

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
JUNE 17, 2021, 7:00PM
ANNUAL MEETING
AGENDA**

This meeting will be conducted using Zoom Video Conferencing.

Join Zoom Meeting

<https://us02web.zoom.us/j/84048633594?pwd=WnZ3MmVWbkVRYXVXZGYrWdNpc1BsQT09>

Meeting ID: 840 4863 3594

Passcode: 453927

One tap mobile

+13017158592,,84048633594#,,,,*453927# US (Washington DC)

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Dial by your location

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OPENING STATEMENT

ROLL CALL

PUBLIC COMMENT

STAFF COMMENT

MINUTE APPROVAL

Regular Meeting April 15, 2021

Motion (1)

(2)

Roll Call

Regular Meeting May 13, 2021

Motion (1)

(2)

Roll Call

HEALTH EDUCATOR REPORT

HEALTH OFFICER'S REPORTS

- Health Report**
- Animal Control Report**
- Vital Statistics Report**
- Motion (1)**
- (2)**

2020 ANNUAL REPORT – Kaitlin Cartoccio -Health Educator/Community Programs Coordinator

OLD BUSINESS

- 1. Continued Discussion on proposed ordinance to require alteration of outdoor cats with Michelle Santoro, Bernards Township Animal Control Officer**

- 2. ADOPTION OF SALARY ORDINANCE BH:107**

**BE IT RESOLVED THAT AN ORDINANCE ENTITLED:
ORDINANCE BH:107 – AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS FIXING RANGES FOR THE COMPENSATION OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BERNARDS HEALTH DEPARTMENT BE READ BY TITLE ON SECOND READING AND A HEARING HELD THEREON:**

**BOARD PRESIDENT: MOTION TO READ BY TITLE _____ SECOND _____
ROLL CALL**

OPEN PUBLIC HEARING/CLOSE PUBLIC HEARING

**BE IT RESOLVED THAT AN ORDINANCE ENTITLED:
ORDINANCE BH:107 – AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS FIXING RANGES FOR THE COMPENSATION OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BERNARDS HEALTH DEPARTMENT BE PASSED ON FINAL READING AND THAT A NOTICE OF FINAL PASSAGE BE PUBLISHED IN THE JUNE 24, 2021 ISSUE OF THE BERNARDSVILLE NEWS**

**BOARD PRESIDENT: MOTION TO ADOPT _____ SECOND _____
ROLL CALL ON ADOPTION**

NEW BUSINESS

- 1. RESOLUTION 10:21– A RESOLUTION ESTABLISHING SALARIES FOR VARIOUS POSITIONS IN THE HEALTH DEPARTMENT**

- Motion (1)**
- (2)**

Roll Call

PUBLIC COMMENT

STAFF COMMENT

BOARD COMMENT

ADJOURNMENT

Motion (1)

(2)

All in favor

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REGULAR MEETING MINUTES
April 15, 2021**

Call to Order

President, John Salaki, MD called the meeting to order at 7:03 PM via Zoom Conference Call and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay, Joan Bannan, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki

Also Present: Board Attorney Paula J. DeBona, Esq.; Deirdre Vogel, Board of Health Secretary and resident Todd Edelstein of Riverside Drive, Basking Ridge

Absent: Karen Ellis, Patricia Crane

Public Comment: Todd Edelstein commented on a news story regarding Pfizer considering a third covid vaccine booster.

Staff Comment: Lucy Forgione announced that Hannah Truncala started on March 22 as Youth Services Coordinator Assistant/Marketing and Communications Coordinator and Riya Patel has been with the Health Department since January as Vulnerable Populations Outreach Coordinator.

Approval of Minutes

The minutes of the March 11, 2021 Regular Meeting were reviewed and approved on motion by Jennifer Asay, seconded by Joan Bannan.

Roll Call: Jennifer Asay – Yes, Joan Bannan – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Health Educator Reports & Health Officers Reports

The Health Educator Reports & Health Officers Reports for March were reviewed and discussed.

A motion to approve the Health Educator Reports & Health Officers Reports was made by Dr. Hunt, seconded by Dr. Korn. All were in favor.

