

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
REGULAR MEETING MINUTES  
SEPTEMBER 16, 2021**

**Call To Order**

Board President Dr. John Salaki called the meeting to order at 7:02 PM meeting was held in person at the Board of Health office and also by Zoom for the public and members of the Board who attended remotely and read the open public meetings statement in accordance with the law.

**Roll Call**

Present: Jennifer Asay, Pat Crane (Via Zoom at 7:30), Karen Ellis, Dr. Christopher Hunt (Via Zoom), Dr. Elizabeth Korn (Via Zoom), Dr. John Salaki

Absent: Joan Bannan

Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Nancy Dowd, Recording Secretary.

**Public Comment:** No public comment.

**Staff Comment:** Lucy welcomed everyone to the meeting.

**Approval of Minutes**

The minutes from the June 17, 2021 Regular Meeting were reviewed and approved with a motion by Karen Ellis, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Abstain, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**Health Educator Reports & Health Officers Reports (June, July & August)**

The Health Educator Report & Health Officers Reports were reviewed and discussed.

A motion to approve the Health Educator Report & Health Officers Reports was made by Dr. Hunt, seconded by Jennifer Asay. All were in favor.

**New Business:**

**ORDINANCE BH: 108- Introduction and first reading of Ordinance BH: 108 An Ordinance of the Board of Health of the Township of Bernards, County of Somerset, Amending Chapter 10, Domestic Animals to Require Outdoor Cats to be Neutered.**

Motion to introduce Ordinance BH:108 by title on first reading was made by Karen Ellis, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Jennifer Asay had concerns that the ordinance was too broad. She was also worried about how the cost of neutering cats will impact our residents.

Public hearing opened. No member of the public commented.  
Public hearing closed.

Motion to pass Ordinance BH:108 on first reading was made by Karen Ellis, seconded by Dr. Korn.

Roll Call: Jennifer Asay – No, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**RESOLUTION 11:21 – A Resolution to hire Jaclyn Handwerger – Covid-19 Generalist**

Jennifer Asay motioned to approve Resolution BH 10:21, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**RESOLUTION 12:21 – A Resolution to hire Public Health Nurse**

Dr. Korn motioned to approve Resolution BH 10:21, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**COVID -19 Discussion:**

Lucy Forgione stated that staff is getting weekly COVID 19 tested thanks to Dr. Salaki. Also schools nurses were invited to a presentation on COVID 19 protocols. There is a grant to have testing for COVID 19 inside the schools. Jennifer Asay spoke on treatments for COVID 19.

**Public Comment:** None

**Staff Comment:** Lucy Forgione stated that another part time Animal Control officer was hired. New staff member will need a 20 hour training prior to starting.

**Board Comment:** Jennifer Asay wanted to praise the staff on the handling of COVID 19.

There being no further business to discuss, a motion was made by Jennifer Asay, seconded by Karen Ellis to adjourn the meeting at 8:27PM. All were in favor.

Respectfully submitted,

Nancy Dowd, Recording Secretary

**Health Education / Youth Services Coordinator Report**  
**September 2021**

**Testing Clinics/ Screening Programs**

- Continuing COVID-19 testing every Thursday.
  - September 2: COVID-19 PCR Testing at Bernards Township Community Center. 34 people tested using PCR tests. Three (3) individuals were positive for COVID-19 (8.82%).
  - September 9: COVID-19 PCR Testing at Bernards Township Community Center. 44 people tested using PCR tests. Three (3) individuals were positive for COVID-19 (6.82%).
  - September 16: COVID-19 PCR Testing at Bernards Township Community Center. 59 people tested using PCR tests. One (1) individual was positive for COVID-19 (1.69%).
  - September 23: COVID-19 PCR Testing at Bernards Township Community Center. 39 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - September 30: COVID-19 PCR Testing at Bernards Township Community Center. 48 people tested using PCR tests. One (1) individual was positive for COVID-19 (2.08%).

