

Bernards Township Golf Advisory Commission
Minutes – November 18, 2019 – 7:00 PM
Municipal Building, 1 Collyer Lane
APPROVED, January 27, 2020

1. CALL TO ORDER

Michael Conley called the meeting to order at 7:00 p.m. in accordance with the Open Public Meeting Act of 1975. The Commission saluted the flag and the roll was called.

2. ROLL CALL

Members Present:

Michael Conley
John Gunning
John Meany
Timothy O'Rourke
Peter Tobia

Members Absent:

Michael Conley, Jr.
Joan Harris
Ana McCarthy

Non-Members Present:

Jen Gander, Director
Matt Sullivan, Shearon
Sean O'Grady, Assistant Director
Carmen Misale, Course Operations Supervisor
Deirdre Vogel, Recording Secretary

3. APPROVAL OF MINUTES

A. October 21, 2019 Meeting Minutes

Motion was made by Peter Tobia to accept the October 21, 2019 minutes and seconded by Tim O'Rourke. All were in favor, motion passed.

4. CORRESPONDENCE

A. None

5. REPORTS

A. Shearon Golf Report –

- a. Matt Sullivan from Shearon reported that all went well on the hole 3 pipe installation and sod was laid on Friday. Notice will go to members regarding the repair.

B. Directors Report – Jennifer Gander

- a. Storm drain issues on holes 2 & 3 have been addressed. John Meany had a concern regarding drainage issues on hole 5. Staff will be keeping an eye on the course for flooding issues.
- b. 2019 Membership and Gate Revenue – Jen Gander updated the Committee regarding the membership and revenue to date. Jen focused on November revenue noting that activity slows down considerably during this month.
- c. 2019 Budget Update – Jen Gander reviewed with the Committee the budget to date.

C. Operations Supervisor's Report

- a. Rounds Played – Carmen Misale reported low activity at the course during the month of November. Cold temps and morning frost contribute to the decrease in play.

6. NEW BUSINESS

A. 2020 Membership and Guest Fees –

- a. Jennifer Gander reviewed the 2020 Membership and Guest Fees. After a brief discussion a motion was made by Michael Conley to approve the 2020 Membership and Guest Fees, seconded by John Gunning. All were in favor, motion passed.

B. 2020 Operating Budget –

- a. After a brief discussion a motion was made by John Meany to approve the 2020 Operating Budget, seconded by John Gunning. All were in favor, motion passed.

C. 2020 Membership Handbook Policies –

- a. Jennifer Gander reviewed proposed changes to the 2020 Membership Handbook. After a brief discussion a motion was made by Peter Tobia to approve the 2020 Membership Handbook, seconded by Tim O'Rourke. All were in favor, motion passed.

7. DISCUSSION ITEMS

- A. 2020 Suggestions – Jen Gander shared some ideas from Ana McCarthy for promoting the course such as partnering with local non-profits to share information during “Try the Course” days, Opening Day Celebration, hard copy mailing to prior members that did not renew their membership in 2019. Jen will look into companies that offer free score cards, ball washers & benches in return for advertising space on the items. We could consider surveying members regarding their thoughts on leagues, open play and printing a membership directory were mentioned.

8. PUBLIC COMMENTS

- A. None

9. COMMITTEE AND STAFF COMMENTS

- A. John Meany would like to see more done to encourage use of the course by the veterans. Jen Gander will remind the VA Administration that out-patients & volunteers are eligible for membership.

10.ADJOURNMENT

Motion to adjourn was made by Peter Tobia and seconded by Tim O’Rourke. All were in favor, motion passed. Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Deirdre Vogel
Recording Secretary