Old Business: Covid 19 Update: Lucy Forgione reported this week's numbers to be stable although spring break vacations may have an effect in the coming weeks. The pause in the use of the J&J vaccine has put a hold on scheduling clinics while the FDA and the CDC work to investigate the 6 cases related to serious blot clotting issues.

New Business: Discussion on licensed outdoor cats and alteration.

The Board discussed issues pertaining to outdoor cats that are not spayed or neutered. Paula DeBona will email ordinances adopted in other states and municipalities on the subject to the Board members. Lucy Forgione will invite Michelle Santoro, Bernards

Township's Animal Control Officer to the next Board of Health meeting to offer her perspective.

Public Comment: None

Staff Comment: None

Board Comment: None

There being no further business to discuss a motion was made by Dr. Korn, seconded by Dr. Hunt to adjourn the meeting at 8:04 PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Board Secretary

**THE TOWNSHIP OF
BERNARDS BOARD OF
HEALTH MEETING
MINUTES
MAY 13, 2021**

Call To Order

President, John Salaki, MD called the meeting to order at 7:02PM via Zoom Conference Call and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay (joined at 7:39PM), Patricia Crane, Karen Ellis, Dr. Elizabeth Korn, Dr. John Salaki

Also Present: Lucy Forgione, Health Officer; Board Attorney Paula J. DeBona, Esq.; Michelle Santoro, ACO; Deirdre Vogel, Board of Health Secretary and Todd Edelstein of Riverside Drive (left meeting at 7:14PM)

Absent: Joan Bannan, Dr Christopher Hunt

Public Comment: Todd Edelstein commented on the CDC's announcement that masks would not be required at outdoor venues if vaccinated.

Staff Comment: None

Approval of Minutes

The minutes from the April 15, 2021 Regular Meeting were tabled until the June meeting due to lack of a quorum.

Health Educator Report & Health Officers Reports

The Health Educator Report & Health Officers Reports for April were reviewed and discussed. A motion to approve the Health Educator Reports & Health Officers Reports was made by Pat Crane, seconded by Dr. Korn. All were in favor.

Old Business: Discussion on licensed cats and alteration

Michelle Santoro shared her desire for the Board of Health to adopt an ordinance that would mandate alteration for cats kept outdoors. Michelle sited the expense and burden that stray outdoor cats put on the Health Department. Paula DeBona had provided the Board with sample ordinances from other cities. The Board requested that Michelle provide a problem statement and the cost to the township for the care and treatment of stray cats during her tenure with the Health Department. Michelle will present at the June meeting and work with Paula DeBona on a draft ordinance.

New Business - Introduction of Salary Ordinance BH:107

ORDINANCE BH: 107- An Ordinance Of The Board Of Health Of The Township Of Bernards Fixing Ranges For The Compensation Of Certain Employees Of The Township Of Bernards Health Department

Dr. Salaki read the ordinance by title. Motion to introduce Ordinance BH:107 on first reading was made by Dr. Korn, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Pat Crane – Yes, Karen Ellis - Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Ordinance was discussed.

Motion to pass Ordinance BH:107 on first reading was made by Karen Ellis, seconded by Dr. Korn.

Roll Call: Jennifer Asay – Yes, Pat Crane – Yes, Karen Ellis - Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Board Comment: Dr. Salaki conveyed his thanks to the Board and to Lucy and her staff for all that has been accomplished this past year and all the heart put into their work.

Staff Comment: Lucy spoke of all the help Dr. Salaki has been to her and the Department in the past year.

There being no further business to discuss, a motion was made by Dr. Korn, seconded by Pat Crane to adjourn the meeting at 8:08 PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Board Secretary

Health Education / Youth Services Coordinator Report

May 2021

Testing Clinics/ Screening Programs

- May 6: COVID-19 PCR Testing at Bernards Township Community Center. 18 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
- May 13: COVID-19 PCR Testing at Bernards Township Community Center. 4 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
- May 20: COVID-19 PCR Testing at Bernards Township Community Center. 10 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
- May 27: COVID-19 PCR Testing at Bernards Township Community Center. 4 people tested using PCR tests. No individuals were positive for COVID-19 (0%).