**COVID-19 Mitigation**

- The Vulnerable Populations Outreach Coordinator (VPOC) continues to work to identify the vulnerable populations in our jurisdictions and identifying gaps to help address the needs of COVID-19 positive and exposed persons:
  - Helping to connect senior citizens and other homebound residents to vaccination appointments.
  - Continuing to catalog a list of available resources to help vulnerable populations access critical resources such as social services, mental health services, and general healthcare. Also includes access to resources like food banks, mental health services, visiting nurses, telehealth solutions, and other community programs.
  - Prioritizing COVID-19 response initiatives such as COVID-19 testing clinics and weekly COVID-19 vaccine clinics.
  - Conducting weekly COVID-19 testing clinics to help identify positive COVID-19 cases and ultimately mitigate the spread of COVID-19.
  - Regularly monitoring COVID-19 related data received through testing and contact tracing.
  - Working with other local health department VPOCs in NJ to create collaborative opportunities and resources through monthly meetings.
  - Collaborating with local faith-based organizations to implement vaccination clinics in the community.
  - Reapplying for VPOC funding for 2021-2022.
- Vaccination Efforts
  - Vaccine clinics (J&J only) conducted every Wednesday in September at the Bernards Township Community Center. A second-dose Pfizer clinic was also held in September at St. James Church in BT.
  - Contacting volunteers as needed according to skills, such as Spanish-speaking or nursing license.
  - Staff responsibilities for vaccination clinics are continuously discussed. Clinic supplies have been assessed and prepared to ensure we can continue vaccinating the local population.
  - Worked with a local pharmacist to train nurses on proper reconstitution and administration of the Pfizer vaccine.
  - Received additional vaccine allocations – J&J and Pfizer.
  - September Clinic List:
    - September 1- Bernards Township Community Center: 9 J&J
    - September 8- Bernards Township Community Center: 7 J&J
    - September 13- Bernards Township Community Center: 43 Pfizer
    - September 15- Bernards Township Community Center: 16 J&J
    - September 22- Bernards Township Community Center: 6 J&J
    - September 29- Bernards Township Community Center: 7 J&J
- Monitoring COVID daily reporting at local long-term care facilities.

- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Weekly COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Staying up to date on the COVID-19 vaccination process in New Jersey via daily State led vaccinator calls.
- Continuing to release bi-monthly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town and vaccine information. As of October 5<sup>th</sup>, there have been 88 updates.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.
- Completed two presentations for school nurses. One presentation was offered for Morris County School Nurses in our jurisdiction. The other was for all Somerset County School Nurses. Presentations discussed new school guidelines in detail and answered many questions.

### **Health Education**

- Preparing for fall flu clinics. Created flyer, press release, and road signs. Sent out advertising and began fielding questions from community members. Reviewing protocols and needed supplies. Following up on flu vaccine order to determine arrival date.

### **Municipal Alliance/Youth Services Commission**

- Met on September 7<sup>th</sup> via Zoom. REACH students who attend the Lindsey Meyer Teen Institute Summer Leadership Conference shared their experiences with Municipal Alliance members and thanked them for their scholarships.
- Posts on the Municipal Alliance Facebook page and REACH Instagram page are updated regularly sharing information and other local programs.
- Grab n Go Teen Outreach
  - September kit – Autumn Mason Jar Luminary – pick up was scheduled for September 22<sup>nd</sup> and 23<sup>rd</sup>. 50 kits were made and picked up by local students.
  - Planning to apply for a second year of Grab n Go Teen Outreach
- REACH met on September 14<sup>th</sup> and September 29<sup>th</sup>. Members reviewed the focuses that were discussed at the Summer Leadership Conference including: drinking and drug use (focusing on vaping), mental health stigma, LGBTQ matters and environmental concerns.
- The Municipal Alliance will have their annual Municipal Alliance Football Game on October 15<sup>th</sup>.
- DEA Drug Takeback Day is scheduled for Saturday, October 23<sup>rd</sup> and will be a drive thru drop off.
- The MA and REACH will be present at the Mayor's Fall Festival on October 2<sup>nd</sup>.

