

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REORGANIZATION MEETING**

JANUARY 16, 2020

AGENDA

CALL TO ORDER

OPENING STATEMENT

ROLL CALL

PUBLIC COMMENT/STAFF COMMENT

OATH OF OFFICE

Jennifer Asay

Dr. Elizabeth Korn

Karen Ellis – Fulfilling the unexpired term of Nick Xu

ELECTIONS OF OFFICERS

President

Motion (1)

(2)

Roll Call

Vice President

Motion (1)

(2)

Roll Call

REORGANIZATION ASSIGNMENTS: AS LISTED FROM 2019

- **Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki**
- **Eating Establishments, food retailers, schools – Jennifer Asay**
- **Liaison with Sewerage Authority – Nick Xu**
- **Health Program Coordinator, Environmental Protection- Dr. Mona Birk**
- **Landfill, water, septic system and wells – Jim Baldassare**
- **Rabies Control – Joan Harris**
- **Vital Statistics – Dr. Elizabeth Korn**
- **Personnel Committee - President of the Board of Health and two (2) Members – Dr. Elizabeth Korn & Jennifer Asay**

Motion to approve Reorganization Assignments:

(1)

(2)

Roll Call

SCHEDULE OF BOARD OF HEALTH MEETINGS

**JANUARY 16, 2020
(Reg & ReOrg)**

**FEBRUARY 13, 2020
(Annual Meeting)**

MARCH 12, 2020

**APRIL 16, 2020
SEPTEMBER 17, 2020
2020**

**MAY 14, 2020
OCTOBER 15, 2020**

**JUNE 11, 2020
DECEMBER 3,**

Motion to accept dates of the 2020 BOH Meetings:

- (1)
- (2)

Roll Call

OFFICIAL NEWSPAPERS:

Board President declared The Bernardsville News, be named the official newspaper with the secondary newspapers being: The Courier News, Bridgewater; and The Daily Record, of Morristown.

Motion to accept declaration of Newspapers:

- (1)
- (2)

Roll Call

RESOLUTION 1:20 Authorizing the award of a Professional Services Contract with Paula J. DeBona, Esq. as legal counsel.

Motion to adopt Resolution 1:20 (1)
(2)

Roll Call

RESOLUTION 2:20 Appointments of Health Department Personnel:

APPOINTMENTS

Health Officer/Health Educator/
Youth Services Coordinator/Registrar
Deputy Registrar
Alternate Deputy Registrar
Senior Environmental Health Specialist
Registered Environmental Health Specialist
Registered Environmental Health Specialist
Health Educator/Community Program Coordinator
Health Educator/Youth Services Coordinator Asst./
Public Health Nutritionist

Lucy A. Forgione

Deirdre Vogel
Gindy McCarthy
Tricia Cowell
Nancy Dowd
Vacant
Kaitlin Cartoccio
Cheryl Komline

Motion to adopt Resolution 2:20 (1)
(2)

Roll Call

RESOLUTION 3:20 The Health Officer has authority to apply for any and all grants that are in the best interest of the Board of Health.

Motion to adopt Resolution 3:20 (1)
(2)

Roll Call

RESOLUTION 4:20 The Health Officer has authority to execute contracts with providers.

Motion to adopt Resolution 4:20 (1)
(2)

Roll Call

RESOLUTION 5:20 Authorizing the Award of a Professional Services Contract to VNA of Somerset Hills.

Motion to adopt Resolution 5:20 (1)
(2)

Roll Call

RESOLUTION 6:20 Adopting the Township's Employee Handbook.

Motion to adopt Resolution 6:20 (1)
(2)

Roll Call

ADJOURNMENT

Motion: (1)
(2)