Municipal Alliance/Youth Services Commission

- Met on May 4th via Zoom
- Posts are regularly updated on the Municipal Alliance Facebook page. May was Mental Health Awareness Month so posts were updated 3-4 times a week with mental health resources
- Grab n Go Teen Outreach
 - This month's kits were given out May 19th and May 20th. This month's kit was glitter jars. 40 bags were picked up and 10 students attended the online workshop.
- REACH met on May 11th (in person) and May 25th (Zoom). The group continues to work on a social media outreach plan going forward including "Mental Health Monday", "Wellness Wednesday" and "Flashback Friday".
 - REACH is finishing up a School Stress video and beginning to discuss a Stigma project.
 - REACH has been utilizing the professional Canva account to create Instagram posts.
 - 65 WAMS 8th graders were nominated for LMTI and letters were sent in the mail to set up an LMTI Info Session with K. Cartoccio and members of the REACH Leadership team. So far about 20 interviews have been scheduled.

COVID-19 Mitigation

- The Vulnerable Populations Outreach Coordinator (VPOC) continues to work to identify the vulnerable populations in our jurisdictions and identifying gaps to help address the needs of COVID-19 positive and exposed persons:
 - Helping to connect senior citizens and other homebound residents to vaccination appointments.
 - Continuing to catalog a list of available resources to help vulnerable populations access critical resources such as social services, mental health services, and general healthcare. Also includes access to resources like food banks, mental health services, visiting nurses, telehealth solutions, and other community programs.
 - Prioritizing COVID-19 response initiatives such as COVID-19 testing clinics and preparation for COVID-19 vaccine clinics.
 - Conducting weekly COVID-19 testing clinics to help identify positive COVID-19 cases and ultimately mitigate the spread of COVID-19.
 - Regularly monitoring COVID-19 related data received through testing and contact tracing.
 - Working with other local health department VPOCs in NJ to create collaborative opportunities and resources through monthly meetings.
 - Collaborating with local faith-based organizations to implement vaccination clinics in the community.
 - Reapplying for VPOC funding for 2021-2022.
- Vaccine Efforts
 - Over 200 volunteers have been surveyed and cataloged for vaccination efforts. They will be contacted when vaccine becomes available.
 - Staff responsibilities for vaccination clinics are continuously discussed and formatted. Vaccine clinic supplies have been purchased and organized for when operations can begin.

- Staff responsibilities for vaccination clinics are continuously discussed and formatted. Vaccine clinic supplies have been purchased and organized for when operations can begin.
- Received an allocation of 100 Janssen vaccine doses and 300 Moderna doses.
 - May 7th – St Bernards Church – 25 people were vaccinated using Janssen (single dose)
 - May 20th – St James Church – 46 people were vaccinated. 27 Moderna (2 dose series) and 19 Janssen.
 - May 22nd – Bernards Township Community Center – 24 people were vaccinated. 15 Moderna (2 dose series) and 9 Janssen.
 - May 26th – Bernards Township Community Center – 30 people were vaccinated. 15 Moderna and 15 Janssen
 - Vaccine clinic (J&J only) scheduled at Good Shepherd Church in Bernardsville for June 2nd.
- Monitoring COVID daily reporting at local long-term care facilities.
- Applied for a state grants to fund a part-time nurse and COVID-19 generalist so that we can increase our COVID vaccine administration capabilities. Grants submitted October 10th and 14th.
- Continued communication with OEM for Bernards Township to discuss security for COVID-19 vaccine clinics.
- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Daily COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Staying up to date on the COVID-19 vaccination process in New Jersey via daily State led vaccinator calls.
- Continuing to release weekly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town and vaccine information. As of June 15th there have been 80 updates released.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.

