

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REGULAR MEETING MINUTES
DECEMBER 2, 2021**

Call To Order

Board President, John Salaki, MD called the meeting to order at 7:07PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law. The meeting was held in person for Board Members and via Zoom for the public.

Roll Call

Present: Jennifer Asay, Joan Bannan, Pat Crane (7:10), Karen Ellis, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki

Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Deirdre Vogel, Recording Secretary

Public Comment: None

Staff Comment: Lucy welcomed everyone to the meeting mentioning that it is the last meeting of the year and extending best wishes to Dr. Hunt and Dr. Korn who are resigning from the Board.

Approval of Minutes

The minutes from the October 14, 2021 Regular Meeting were reviewed and approved with a motion by Joan Bannan, seconded by Jennifer Asay.

Roll Call: Jennifer Asay – Yes, Joan Bannan – Yes, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Abstain, Dr. Korn – Yes, Dr. Salaki – Yes

Health Educator Report & Health Officers Reports

The Health Educator Report & Health Officers Reports were reviewed and discussed. A motion to approve the Health Educator Report & Health Officers Reports was made by Dr. Korn, seconded by Dr. Hunt. All were in favor.

Old Business: Covid 19 Update

Dr. Salaki shared his insight on Covid 19 and the emerging variants, stressing the importance of vaccination.

New Business: Resolution BH# 13:21 – Resolution of Title and Salary Change – Jaclyn Handwerger

Motion to pass Resolution BH# 13:21 was made by Jennifer Asay, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Joan Bannan – Yes, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Public Comment: None

Staff Comment: Lucy Forgione shared that she will miss all those leaving the board and thanked Dr. Salaki for all he does including signing off on standing orders which allows the Health Department to hold clinics and administer vaccines.

Board Comment: All members of the board expressed their best wishes to those leaving. Dr. Hunt said it has been a privilege to work with this board. Dr. Korn expressed that she has enjoyed working with all and Joan Bannan said it has been a great experience and will miss being a part of the Board of Health.

There being no further business to discuss, a motion was made by Joan Bannan, seconded by Dr. Hunt to adjourn the meeting at 7:55PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Recording Secretary

Health Education / Youth Services Coordinator Report
December 2021

Testing Clinics/ Screening Programs

- Continuing COVID-19 testing every week.
 - December 2: COVID-19 PCR Testing at Bernards Township Community Center. 50 people tested using PCR tests. Zero (0) individuals were positive for COVID-19 (0%).
 - December 9: COVID-19 PCR Testing at Bernards Township Community Center. 67 people tested using PCR tests. One (1) individual was positive for COVID-19 (1.5%).
 - December 16: COVID-19 PCR Testing at Bernards Township Community Center. 149 people tested using PCR tests. Eleven (11) individuals were positive for COVID-19 (7.4%).
 - December 22: COVID-19 PCR Testing at Bernards Township Community Center. 279 people tested using PCR tests. Thirty-five (35) individuals were positive for COVID-19 (12.5%).
 - December 30: COVID-19 PCR Testing at Bernards Township Community Center. 288 people tested using PCR tests. Fifty-nine (59) individuals were positive for COVID-19 (20.5%).

