



## **Pleasant Valley Pool**

(908) 647-6244

# **Membership Handbook**

### **2024 Season**

**Located in Pleasant Valley Park**

Valley Road, Basking Ridge

**Managed and Maintained by**

Bernards Township Parks & Recreation

1 Collyer Lane, Basking Ridge NJ

908-204-3003, [pool@bernards.org](mailto:pool@bernards.org)

**In Season Pool Phone**

908-647-6244

***A Non Smoking Facility***

# **BERNARDS TOWNSHIP POOL COMMISSION**

## **\*\*OUR VISION\*\***

To provide our membership with an opportunity to enjoy and be safe at Pleasant Valley Pool.

## **\*\*OUR MISSION\*\***

Through our involvement with the Bernards Township Department of Parks and Recreation, to actively represent the members of Pleasant Valley Pool.

## **\*\*OUR GOALS\*\***

- Provide our membership with a safe pool facility.
- Provide our membership with a pool facility that is fun and relaxing to visit.
- Provide our membership with a forum where their views and grievances can be shared.
- Provide for the growing needs of our current membership and of future members.
- Provide for Pleasant Valley Pool upkeep, maintenance, and improvements within appropriate cost parameters.

The Bernards Township Pool Commission sincerely hopes you enjoy your summer.  
If you have any questions or concerns, we encourage you to contact the pool management or address the Pool Commission.  
Meeting information is available at [www.bernards.org](http://www.bernards.org).

Written correspondence may be sent to:  
Bernards Township Pool Commission  
1 Collyer Lane  
Basking Ridge, New Jersey 07920

## MEMBERSHIP POLICIES

Membership allows for swimming all days the pool is open.

### Membership Categories

Bernards Township residents are eligible for all categories. Non-residents are eligible for the family and single categories only. Each membership includes two complimentary guest visit credits valid for use each operating season if membership is purchased by 3/31/23.

- **Family** - Includes all members of the immediate family, permanently residing at the same address. Dependents up to the age of 23 years old are included.
- **Two-Person** - May include two adults, one adult and one child, or two children at least 13 years of age on or before pool opening day, who are members of the immediate family permanently residing at the same address.
- **Single** - An individual at least 13 years of age on or before pool opening day.
- **Senior** - An individual at least 60 years of age on or before pool opening day.

Baby-sitters, live-in helpers, aunts, uncles, grandparents, etc. do not qualify as immediate family members.

### Nanny Passes

- Households with a Family or Two-Person membership may purchase an additional membership for a baby-sitter or live-in helper at an additional cost.
- The Nanny Pass includes unlimited use of the pool on visits with members of the sponsoring family.
- A membership photo ID will be issued.
- The Nanny Pass holder must be 15 years or older on or before pool opening day.
- The Nanny Pass may be transferred to a different individual once during the season at a cost of \$10.00 for a replacement membership photo ID.

## **MEMBERSHIP POLICIES**

### **Initiation Fees**

- Resident members are required to pay a one time non-refundable initiation fee the first year they join the pool.

Family and Two Person Memberships, \$350

*Includes 3 Additional Guest Credits*

Single Memberships, \$175

*Includes 1 Additional Guest Credit*

- There is no initiation fee for senior memberships.
- Non-residents are charged a higher annual membership fee, in lieu of a separate initiation fee.

### **Renewals**

- Renewal invoices with payment deadlines will be sent in January. Payments are accepted online, in-person at the Parks & Recreation office and by mail.

### **Change of Membership Classification**

- Single members who paid the single membership initiation fee will be assessed the difference in initiation fees when upgrading to a Family or Two-Person membership. Single members who previously paid the Family or Two-Person membership initiation fee will be assessed the re-registration fee in addition when upgrading back to a Family or Two-Person Membership.
- Family or Two-Person Household members may downgrade their membership category to Single, by payment of the appropriate membership fee for that season. Single members who previously paid the Family or Two-Person membership initiation fee will be assessed the re-registration fee in addition when upgrading back to a Family or Two-Person Membership.
- Family membership may be changed to a Two-Person Household membership, and conversely, by payment of the appropriate membership fee for that season.
- Call 908-204-3003 with questions regarding change of membership classification.

## **MEMBERSHIP POLICIES**

### **Membership Photo ID Cards**

- All members ages 3 and older are required to obtain a membership photo ID card to be presented upon each visit to the facility.
- Visit Parks and Recreation during normal business hours of Monday to Friday between 8:30 a.m. and 4:30 p.m. to obtain your membership photo ID.
- See page 13 for more information.