Health Education

Respectfully Submitted,



Lucy A. Forgione

Health Officer/Director of Health

June 15, 2021

HEALTH OFFICER'S REPORT

May, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	05/28/2021	HEALTH DEPARTMENT Monthly LeadTrax data entry; checked daily			1.0	C	TC
A/GENERAL	05/19/2021	SOMERSET HILLS YMCA Updated Pool Guidance Questions			0.50	C	ND
A/RABIES CONTROL	05/03/2021	DEER RIDGE ROAD Dog Bite - Quarantines 10 Days			1.0	S	MS
	05/20/2021	PENWOOD ROAD Dog bite - specimen transported from BRAH to Courier - rabies negative			0.50	S	MS
COMMUNICABLE DISEASE INVESTIGATION	05/03/2021	MOUNT AIRY ROAD Covid-19 related			1.0	IP	TC
	05/05/2021	MOUNT AIRY ROAD Covid-19 related			0.50	C	TC
	05/07/2021	HEALTH DEPARTMENT			15.0	C	LF
	05/14/2021	HEALTH DEPARTMENT			10.0	C	LF
	05/26/2021	HEALTH DEPARTMENT			10.0	C	LF
F/CH 24	05/04/2021	BLUE CAFE			1.0	S	SR
	05/10/2021	MODCHAI, LLC pre-op and initial inspection			1.0	S	SR
	05/14/2021	CAFÉ RUSTICA			1.0	S	SR
	05/17/2021	WALGREENS #19955			0.50	S	SR
	05/28/2021	PLEASANT VALLEY POOL SNACK BAR			1.0	S	SR
	05/28/2021	DOMINO'S PIZZA			1.0	S	ND
F/CH 24 FOLLOW UP	05/21/2021	TSURU clean up completed			0.50	S	SR
I/REC BATHING PRE-OPENING	05/04/2021	SKY FARM, INC.			1.50	S	SR
	05/04/2021	SPRING RIDGE COMMUNITY Questions on Pool requirements			0.50	C	ND
	05/14/2021	FELLOWSHIP DEACONRY INC.-GUEST POOL main pool only			1.50	S	SR
	05/18/2021	LORD STIRLING VILLAGE			1.0	S	SR
	05/20/2021	BONNIE BRAE SCHOOL			1.0	IP	ND
	05/24/2021	BASKING RIDGE COUNTRY CLUB			1.50	S	SR
	05/24/2021	PLEASANT VALLEY PARK			1.0	S	SR
	05/26/2021	THE ALBROOK SCHOOL			1.0	S	ND
I/SOILS, ALT	05/05/2021	DEER RIDGE ROAD	11002	17	1.0	FC	ND
	05/10/2021	MILITO WAY	10901	41	1.0	FC	ND
	05/13/2021						

SUNSET LANE		11601	13	1.0	FC	ND		
	05/14/2021	WISTERIA WAY			2301	5	1.50	FC SR
	05/18/2021	COLTS GLEN LANE			4301	11	1.0	FC SR
A/PLAN REV/SEPTIC-ALT	05/11/2021	WHITENACK ROAD			4801	4	1.0	IP TC
I/SEPTIC, ABANDONMENT	05/19/2021	WISTERIA WAY			2301	5	1.0	IP TC
	05/21/2021	WISTERIA WAY			2301	5	1.0	FC TC
	05/25/2021	THACKERY DRIVE			6203	13	1.0	IP SR
	05/26/2021	THACKERY DRIVE			6203	13	1.0	FC TC
I/SEPTIC, ALT	05/11/2021	WHITENACK ROAD			4601	8	1.0	IP ND
	05/13/2021	WHITENACK ROAD			4601	8	1.0	IP ND
	05/19/2021	WHITENACK ROAD			4601	8	1.0	FC TC
I/SEPTIC, NEW	05/03/2021	KINGS RIDGE ROAD			11501	3.03	1.0	IP ND
I/SEPTIC, REPAIR	05/27/2021	ROYAL OAK DRIVE			9501	44	1.0	FC ND
Admin Time Total		Work For Town Total		Total time in Hours			Fees Collected	
370.61		70		440.61			\$ 25,438.87	

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
 IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 6/10/2021
Printed By: Tricia Cowell