COVID-19 Mitigation

- The Vulnerable Populations Outreach Coordinator (VPOC) continues to work to identify the vulnerable populations in our jurisdictions and identifying gaps to help address the needs of COVID-19 positive and exposed persons:
 - Helping to connect senior citizens and other homebound residents to vaccination appointments.
 - Continuing to catalog a list of available resources to help vulnerable populations access critical resources such as social services, mental health services, and general healthcare. Also includes access to resources like food banks, mental health services, visiting nurses, telehealth solutions, and other community programs.
 - Prioritizing COVID-19 response initiatives such as COVID-19 testing clinics and weekly COVID-19 vaccine clinics.
 - Conducting weekly COVID-19 testing clinics to help identify positive COVID-19 cases and ultimately mitigate the spread of COVID-19.
 - Regularly monitoring COVID-19 related data received through testing and contact tracing.
 - Working with other local health department VPOCs in NJ to create collaborative opportunities and resources through monthly meetings.
 - Collaborating with local faith-based organizations to implement vaccination clinics in the community.
 - Reapplying for VPOC funding for 2021-2022.
- Vaccination Efforts
 - Vaccine clinics conducted on Tuesdays and Wednesdays throughout November at the Bernards Township Community Center. Pediatric Pfizer clinics were offered on Mondays at St. James Church. One special clinic was offered at St. Bernard's Church in Bernardsville to reach vulnerable populations. This month, the Health Department completed eight clinics in total.
 - Contacting volunteers as needed according to skills, such as Spanish-speaking or nursing license. Worked on an ad for the Bernardsville News to solicit additional medical professionals for clinics.
 - Staff responsibilities for vaccination clinics are continuously discussed.
 - Clinic supplies have been assessed and prepared to ensure we can continue vaccination efforts. The Public Health Nurse is ordering supplies and maintaining inventory.
 - Currently receiving vaccine allocations as requested for Pfizer, Pediatric Pfizer, J&J, and Moderna.
 - December COVID-19 Vaccine Clinic List - 867 vaccinations were given at the following clinics:
 - December 1 – BT Community Center: 90 Moderna and 5 J&J given
 - December 7 – BT Community Center: 114 Pfizer given
 - December 8 – BT Community Center: 92 Moderna and 20 J&J given
 - December 13 – St. James Church: 179 Pediatric Pfizer given
 - December 14 – BT Community Center: 115 Pfizer given
 - December 14 – St. Bernard's, Bernardsville: 8 J&J given
 - December 15 – BT Community Center: 88 Moderna and 28 J&J given
 - December 20 – St. James Church: 128 Pediatric Pfizer given

- Additionally, the Public Health Nurse provided vaccinations to the homebound population on December 21. 8 Pfizer shots were given.
- Monitoring COVID daily reporting at local long-term care facilities.
- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Weekly COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Staying up to date on the COVID-19 vaccination process in New Jersey via daily State led vaccinator calls.
- Continuing to release bi-monthly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town and vaccine information. As of January 12th there have been 95 updates.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.

Municipal Alliance/Youth Services Commission

- November meeting was canceled due to Election Day.
- Met on December 7th via Zoom. Departing members Joan Bannan (Chair, TC Rep) and Cathy Phillips (Substance Abuse Rep) were thanked for their years of service.
- Collaborated with several Somerset County Municipal Alliances to bring a virtual screening of "LIKE" a documentary on social media. 285 people attended the online program.
- Posts on the Municipal Alliance Facebook page and REACH Instagram page are updated regularly sharing information and other local programs.
- Grab n Go Teen Outreach
 - November Kit – DIY Mandala Coasters – 50 bags packed, 45 bags picked up
 - December Kits – Goal Journal Kits – 50 bags packed, 42 bags picked up
 - Winter Break Destress Kits – 50 bags packed, 50 bags picked up
 - Submitted the grant for \$4,000 for 2022 funding for Grab n Go Teen Outreach.
- REACH met on November 8th, December 2nd and December 14th. Two in-person programs were canceled (REACHgiving Thanksgiving 11/22 due to staff injury and Winter Movie Night 12/14 due to COVID-19 surge).
 - 1 YAC, 1 camper and 1 advisor attended the LMTI Fall Leadership Conference at YMCA Camp Mason
 - Focus has continued to be on social media. All groups have been working on posts for the Instagram. Mental Health will be posting "winter break destress ideas" heading into and during winter break.
 - REACH will also be coming out with a monthly/quarterly newsletter called "outREACH" focusing on this year's topic areas Drug Use, Mental Health, LGBTQ+, and Environmental.

Health Education

- The Health Department offered flu shots during the COVID-19 vaccination clinic at St. Bernard's Church in Bernardsville. 22 flu shots were provided as a community service.