**Respectfully Submitted,**



**Lucy A. Forgione**

**Health Officer/Director of Health**

**October 13, 2021**

# HEALTH OFFICER'S REPORT

September, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	09/27/2021	HEALTH DEPARTMENT checked daily in CDRSS			1.0	C	TC
A/RABIES CONTROL	09/02/2021	PRIMROSE LANE			0.50	IP	TC
	09/04/2021	PRIMROSE LANE Transport specimen (Dog) to Lab in Ewing (Kate)			4.0	FC	MS
COMMUNICABLE DISEASE INVESTIGATION	09/07/2021	HEALTH DEPARTMENT Reviewed Covid-19 procedures			1.0	FC	ND
	09/17/2021	HEALTH DEPARTMENT Covid-19 related			12.0	C	LF
	09/29/2021	HEALTH DEPARTMENT Covid-19 related			12.0	C	LF
COMMUNICATIONS	09/20/2021	SAINT JAMES Covid-19 related	1602	1	0.50	C	TC
	09/20/2021	CRAWLERS TO SCHOLARS Covid-19 related			0.50	C	TC
COMPLAINT/PUBLIC HEALTH	09/14/2021	JUNIPER WAY mosquitoes complaint/vacant house and pool			1.0	IP	SR
	09/17/2021	JUNIPER WAY referred complaint to Somerset County Mosquito Commission, more neighbors complaining, emailed current homeowners about their property			1.50	IP	SR
	09/20/2021	JUNIPER WAY conversations with complainants and homeowner			1.0	IP	SR
	09/28/2021	JUNIPER WAY pool drained and covered by homeowner			0.50	AB	SR
	09/28/2021	ROUTE 287 overturned tractor trailer carrying produce/rig caught fire all food items destroyed			1.50	AB	LF
F/CH 24	09/07/2021	PINGRY SCHOOL cafeteria inspection and reviewed covid-19 guidelines for maintaining social distancing during lunch periods			1.50	S	SR
	09/10/2021	SOMERSET COUNTY WELLNESS CENTER			1.0	S	SR
	09/10/2021	FROZEN FALLS			1.0	S	SR
	09/13/2021	LIBERTY CORNER SCHOOL - ARAMARK			1.0	S	SR
	09/13/2021	MT PROSPECT SCHOOL - ARAMARK			1.0	S	SR
	09/14/2021	ST. JAMES SCHOOL			1.0	S	SR
	09/14/2021	MONTGOMERY ACADEMY			1.0	S	SR
	09/14/2021	TINY TURTLE ACADEMY			1.0	S	SR
	09/17/2021	OAK STREET SCHOOL - ARAMARK			1.0	S	SR
	09/17/2021	WILLIAM ANNIN MIDDLE SCHOOL - ARAMARK			1.0	S	SR
	09/20/2021	DEANS NATURAL FOOD MARKET			1.50	S	SR
	09/21/2021						

		NJ NATIONAL GOLF CLUB/RED OAK GRILLE		1.0	S	SR	
	09/28/2021	TANDOORI MELA			1.0	S	SR
F/CH 24 FOLLOW UP	09/28/2021	DEANS NATURAL FOOD MARKET		0.50	S	SR	
F/CH 24 RE-INSPECTION	09/10/2021	HUNAN CHINESE RESTAURANT		1.0	S	SR	
TRAINING	09/09/2021	HEALTH DEPARTMENT lead training for CDRSS		2.0	C	TC	
A/PLAN REV/KITCHEN	09/09/2021	BLU CRETE BISTRO		1.0	C	ND	
	09/10/2021	MYSTIC LOBSTER ROLL COMPANY		1.0	IP	ND	
	09/21/2021	FELLOWSHIP DEACONRY CONFERENCE CTR walk in freezer and cooler approval to be used by feeding hands		0.50	AP	SR	
A/SEPTIC-AS-BLT- ALT ATU	09/20/2021	CHILDS ROAD	502	13	0.50	AP	TC
I/SEPTIC, REPAIR	09/23/2021	DARREN DRIVE	11701	16	1.0	FC	ND
Admin Time Total			Work For Town Total		Total time in Hours		Fees Collected
407.94			58.5		466.44		\$ 3,208.50