Bernards Township Health Department

Basking Ridge, NJ 07920
 P. 908.204.3070 F. 908.204.3075
www.bernardshealth.org

Contractual Health Agency for:
 Bernards Township
 Bernardsville Borough
 Chester Borough
 Long Hill Township
 Mendham Borough
 Peapack and Gladstone Borough

ANIMAL CONTROL OFFICER'S REPORT

May, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	05/07/2021	LEE PLACE Assist re: 2 lost pet cats	0.50	S	MS
	05/20/2021	SPRINGRIDGE MANAGEMENT Questions re: cat licensing	0.50	S	MS
ACO/DOG	05/15/2021	WOODWARD LANE Call from PD re: title 4 questions	1.0	S	MS
	05/17/2021	WOODWARD LANE Follow up with PD re: condition of dog / sanitary conditions of home.	1.0	FC	MS
ACO/GENERAL	05/03/2021	HEALTH DEPARTMENT Licensing, General, Front Office	7.0	S	MS
	05/05/2021	HEALTH DEPARTMENT Licensing, General	7.0	S	MS
	05/07/2021	HEALTH DEPARTMENT Licensing, General	5.0	S	MS
	05/10/2021	HEALTH DEPARTMENT Licensing, Annual Reports, General	7.50	S	MS
	05/11/2021	HEALTH DEPARTMENT Licensing, Meeting with Lucy, General	4.0	S	MS
	05/13/2021	HEALTH DEPARTMENT Licensing, Welcome Letters, General	8.0	S	MS
	05/14/2021	HEALTH DEPARTMENT Licensing, Cat Ordinance Report, Meet w/ Lucy	8.0	S	MS
	05/17/2021	HEALTH DEPARTMENT Licensing	5.0	S	MS
	05/18/2021	HEALTH DEPARTMENT Licensing, Final Notice Non Renewed Dog Licensing Letters, Welcome Letters	8.0	S	MS
	05/19/2021	HEALTH DEPARTMENT Final Notice Non Renewed Dog Licensing Letters - Completed	7.50	S	MS
	05/20/2021	HEALTH DEPARTMENT Licensing, General	5.0	S	MS
	05/24/2021	HEALTH DEPARTMENT Licensing, General	7.0	S	MS
	05/26/2021	HEALTH DEPARTMENT Complete Non Renewed Cat Licenses Final Notice	2.0	S	MS
	05/26/2021	BERNARDS TWP Covid 19 Clinic	4.0	FC	MS
	05/26/2021	HEALTH DEPARTMENT Licensing	3.0	S	MS
	ACO/MEETING	05/13/2021	HEALTH DEPARTMENT Board of Health Meeting Re: Cats	1.0	S
05/17/2021		HEALTH DEPARTMENT Staff Meeting	2.0	S	MS
ACO/WILD ANIMAL	05/05/2021	GALLOPING HILL ROAD Advice re: fox behavior	0.50	S	MS
	05/05/2021	SPRING RIDGE Advice re: raccoons	0.50	S	MS
	05/07/2021				

LIBERTY CORNER ROAD		0.50	S	MS
Advice re: fox living on property				
05/07/2021	KEATS ROAD	0.50	S	MS
Advice re: fox on property				
05/07/2021	WHITENACK ROAD	0.50	S	MS
Advice re: fox on property				
05/07/2021	HUDSON DRIVE	0.50	S	MS
Advice re: fox on property				
05/07/2021	OAK RIDGE ROAD	0.50	S	MS
Advice re: fox living on property				
05/10/2021	NORMANDY COURT	0.50	S	MS
Advice re: fox family under shed				
05/20/2021	POTOMAC DRIVE	0.50	S	MS
Advice re: birds nest on door				
05/20/2021	MOUNT AIRY ROAD	0.50	S	MS
Advice re: fox living on property				
05/20/2021	BROOK AVENUE	0.50	S	MS
Advice re: fox on property				
05/26/2021	HANSOM ROAD	0.50	S	MS
Advice re: fawn next to house				
05/26/2021	BERKELEY CIRCLE	0.50	S	MS
Advice re: fox family living on property				