Respectfully Submitted,



Lucy A. Forgione

Health Officer/Director of Health

January 13, 2022

HEALTH OFFICER'S REPORT

December, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	12/27/2021	HEALTH DEPARTMENT checked daily in CDRSS			1.0	C	TC
A/RABIES CONTROL	12/23/2021	FLINTLOCK COURT Dog Bite - Quarantined 10 Days			1.0	S	MS
COMMUNICABLE DISEASE INVESTIGATION	12/09/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
	12/10/2021	KING GEORGE ROAD covid-19 related			1.0	C	TC
	12/13/2021	MARTINSVILLE ROAD Covid-19 related			0.75	C	TC
	12/30/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
COMPLAINT/FIRE	12/01/2021	THE RIDGE (HOTEL) Fire in front area			1.0	IP	ND
	12/09/2021	THE RIDGE (HOTEL)			1.0	AB	ND
COMPLAINT/PUBLIC HEALTH	12/03/2021	RIVERWALK PHARMACY Reviewed sanitation procedures for COVID testing.			0.50	UF	JH
F/CH 24	12/07/2021	ORIGIN THAI III			1.0	S	SR
	12/10/2021	THE GRAIN HOUSE RESTAURANT			1.0	S	JH
	12/10/2021	THE OLDE MILL INN HOTEL			1.0	S	JH
	12/15/2021	CANTEEN DINING @ MEMORIAL SLOAN KETTERING			0.75	S	JH
F/CH 24 PRE-OPENING	12/08/2021	JUST RIDING ALONG			1.0	S	ND
I/REC BATHING	12/07/2021	FELLOWSHIP ROAD pool re-inspection			1.0	S	SR
I/SOILS, ALT	12/03/2021	SUNSET LANE	11601	20	1.0	FC	SR
	12/20/2021	DARREN DRIVE	11702	17	1.0	FC	SR
A/PLAN REVIEW CONTINUED	12/22/2021	OLD ARMY ROAD plan is being revised	301	13	0.50	IP	TC
A/SEPTIC-AS-BLT-NEW	12/27/2021	RIVER FARM LANE	4701	2.10	0.50	AP	TC
I/SEPTIC, ALT	12/13/2021	COLTS GLEN LANE	4301	11	1.0	IP	SR
	12/16/2021	COLTS GLEN LANE	4301	11	1.0	IP	ND
	12/20/2021	COLTS GLEN LANE	4301	11	1.0	IP	SR
	12/22/2021	COLTS GLEN LANE grading not completed	4301	11	0.50	IP	SR
I/SEPTIC, NEW	12/07/2021	RIVER FARM LANE	4701	2.13	1.0	FC	ND
A/WELL-AS-BLT	12/27/2021	RIVER FARM LANE	4701	2.10	0.50	AP	TC
Admin Time Total		Work For Town Total		Total time in Hours		Fees Collected	

400.87

40

440.87

\$ 6,418.28

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 1/11/2022
Printed By: Gindy McCarthy



Bernards Township Health Department

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Contractual Health Agency for:
Bernards Township
Bernardsville Borough
Chester Borough
Long Hill Township
Mendham Borough
Peapack and Gladstone Borough