### **Membership Cancellations & Refunds**

- Email [pool@bernards.org](mailto:pool@bernards.org) to request a cancellation.
- Refund processing fees vary, visit [www.bernards.org](http://www.bernards.org).
- Full refunds, minus a processing fee, will be issued if a cancellation request is received in writing prior to opening day for the season.
- A 50% refund will be issued if a cancellation request is received in writing after opening day but before the start of full-time hours.
- No refunds issued after the start of full-time hours.

### **Lapse of Membership**

- A membership not renewed for one season or more is considered lapsed.
- Lapsed members who held membership within the last 10 years, previously paid the initiation fee and wish to rejoin the pool will be charged a re-registration fee.
  - Family and Two Person Memberships, \$150  
*Includes 3 Additional Guest Credits*
  - Single Memberships, \$75  
*Includes 1 Additional Guest Credit*
- Former members who wish to re-join the pool must meet all current eligibility qualifications.

### **Moving Out of Bernards Township**

- Resident members who move out of town may continue to renew their membership at the current resident rates.
- In the case of a membership lapse, current residency restrictions, rates and fees will apply.

## **GUEST POLICIES**

Members are permitted to bring guests with them into the facility by paying at the gate or purchasing guest visit credits in advance.

### **Guests at the Gate**

- Daily guest passes may be purchased at the entrance gate with cash or check. No bills over \$20.00.
- Each membership (not individual member) is allowed up to five guests per day.

### **Pre-Paid Guest Visit Credits**

Members may purchase guest visit credits in advance, eliminating the need to have cash or check payment on hand when you visit the pool.

- Pre-Paid Guest Visit Credits are sold in any quantity at regular guest rates or in bulk quantities at a discount and can be purchased online or at the Parks & Recreation Office.
- Credits are loaded directly onto your membership ID card immediately after purchase.
- To redeem, simply notify pool staff when you present your membership ID at the gate that you wish to use guest visit credits. Credits will deduct as you use them.
- Pre-Paid Guest Visit Credits are non-refundable once purchased and only valid for the current operating season.

### **Members are Responsible for their Guests**

- Members are required to remain with their guests at all times and are responsible for their conduct.

*The Pool Manager reserves the right to limit guests when capacity of the facility has been reached.*

## **FACILITY RULES**

### **State Bathing Code**

In accordance with the NJ State Sanitary Code, Chapter IX, Public Recreational Bathing, NJAC 8:26:

- Any person showing evidence of any communicable skin disease, sore or inflamed eyes, cold, nasal or ear discharges, or any other communicable disease shall be denied admission.
- Any person with excessive sunburn, open blisters, cuts, or bandages shall be denied admission.
- Do not enter the water if you are experiencing or recovering from diarrhea or have had any signs or symptoms of a gastrointestinal (stomach) disease in the past seven days.
- All children in diapers must wear diapers specially designed for immersion in water (such as swimming diapers). Do not wash out soiled diapers in the bathing water.
- Children should be encouraged to use the restroom before entering the water. Immediately report any "accidents" you observe in the bathing waters to a lifeguard.
- No animals, except for service animals, shall be allowed in the swimming pool, wading pool, hot tub, or spa area, dressing rooms, or other parts of the enclosure.
- Glass containers shall be prohibited in food and drink areas.
- All persons shall shower before entering the water.
- Conduct which endangers the safety and comfort of others shall be prohibited.
- Outdoor bathing shall be prohibited during an electrical storm.
- Persons suspected of being under the influence of drugs or alcohol shall be prohibited from entering the water.

## **FACILITY RULES**

### **Prohibited at Pleasant Valley Pool:**

- running on the pool deck (concrete)
- entering the water when a lifeguard is not present
- glass of any kind
- alcoholic beverages
- smoking or vaping
- use of cell phones or electronic devices in pools
- prolonged underwater breath holding
- expectoration or blowing the nose in the pool
- rough horseplay, water wrestling or pushing
- chairs within 5 feet of the water
- hanging of towels or clothing on umbrellas or fences
- pop up tents or large shade structures
- personal private swim instruction
- changing of diapers on the pool deck
- inappropriate bathing attire
- changing of clothing outside of the changing area
- solicitation or advertising
- Flotation devices, toys, swim fins and snorkel masks—except otherwise expressly permitted.

### **Main Pool Diving Boards**

- Swimmers must be at least 48” tall or pass a swim test.
- Use of diving boards is at the users own risk.
- General swimming is not permitted in the diving area.
- Adhere to posted rules for proper diving board conduct.

