

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REORGANIZATION MEETING**

**JANUARY 19, 2023, 7:00 PM
AGENDA**

CALL TO ORDER

OPENING STATEMENT

ROLL CALL

PUBLIC COMMENT/STAFF COMMENT

OATH OF OFFICE

**Mathew Majewski
Shilpa Clott**

ELECTION OF OFFICERS

President

Motion (1)

(2)

Roll Call

Vice President

Motion (1)

(2)

Roll Call

REORGANIZATION ASSIGNMENTS: AS LISTED FROM 2022

- Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki
- Eating Establishments, food retailers, schools – Karen Ellis
- Liaison with Sewerage Authority – Jennifer Asay
- Health Program Coordinator, Environmental Protection- Patricia Crane
- Landfill, water, septic system and wells – Edward Wang
- Rabies Control – Kelly Brown
- Vital Statistics – Vacant
- Personnel Committee - President of the Board of Health and two (2) Members – Kelly Brown & Jennifer Asay

Motion to approve Reorganization Assignments:

(1)

(2)

Roll Call

SCHEDULE OF BOARD OF HEALTH MEETINGS

**JANUARY 19, 2023
(Reg & ReOrg)**

**FEBRUARY 16, 2023
(Annual Meeting)**

MARCH 16, 2023

APRIL 13, 2023
SEPTEMBER 14, 2023

MAY 11, 2023
OCTOBER 12, 2023

JUNE 15, 2023
DECEMBER 7, 2023

Motion to accept dates of the 2023 BOH Meetings:

(1)

(2)

Roll Call

OFFICIAL NEWSPAPERS:

Board President declared The Bernardsville News, be named the official newspaper with the secondary newspapers being: The Courier News, Bridgewater; and The Daily Record, of Morristown.

Motion to accept declaration of Newspapers:

(1)

(2)

Roll Call

RESOLUTION 1:23 Authorizing the award of a Professional Services Contract with Paula J. DeBona, Esq. as legal counsel.

Motion to adopt Resolution 1:23 (1)

(2)

Roll Call

RESOLUTION 2:23 Appointments of Health Department Personnel:

APPOINTMENTS

Health Officer/Health Educator/

Lucy A. Forgione

Youth Services Coordinator/Registrar

Deputy Registrar

Deirdre Vogel

Alternate Deputy Registrar

Vacant

Senior Environmental Health Specialist

Tricia Cowell

Registered Environmental Health Specialist

Nancy Dowd

Registered Environmental Health Specialist

Vacant

Health Educator/Community Program Coordinator

Kaitlin Cartoccio

Health Educator/Youth Services Coordinator Asst./

Hannah Truncale

Marketing and Communications Coordinator

Vulnerable Populations Outreach Coordinator

Riya Patel

Registered Environmental Health Specialist/

Covid 19 Generalist

Jaclyn Handwerger

Public Health Nurse

Maria Novoa Besteiro

Motion to adopt Resolution 2:23 (1)

(2)

Roll Call

RESOLUTION 3:23 The Health Officer has authority to apply for any and all grants that are in the best interest of the Board of Health.

Motion to adopt Resolution 3:23 (1)

(2)

Roll Call

RESOLUTION 4:23 The Health Officer has authority to execute contracts with providers.

Motion to adopt Resolution 4:23 (1)

(2)

Roll Call

RESOLUTION 5:23 Authorizing the Award of a Professional Services Contract to Atlantic Visiting Nurse Association.

Motion to adopt Resolution 5:23 (1)

(2)

Roll Call

RESOLUTION 6:23 Adopting the Township's Employee Handbook.

Motion to adopt Resolution 6:23 (1)

(2)

Roll Call

ADJOURNMENT

Motion: (1)

(2)