ANIMAL CONTROL OFFICER'S REPORT

December, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	12/06/2021	LAKE ROAD Trapping report of stray cats	2.0	IP	MS
	12/07/2021	LAKE ROAD Trapping stray cats	2.0	IP	MS
	12/07/2021	LAKE ROAD Violation notice re: 5-8.4 / BH 10-5.2a. (Interference w/job duties, harboring cats).	1.0	S	MS
	12/08/2021	LAKE ROAD Trapping cats	2.0	IP	MS
	12/09/2021	LAKE ROAD Unsuccessful capturing cats at this time	2.0	FC	MS
	12/22/2021	KENNEL / BRAH Transport cat from kennel to BRAH	1.0	FC	MS
	ACO/DOG	12/07/2021	FAIRVIEW DRIVE SOUTH Questions re: Title 5	0.50	S
12/07/2021		62 EAST OAK STREET Return 2 dogs to owner (Kate)	4.0	FC	MS
12/13/2021		BROOKSIDE AVENUE Complaint re: sanitary conditions - unfounded	1.0	FC	MS
12/13/2021		HEALTH DEPARTMENT Complaint re: Brookside Ave. dog not cared for / living in unsanitary conditions	1.0	IP	MS
12/28/2021		BTPD P/U Dog from BTPD - Transport to Kennel - Owner Located (Patty)	4.0	FC	MS
ACO/GENERAL		12/01/2021	HEALTH DEPARTMENT Licensing, Cover front Office, Meet w/ Lucy re: reports	8.0	S
	12/02/2021	HEALTH DEPARTMENT Licensing, A-Frames for Licensing, Cover Front Office	8.0	S	MS
	12/06/2021	HEALTH DEPARTMENT Licensing, General, Front Office Coverage	5.50	S	MS
	12/07/2021	HEALTH DEPARTMENT Licensing, Front Office , General	3.0	S	MS
	12/08/2021	HEALTH DEPARTMENT Licensing, General, Front Office Coverage	5.0	S	MS
	12/09/2021	HEALTH DEPARTMENT Licensing, General	4.50	S	MS
	12/13/2021	HEALTH DEPARTMENT Licensing, Report re: humane complaint, general , front office coverage during clinic	5.0	S	MS
	12/17/2021	HEALTH DEPARTMENT General	8.0	S	MS
	12/22/2021	HEALTH DEPARTMENT Licensing, General	7.0	S	MS
	12/23/2021	HEALTH DEPARTMENT Licensing, General	7.0	S	MS
	12/29/2021	HEALTH DEPARTMENT Licensing, General, Front Office	7.50	S	MS
	12/30/2021				

HEALTH DEPARTMENT
General, Licensing, Front Office Coverage

5.50 S MS

ACO/PICK UP/DROP OFF MATERIAL	12/09/2021	STARCREST KENNEL Drop off four stainless cages for cats / signed 2022 contract	1.50	FC	MS
	12/30/2021	BERNARDS TWP A-Frames for rabies clinic	1.0	FC	MS
ACO/WILD ANIMAL	12/06/2021	RIVER FARM LANE Advice re: coyote behavior	0.50	S	MS
	12/07/2021	WASHINGTON AVENUE Questions re: fox with mange	0.50	S	MS
	12/08/2021	NORTH FINLEY AVENUE Information re: mange in fox	0.50	S	MS
	12/08/2021	11 BERTA Injured fox - GOA	0.50	FC	MS
	12/29/2021	PEACHTREE ROAD Info re: fox on property	0.50	S	MS
	12/30/2021	WEST OAK STREET Info: re fox on property	0.50	S	MS

	Work For Town Total	Total Time in Hours
Totals:	100	100.5

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
 STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
 IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed
 Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
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 Printed By: Tricia Cowell



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TO: Bernards Township Board of Health
From: Lucy A. Forgione, Registrar of Vital Statistics
Subject: Registrar's Report - Month of Dec 2021
Date: January 13, 2022

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>0</u>	Birth Certificates
	<u>40</u>	Marriage Certificates
	<u>8</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>1</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1,044.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>9</u>	
Deaths in Township	<u>9</u>	(in Lyons V.A.) <u>1</u>

**BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION # 7:22

WHEREAS, the Board of Health of the Township of Bernards desires to retain licensed nurses, physicians and pharmacists to administer COVID-19 vaccines at Board of Health clinics; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that all contracts be in writing;
and

WHEREAS, the Board of Health wishes to retain and appoint Dr. Thomas G. Porter, as a Consultant with regard to the administration of COVID-19 vaccines at pediatric clinics; and

WHEREAS, funds have been certified as available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing “professional services” contracts without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Bernards, in the County of Somerset, and State of New Jersey, as follows:

1. The President and Secretary are hereby authorized to execute an agreement with Dr. Thomas G. Porter for Covid-19 vaccinator services. Dr. Porter shall be compensated at the rate of \$375.00 per COVID-19 pediatric clinic.
2. This contract is awarded without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law.
3. This Resolution is retroactive to January 10, 2022.
4. Notice of the adoption of this Resolution shall be published as required by law.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Board of Health of the Township of Bernards, at its meeting held January 13, 2022.

Deirdre Vogel, Secretary,
Board of Health