER

Tim O'Rourke called the meeting to order at 4:03 p.m. in accordance with the Open Public Meeting Act of 1975. The Committee saluted the flag and the roll was called.

2. ROLL CALL

Members Present:

Greg Angelillo
Michael Conley
John Gunning
Ana McCarthy
John Meany
Timothy O'Rourke
Peter Tobia

Members Absent:

James Baldassare

Non-Members Present:

Matt Sullivan, Shearon
Jen Gander, Director
Kelly Kellaway, Recording Secretary
Sean O'Grady, Assistant Director
Carmen Misale, Golf Course Manager

Public

Robert Sherlock, 9 Galloping Hill Rd

3. MINUTES

- A. Approval of the January 27, 2020 Meeting Minutes
Motion was made by M. Conley to accept the January 27, 2020 meeting minutes as presented, seconded by J. Meany. All in favor, motion passed.

4. CORRESPONDENCE

- A. None

5. REPORTS

- A. Shearon Golf Report – Matt Sullivan
 - (1) Pre-Opening Maintenance—Greens and tee boxes have been aerated and reseeded. Matt extended left and right side of #2 fairway as recommended. Expanded left landing and approaches on #4. Put in some chipping areas on #5 and liked how it turned out so planning on putting in on #6 and #9 if Golf Advisory Committee agrees. Just got a shipment of fertilizer in and will start applications next week. J. Gander reported the trees on #2 & #3 were removed and a tree on #5 is still to be removed,

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she will follow up to see if they can take stumps out. It was very wet at time trees were removed and the contractor did not want to bring in the heavy equipment.

- (2) Current Conditions—M. Sullivan reported the sod is taking and the course overall is looking good.
- B. Director's Report – Jennifer Gander
 - (1) Membership—Currently at 339 resident members, 74 non-residents and 7 students memberships sold to date and we have had 12 cancellations so far. We have been regularly sending reminder notices by email as we did not know when we would be permitted to open.
 - (2) Staffing—Gander reported that Carmen has talked to the staff and all are doing well. Orientation has not taken place yet and we will need about one week to open once we have the go ahead to get the staff employment paperwork approved and orientation completed.
 - (3) Driving Range—Gander reported she finally received a proposal from the VA to amend our current contract to include the management of the driving range for 2020. We need final approval from the Township Committee to sign the contract and proceed.

6. PUBLIC COMMENT

- A. Robert Sherlock—Would like to know when the course will be opening. It was reported currently May 1 but that can change based on the Governor's executive order. He also asked if we will be prorating the membership fee and Gander reported that at this time, no proration is being offered.

7. NEW BUSINESS

- A. Extension of Early Payment Deadline to May 31—The committee discussed moving the early payment deadline to May 31 as we were not able to open on April 1 as originally planned. M. Conley made a motion to extend the early payment deadline to May 31, seconded by P. Tobia. All in favor, motion passed.
- B. Course Logo Approval—Two sample hats were presented as options for logo, a simple one and a more complex one. He reported that the two-flag logo could be for staff and the simple CR one could be for apparel, score cards, etc. Motion by G. Angelillo to approve the logos as presented, seconded by A. McCarthy. All in favor, motion passed.

8. DISCUSSION ITEMS

- A. Opening Day Delays—Governor's current EO regarding recreational facilities was extended to May 7 so May 15 is the new targeted opening date.
 - (1) Member Events & Try the Course Days on Hold—Discussion on how this program may move forward once we have a confirmed opening date.
 - (2) Letter to Membership—J. Gander asked for a few volunteers to assist in drafting a letter to the membership including the work being done on the course, the current opening date and reasons for such. M. Conley, G. Angelillo, P. Tobia, A. McCarthy and T. O'Rourke volunteered.
- B. Operational Changes for Staff & Member Safety—Gander reported that we are working on ways we can modify our procedures for staff and members safety once we are allowed open.
- C. Scorecard Options—G. Angelillo is going to work on samples of new scorecards incorporating the new CR Logo and will report back to the Golf Advisory Committee.

9. COMMITTEE AND STAFF COMMENTS

- A. M. Conley thought it was a very effective meeting in Zoom. Gander reported that we may do another one as we get closer to opening day.

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- B. G. Angelillo mentioned maybe a few Golf Advisory Committee members could walk around the course and fill in divots to help Matt Sullivan since he is working by himself on the course. Gander suggested maybe in the future, holding an event of this type as some golf members have also expressed an interest in helping.

10. ADJOURNMENT

Motion to adjourn was made by M. Conley and seconded by J. Meany. All in favor, motion passed. Meeting adjourned at 4:52 pm.

Respectfully submitted,

Kelly Kellaway