### **Adult Swim in the Main Pool**

- A 15 minute swim for patrons 18 years and older.
- Scheduled on the hour from 3:00pm until closing.
- The 50 meter lane lines will be closed to all children under the age of 18. The shallow entry area and diving area will remain open to all ages.
- The use of swim fins are permitted.
- This is a great time for a safety break for younger swimmers! Use the restroom, take a drink of water or participate in a dry activity.

## **FACILITY RULES**

### **Swim Diapers**

- Children using the Main Pool must be toilet trained.
- Swim diapers that are waterproof, absorbent and snug fitting around the legs and waist are permitted in all other pools.
- We have reusable swim diapers for sale at the front gate.

### **Training Pool Slide**

- Riders must be at least 48" tall or pass a swim test.
- Eyeglasses must be securely affixed to head-straps.
- Swimwear with exposed zippers, buckles, rivets, or metal ornamentation are not permitted.
- Adhere to posted rules for proper slide conduct.
- For safety reasons, pregnant women and persons with heart conditions or back trouble should not ride the slide.

### **Water Play Area**

- Eyeglasses must be securely affixed with head-straps.
- Swimwear with exposed zippers, buckles, rivets, or metal ornamentation are not permitted on slides.
- Adhere to lifeguard instructions for proper slide conduct.
- No climbing on pipes or handrails.

### **Wading Pool/Splash Area**

- This area is for children age 5 and under.
- Water play toys are permitted in this area except for metal, rigid plastic or water guns.

### **Life Jackets**

- U.S. Coast Guard approved life jackets are available for use by members and guests.
- An adult must be in the water with the child at all times.
- Lifejackets may not be worn on slides or diving boards.

*Individual pools and features may be closed at the manager's discretion.*

## **FACILITY RULES**

### **Supervision of Children**

- Children under the age of 13 must be supervised by an adult/chaperone at all times.
- Chaperone must be 15 years or older.
- Chaperones ages 15-17 may not be solely responsible to supervise more than 5 children at the same time.

### **First Aid and Emergencies**

- First Aid, located in the main entrance building, is always staffed by a trained lifeguard.
- Alert any staff member immediately of an emergency.
- Pools may be closed in the event of an emergency to maintain a safe environment.

### **Food and Beverages**

- Coolers and bags are subject to inspection.
- Alcohol and glass containers are not permitted.
- Food and beverages, including gum, are not permitted in the pools or on the deck areas. Eating should be confined to picnic tables and grass areas.

### **Lost and Found**

- Found items may be turned in at the Game Window.
- Valuables (sunglasses, jewelry, keys, etc.) will be kept through the end of the season.
- Clothing, towels, toys and other outdoor items will be kept in a bin by the front gate. This bin will be emptied on a regular basis.

### **Lockers and Valuables**

- We encourage you to leave your valuables at home.
- The Township is not responsible for loss, theft or damage to personal property of members or their guests.
- Lockers are available in changing areas. Patrons must supply their own locks. Items may not be left overnight.

## SWIM TESTS

Swim tests are required for all children less than 48” tall who wish to use the Training Pool Slide or the Main Pool Diving Boards. Those under 48” tall who do not take or do not pass the swim assessment will not be permitted to use the slide or diving boards. Tests will be administered by second responder lifeguards at each pool.

### **Shallow Water Swim Test—Yellow Wristband**

*Under 48” to use the Slide*

1. Swim unaided from the slide rope to the side ladder.
2. Successfully ride the slide once.

### **Deep Water Swim Test—Green Wristband**

*Under 48” to use the Slide and Diving Boards*

1. Swim unaided the width of the diving tank and back.
2. Successfully jump/dive and swim to the surface once.

A child who passes either test with confidence will receive a corresponding sticker on the back of his/her photo ID. The child will then request a wristband from the game window each time they visit the pool.

- Height will be checked and wristbands required for those under 48” tall who wish to use the Slide or the Diving Boards.
- Guests will be tested and receive a wristband each time they visit the pool.
- All other pool areas do not require a swim test.

We will make every effort to have lifeguards available to hold swim tests as often as possible; however there may be instances where tests are not offered due to event schedules or crowdedness of the pool.

Lifeguards and Management will restrict an individual from using the slide or diving boards if they cannot do so safely.

## **WEATHER & FACILITY CLOSURES**

### **Facility Closures**

- Call 908-647-6244 before you visit!
- The best way to determine if the facility is open on a cloudy or rainy day is to call the facility directly.
- We reserve the right to close the facility due to inclement weather, low attendance or temporary staffing shortages.

### **Thunder & Lightning**

- All thunderstorms produce lightning and lightning may strike as far as 10 miles from any rainfall.
- If you hear thunder, lightning is close enough to pose an immediate threat.
- When thunder is heard or lightning is seen, swimmers will be instructed to exit all pools and move to a safe location. Showering will also be prohibited.
- At least thirty minutes must pass after the last thunder clap is heard or flash of lightning is seen in order for any bodies of water to be reopened as safe for swimming.

