

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REORGANIZATION MEETING
JANUARY 11, 2024, 7:00 PM
AGENDA**

This meeting will be conducted using Zoom Video Conferencing. Anyone who wishes to “attend” this meeting may do so by:

Calling 1-646-558-8656 and entering Meeting ID: 898 2325 7740 and Password: 707494

Or following this link on a computer/cellphone/tablet:

<https://us02web.zoom.us/j/89823257740?pwd=UktieVdWOE16NjNhVmJrTnJyVXlVQT09>

Comments will be accepted only during the Public Comment portion of the meeting. You will be asked to state your name and address for the record.

CALL TO ORDER

OPENING STATEMENT

ROLL CALL

PUBLIC COMMENT/STAFF COMMENT

OATH OF OFFICE

Jennifer Asay

Karen Ellis

ELECTION OF OFFICERS

President

Motion (1)

(2)

Roll Call

Vice President

Motion (1)

(2)

Roll Call

REORGANIZATION ASSIGNMENTS: AS LISTED FROM 2023

- Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki
- Eating Establishments, food retailers, schools – Karen Ellis
- Liaison with Sewerage Authority – Jennifer Asay
- Health Program Coordinator, Environmental Protection- Patricia Crane
- Landfill, water, septic system and wells – Dr. Shilpa Clott
- Rabies Control – Dr. Kelly Brown
- Vital Statistics – Matt Majewski
- Personnel Committee - President of the Board of Health and two (2) Members – Kelly Brown & Jennifer Asay

Motion to approve Reorganization Assignments:

- (1)
- (2)

Roll Call

SCHEDULE OF BOARD OF HEALTH MEETINGS

JANUARY 11, 2024
(Reg & ReOrg)

FEBRUARY 15, 2024
(Annual Meeting)

MARCH 14, 2024

APRIL 11, 2024

MAY 16, 2024

JUNE 13, 2024

SEPTEMBER 12, 2024

OCTOBER 17, 2024

DECEMBER 5, 2024

Motion to accept dates of the 2024 BOH Meetings:

- (1)
- (2)

Roll Call

OFFICIAL NEWSPAPERS:

Board President declared The Bernardsville News, be named the official newspaper with the secondary newspapers being: The Courier News, Bridgewater; and The Daily Record, of Morristown.

Motion to accept declaration of Newspapers:

- (1)
- (2)

Roll Call

RESOLUTION 1:24 Authorizing the award of a Professional Services Contract with Paula J. DeBona, Esq. as legal counsel.

Motion to adopt Resolution 1:24 (1)
(2)

Roll Call

RESOLUTION 2:24 Appointments of Health Department Personnel:

APPOINTMENTS

Health Officer/Health Educator/

Lucy A. Forgione

Youth Services Coordinator/Registrar

Deputy Registrar

Deirdre Vogel

Alternate Deputy Registrar

Margaret Keegan

Senior Environmental Health Specialist &

Alternate Deputy Registrar

Tricia Cowell

Registered Environmental Health Specialist 2

Nancy Dowd

Registered Environmental Health Specialist

Vacant

Registered Environmental Health Specialist 1

Sybil Rainey

Registered Environmental Health Specialist/

COVID Generalist

Jaclyn Handwerger

Health Educator/Community Program Coordinator

Kaitlin Cartoccio

Public Health Nutritionist/Health Educator

Andrea Huber

**Vulnerable Populations Outreach Coordinator
Public Health Nurse**

**Riya Patel
Robyn Postighone**

**Motion to adopt Resolution 2:24 (1)
(2)**

Roll Call

RESOLUTION 3:24 The Health Officer has authority to apply for any and all grants that are in the best interest of the Board of Health.

**Motion to adopt Resolution 3:24 (1)
(2)**

Roll Call

RESOLUTION 4:24 The Health Officer has authority to execute contracts with providers.

**Motion to adopt Resolution 4:24 (1)
(2)**

Roll Call

RESOLUTION 5:24 Authorizing the Award of a Professional Services Contract to Community Visiting Nurse Services.

**Motion to adopt Resolution 5:24 (1)
(2)**

Roll Call

RESOLUTION 6:24 Adopting the Township's Employee Handbook.

**Motion to adopt Resolution 6:24 (1)
(2)**

Roll Call

ADJOURNMENT

**Motion: (1)
(2)**