	Work For Town Total	Total Time in Hours
Totals:	100.5	101

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 6/11/2021
Printed By: Michelle Santoro



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262 South Finley Ave.
Basking Ridge
New Jersey 07920



Bernards Township Health Department

T. 908.204.3070
F. 908.204.3075
health@bernards.org
www.bernardshealth.org

TO: Bernards Township Board of Health
From: Lucy A. Forgione, Registrar of Vital Statistics
Subject: Registrar's Report - Month of May 2021
Date: June 17, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>2</u>	Birth Certificates
	<u>31</u>	Marriage Certificates
	<u>12</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>2</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
<hr/>		
Fees Collected:	<u>\$1,036.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>23</u>	
Deaths in Township	<u>14</u>	(in Lyons V.A.) <u>2</u>

Why are unaltered outdoor cats considered a problem?

A community with outdoor cats who are not spayed or neutered may experience:

- Considerable costs associated with trapping, veterinary care and sheltering.
- Increase of cats entering shelters
- Nuisance complaints about outdoor cats
- A rise in euthanasia rates for all cats since adult unsocialized cats are not typically adoptable.
- Euthanasia of adoptable cats when sheltering space runs out.

A nationally recognized spay and neuter campaign referred to as “Fix by Five”, aims to reduce the cat overpopulation by reducing the standard age of alteration to 5 months or earlier since cats sexually mature between 4 and 5 months of age. Spayed animals have significant reductions of mammary and reproductive organ cancers. Neutered animals have no risk of testicular cancer.

Bernards Township’s financial impact due to unaltered stray cats not only includes veterinary costs but also hours spent trapping, transporting, sheltering and the adoption efforts to find homes.

A total cost of \$38,164.29 was spent in veterinary care between 2013 to 2020 for stray cats/kittens located in Bernards Township. During this time a total of 154 cats and kittens were adopted out.

A Bernards Township ordinance requiring alteration of outside cats would help to reduce the number of strays within our community.

Ordinance example:

It shall be unlawful for any person who owns, harbors, or keeps any unaltered outdoor cat, four months of age or older within Bernards Township.

If a licensed veterinarian states in writing that sterilization would jeopardize the animal's health, then the sterilization procedure may be delayed or exempt.

Sample

**ORDINANCE
BH:**

**AN ORDINANCE OF THE BOARD OF HEALTH OF THE
TOWNSHIP OF BERNARDS, COUNTY OF SOMERSET, AMENDING CHAPTER BH:10,
DOMESTIC ANIMALS TO REQUIRE OUTDOOR CATS TO BE NEUTERED**

WHEREAS, a community with outdoor cats who are not neutered may experience considerable costs associated with trapping, providing veterinary care and sheltering for outdoors cats; and

WHEREAS, outdoor cat populations result in numerous nuisance complaints being filed with the Board as well as a rise in euthanasia rates for all cats since adult unsocialized cats are not generally adoptable.

NOW, THEREFORE, BE IT ORDAINED by the Board of Health of the Township of Bernards, in Somerset County, New Jersey as follows:

SECTION 1. Chapter BH:10, Domestic Animals, Section BH:10-5, Cat Licensing Code, of the Revised Ordinances of the Board of Health, Township of Bernards, County of Somerset, State of New Jersey, is hereby amended by the addition of a new subsection BH:10-5.4, to read as follows:

"BH:10-5.4. Mandatory neutering of outdoor cats.

- a. No person may own, keep or harbor a cat in violation of this ordinance.
- b. It shall be unlawful for an owner or custodian of a cat over the age of four months to allow such cat to be at large unless the cat has been neutered by a veterinarian, or unless the terms of paragraph c. below are met.
- c. The owner or custodian of a cat that is unable to be neutered without a high likelihood of suffering serious bodily harm or death due to age, infirmity or particular health risks

must obtain a written confirmation of that fact from a licensed veterinarian and present same to the Board of Health.

SECTION 2. The existing subsection BH:10-5.4, Violations and Penalties, shall be redesignated as subsection BH:10-5.5, Violations and Penalties.

