

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REGULAR MEETING MINUTES
JUNE 13, 2019**

Call To Order

Board President Dr. John Salaki called the meeting to order at 8:00 PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay, Joan Harris, Dr. Christopher Hunt, Dr. John Salaki, Nick Xu

Absent: Dr. Mona Birk, Dr. Elizabeth Korn

Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Kaitlin Cartoccio, Community Program Coordinator/Health Educator; Deirdre McMahon, Summer Intern; Deirdre Vogel, Recording Secretary and Christopher, guest of Nick Xu

Public Comment: None

Staff Comment: Lucy Forgione introduced Deirdre McMahon a Student at Providence College majoring in Health Policy and Management. Deirdre is interning with the Health Department this summer. Lucy also announced that the Bernards Township Health Department has been selected to receive the 2019 Local Health Department of the Year – Small Category Award. The award will be presented at the NACCHO Annual Gala Awards Ceremony in July.

Approval of Minutes

The minutes from the May 16, 2019 Regular Meeting were reviewed and approved with a motion by Jennifer Asay, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Abstain

The minutes from the May 16, 2019 Executive Session were reviewed and approved for content only with a motion by Jennifer Asay, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Abstain

Health Educator Report & Health Officers Reports – The Health Educator Report and Health Officer's reports for May were reviewed and discussed.

A motion to approve reports was made by Jennifer Asay, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Yes

Old Business: Adoption of Salary Ordinance BH:103

ORDINANCE BH:103

AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS FIXING RANGES FOR THE COMPENSATION OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BERNARDS HEALTH DEPARTMENT

Motion to read Ordinance BH:103 by title on second reading was made by Jennifer Asay, seconded by Joan Harris.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Yes

Public hearing opened. No member of the public commented.

Public hearing closed.

Motion to adopt Ordinance BH:103 on second reading was made by Joan Harris, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Yes

New Business:

RESOLUTION 9:19 – A Resolution establishing salaries for various positions in the Health Department

Joan Harris motioned to approve Resolution BH 9:19, seconded by Jennifer Asay.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes, Nick Xu – Yes

Nick Xu left the meeting at 8:50PM

RESOLUTION 10:19 – Executive Session: Contract Negotiations

Motion to accept Resolution 10:19 was made by Jennifer Asay, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Salaki – Yes

The Board entered into Executive Session at 8:50PM.

The Regular Meeting reconvened at 9:35PM.

Staff Comment: Lucy Forgione mentioned that Vanessa Freire's last day as Registered Environmental Health Specialist with the Health Department was last Friday and DeAnna McGuire's last day as Student Clerk was today. Resumes were being received and reviewed for both positions. Lucy also let the Board Members know that prior to this evening's Board of Health Meeting a Somerset Hills Advisory Meeting was conducted with Board of Health Presidents from Chester Borough, Mendham Borough and Bernards Township.

Board Comment: None

There being no further business to discuss, a motion was made by Jennifer Asay, seconded by Joan Harris to adjourn the meeting at 9:37PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Meeting Secretary