**KEY:** A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
**STATUS:** AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;  
**IP-In Progress;** S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard  
**Admin key code:** phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports  
**Date Printed:** 10/12/2021  
**Printed By:** Tricia Cowell



### Bernards Township Health Department

Basking Ridge, NJ 07920  
 P. 908.204.3070 F. 908.204.3075  
[www.bernardshealth.org](http://www.bernardshealth.org)

Contractual Health Agency for:  
 Bernards Township  
 Bernardsville Borough  
 Chester Borough  
 Long Hill Township  
 Mendham Borough  
 Peapack and Gladstone Borough

# ANIMAL CONTROL OFFICER'S REPORT

September, 2021    Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	09/17/2021	VALLEY BROOK APTS Advice re: cat behavior	0.50	S	MS
	09/20/2021	SMITHFIELD COURT Advice re: cat behavior	0.50	S	MS
	09/28/2021	ENGLISH PLACE Advice re: pet cat	0.50	S	MS
ACO/DOG	09/30/2021	FAIRVIEW DRIVE SOUTH Dog back to Owner	0.50	S	MS
ACO/GENERAL	09/07/2021	HEALTH DEPARTMENT Rabbit - kennel to Foster, General, Licensing, Front Office	7.0	S	MS
	09/08/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	09/08/2021	HEALTH DEPARTMENT Final Request for unlicensed dogs/cats before 2nd summons	7.0	S	MS
	09/09/2021	HEALTH DEPARTMENT Training Manual, Licensing, Meeting w/ Lucy, General	8.0	S	MS
	09/10/2021	HEALTH DEPARTMENT General, Front office coverage, Interview w/ new PT ACO	8.0	S	MS
	09/14/2021	HEALTH DEPARTMENT Licensing, Front Office, Welcome Letters	7.50	S	MS
	09/15/2021	HEALTH DEPARTMENT Front Office, Licensing, Summons UL Dogs	8.0	S	MS
	09/16/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	6.50	S	MS
	09/17/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	6.50	S	MS
	09/20/2021	HEALTH DEPARTMENT Licensing, Welcome licensing letters	6.0	S	MS
	09/21/2021	HEALTH DEPARTMENT Welcome Letters for Pet Licensing	1.50	S	MS
	09/21/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	5.0	S	MS
	09/22/2021	HEALTH DEPARTMENT Licensing, General, Front Office Coverage, A-Frames	6.50	S	MS
	09/23/2021	HEALTH DEPARTMENT General	6.0	S	MS
	09/27/2021	HEALTH DEPARTMENT Licensing, General	6.0	S	MS
	09/28/2021	HEALTH DEPARTMENT Welcome letters, Licensing, General	6.0	S	MS
	09/30/2021	HEALTH DEPARTMENT General	6.50	S	MS
ACO/OTHER DOMESTIC ANIMAL	09/03/2021	WHITENACK ROAD Domestic Rabbit - transported to Kennel ( Kate )	4.0	FC	MS
ACO/PICK UP/DROP OFF MATERIAL	09/14/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS

	09/16/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	09/16/2021	WARRENVILLE HARDWARE Supplies	1.0	FC	MS
	09/21/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	09/27/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
ACO/TRAINING	09/23/2021	HEALTH DEPARTMENT ASPCA PRO: Gentle Animal Handling Techniques	1.0	S	MS
	09/23/2021	HEALTH DEPARTMENT ASPCA PRO: Feline Fix by Five, Unwanted Litters of Kittens	1.0	S	MS
	09/28/2021	HEALTH DEPARTMENT ASPCA PRO : How to Help and Adopt out Undersocialized Kittens	1.0	S	MS
	09/30/2021	HEALTH DEPARTMENT ASPCA PRO: Is that Cat Feral ?	1.0	S	MS
ACO/WILD ANIMAL	09/08/2021	PVP Sick deer - DOA	0.50	FC	MS
	09/20/2021	CONKLING STREET Information re: fox	0.50	S	MS
	09/27/2021	MORRISON STREET Info re: Fox behavior	0.50	S	MS
	09/27/2021	WHITENACK ROAD Injured Bird on roadway	0.50	FC	MS

**Totals:**

**Work For Town Total**

117.5

**Total Time in Hours**

124

KEY: A/Admin. Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;  
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed  
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports  
Date Printed: 10/13/2021  
Printed By: Michelle Santoro



**Bernards Township Health Department**

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262 South Finley Ave.  
Basking Ridge  
New Jersey 07920



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T. 908.204.3070  
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TO: Bernards Township Board of Health  
From: Lucy A. Forgione, Registrar of Vital Statistics  
Subject: Registrar's Report - Month of Sep 2021  
Date: October 14, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>3</u>	Birth Certificates
	<u>34</u>	Marriage Certificates
	<u>12</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>2</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1,116.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>23</u>	
Deaths in Township	<u>8</u>	(in Lyons V.A.) <u>2</u>

**ORDINANCE  
BH: 108**

**AN ORDINANCE OF THE BOARD OF HEALTH OF THE  
TOWNSHIP OF BERNARDS, COUNTY OF SOMERSET, AMENDING CHAPTER BH:10,  
DOMESTIC ANIMALS TO REQUIRE OUTDOOR CATS TO BE NEUTERED**

**WHEREAS**, a community with outdoor cats who are not neutered may experience considerable costs associated with trapping, providing veterinary care and sheltering for outdoors cats; and

**WHEREAS**, outdoor cat populations result in numerous nuisance complaints being filed with the Board as well as a rise in euthanasia rates for all cats since adult unsocialized cats are not generally adoptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Health of the Township of Bernards, in Somerset County, New Jersey as follows:

**SECTION 1.** Chapter BH:10, Domestic Animals, Section BH:10-5, Cat Licensing Code, of the Revised Ordinances of the Board of Health, Township of Bernards, County of Somerset, State of New Jersey, is hereby amended by the addition of a new subsection BH:10-5.4, to read as follows:

**“BH:10-5.4.** Mandatory neutering of outdoor cats.

- a. No person may own, keep or harbor a cat in violation of this ordinance.
- b. It shall be unlawful for an owner or custodian of a cat over the age of four months to allow such cat to be at large unless the cat has been neutered by a veterinarian, or unless the terms of paragraph c. below are met.
- c. The owner or custodian of a cat that is unable to be neutered without a high likelihood of suffering serious bodily harm or death due to age, infirmity or particular health risks

must obtain a written confirmation of that fact from a licensed veterinarian and present same to the Board of Health.

**SECTION 2.** The existing subsection BH:10-5.4, Violations and Penalties, shall be redesignated as subsection BH:10-5.5, Violations and Penalties.

**SECTION 3.** All Ordinances of the Board of Health of the Township of Bernards that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 5.** This ordinance may be renumbered for codification purposes.

**SECTION 6.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Dated:

**BOARD OF HEALTH OF  
THE TOWNSHIP OF BERNARDS**

\_\_\_\_\_  
Deirdre Vogel, Board Secretary

\_\_\_\_\_  
John Salaki, President

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Board of Health of the Township of Bernards at its meeting held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Deirdre Vogel, Board Secretary

Dated: \_\_\_\_\_