SECTION 3. All Ordinances of the Board of Health of the Township of Bernards that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause of phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This ordinance maybe renumbered for codification purposes.

SECTION 6. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Dated:

**BOARD OF HEALTH OF
THE TOWNSHIP OF BERNARDS**

Deirdre Vogel, Board Secretary

John Salaki, President

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Board of Health of the Township of Bernards at its meeting held on _____, 2021.

Deirdre Vogel, Board Secretary

Dated: _____

ORDINANCE BH: 107
AN ORDINANCE OF THE BOARD OF HEALTH OF THE
TOWNSHIP OF BERNARDS FIXING RANGES FOR
THE COMPENSATION OF CERTAIN EMPLOYEES OF THE
TOWNSHIP OF BERNARDS HEALTH DEPARTMENT

WHEREAS, pursuant to N.J.S.A. 26:3-19 et seq., the Board of Health of the Township of Bernards is responsible for fixing the compensation of certain employees.

NOW, THEREFORE, BE IT ORDAINED by the Board of Health of the Township of Bernards, County of Somerset and State of New Jersey, as follows:

1. The salary ranges for the hereafter listed Board of Health positions shall be and are hereby established commencing July 1, 2021 and in effect until revised as follows:

Employee Position	Salary Range
Health Officer	\$70,000.00 - \$ 143,621.04
Health Educator/Youth Services Coordinator	\$18,382.00 - \$ 62,400.00
Health Educator/Community Program Coordinator	\$37,000.00 - \$ 59,450.91
REHS 1	\$19.15/hour - \$ 35.84/hour
REHS 2/ Employee Health & Safety Coordinator	\$17.00/hour - \$ 28.98/hour
Senior REHS	\$46,000.00 - \$ 85,743.30
Community Assets Coordinator	\$15.00/hour - \$ 25.00/hour
Health Educator/Youth Services Coordinator Assistant	\$20.00/hour - \$ 32.00/hour
Marketing and Communications Coordinator	\$20.00/hour - \$ 32.00/hour
Public Health Nutritionist	\$20.00/hour - \$ 32.00/hour
Accreditation Coordinator for PHAB	\$20.00/hour - \$ 32.00/hour

2. The actual salaries of the employees holding these positions will be established by resolution of the Board of Health following adoption of this ordinance and any changes in compensation during the year may be approved by resolution of the Board of Health provided the actual salaries are within the ranges established herein. The salary ranges listed above are based on a 40 hour work week.

3. Annual compensation for all other Township of Bernards Board of Health employees whose positions are not specifically mentioned above shall be established at the amount or within the ranges set forth in ordinances adopted by the Township of Bernards from time to time.

4. If the market permits, the Board of Health may approve the hiring of an employee at a base salary up to 10% below the position's range minimum. That employee's base salary shall be increased to at least the position's range minimum at the time of his or her first merit increase.

This ordinance shall take effect after publication thereof and final passage as provided by law.

Secretary Board of Health

Dr. John Salaki, President BOH

Dated: June 17, 2021

**BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION BH#10:21

WHEREAS, Salary Ordinance BH: 107 was adopted on June 17, 2021 and established a salary range for the various positions of the Board of Health effective July 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bernards, in the County of Somerset and State of New Jersey, that the following salaries be and are hereby established for the fiscal year commencing July 1, 2021 and in effect until revised:

Lucy A. Forgione, Health Officer/Registrar, Health Educator/Youth Services Coordinator	\$171,374.44	annualized
Tricia Cowell, Senior REHS	\$85,743.30	annualized
Kaitlin Cartoccio, Health Educator/Community Program Coordinator	\$59,450.91	annualized
Nancy Dowd, REHS	\$26.82	per hour
Hannah Truncale, Health Educator/Youth Services Coordinator Assistant/Marketing and Communications Coordinator	\$31.00	per hour
Sybil Rainey, PT REHS	\$32.63	per hour

This resolution shall be effective July 1, 2021

**BOARD OF HEALTH OF THE
TOWNSHIP OF BERNARDS**

Board of Health Secretary

John Salaki, MD, President BOH

Date: _____