### **Rain Checks for Guests**

- If the facility closes early, rain checks will be issued to members with guests in attendance for less than 3 hours. Cash refunds will not be issued.
- Rain Checks must be requested at the pool on the same day the weather event occurred.
- Rain checks are issued to the member, not the guest, and may only be used by a member to bring a guest.
- Rain checks will be issued for the type of visit paid and may be used for the type of visit paid or for a visit of lesser value. i.e., a “weekend rain check” may be used on any day at any time however an “after 4 p.m. rain check” may only be used after 4 p.m.
- Rain checks expire at the end of the season.

## **MEMBERSHIP PHOTO ID CARDS**

All members ages 3 and older are required to obtain a membership photo ID card and present it upon each visit to the facility.

### **Obtaining a Membership Photo ID**

- Visit the Parks & Recreation Department during regular business hours to obtain an ID. Evening hours will be offered on select dates leading up to opening day.
- Save your membership ID at the end of the season. Cards are activated each season upon renewal.

### **Updating Your Photo**

- Members up to the age of 23 are asked to update their photo every three years. Members over 23 years of age are asked to update their photo every five years.
- Turn in your current ID card at the time of update to avoid replacement charges.

### **Replacing a Lost Photo ID**

- Lost IDs may be replaced at a cost of \$10.00 per card for 1 or 2 cards and \$30.00 for 3 or more replaced, in the same family, when printed at the same time.
- Replacement cards will be issued at no charge January through February 28 with paid membership.

### **Fraudulent Use**

- ID cards are not transferable. Any person found loaning his ID card to another person will be suspended in accordance with our disciplinary policy.
- If an ID card is obtained by fraudulent statement, the membership will be cancelled without refund.

## DISCIPLINARY POLICY

Every employee has the authority to advise a member or guest if they are in violation of a rule or regulation.

The rules and policies outlined in this handbook apply to all members and their guests. Failure to comply will result in disciplinary action:

- **First Violation:** A verbal warning issued to the patron, entered into the management logbook.
- **Second Violation:** A written warning issued to the patron (and parent/guardian) outlining the incident, kept in the management files and copied to the Pool Commission and Parks and Recreation Director.
- **Third Violation:** Suspension of privileges at Pleasant Valley Pool for up to 30 days or the remainder of the season. Member will be required to surrender their photo ID and no refund will be issued for loss of privileges. A suspended member is not permitted in the facility as a guest of another member.

**The following infractions may result in the immediate loss of membership privileges and further prosecution:**

- Intentional defecation/urination in a pool.
- Loaning your membership ID card to a non-member.
- Acts of violence.
- Destruction of property.
- Activity otherwise prohibited by law.

Patrons may appear before the Pool Commission to appeal any disciplinary action.

**Members are responsible for their guests.**

Members must remain in the pool area with their guests and are asked to ensure that their guests comply with the rules and regulations of the facility. Failure to do so can result in a membership suspension at the discretion of the Manager and/or Pool Commission.

## 2024 FEES

*Refer to pages 4 & 5 for information on initiation fees and re-registration fees.*

<b>Membership Category</b>	<b>Purchased on/before 03/31/24</b>	<b>Purchased on/after 04/01/24</b>
<b>Resident Family</b>	\$495.00	\$585.00
<b>Resident Two-Person</b>	\$395.00	\$485.00
<b>Resident Single</b>	\$250.00	\$340.00
<b>Resident Senior</b>	\$110.00	\$135.00
<b>Non-Resident Family</b>	\$795.00	\$895.00
<b>Non-Resident Single</b>	\$395.00	\$460.00

**Family Sponsored Nanny Pass:** \$ 215.00

### **Guest Fees**

Weekday (Ages 3 & up)	\$12.00/person
Weekend/Holiday (Ages 3 & up)	\$15.00/person
Any day after 4PM (Ages 3 & up)	\$ 8.00/person
Under 3 Years Old	FREE

### **Discounted Guest Visit Credits**

10 visits, Guests Ages 3 & Up, can be used any day

- Purchase by 3/31/24 for \$110.00
- Purchase on/after 4/1/24 for \$120.00

### **Holidays**

Memorial Day, Independence Day, Labor Day

**OPERATING SEASON**

May 25 to September 2, 2024

**OPERATING HOURS**

Opening Weekend: May 25, 26 & 27

& Weekends: June 1, 2, 8, 9

11:00 a.m. – 7:00 p.m.

Full Time Hours: June 15 to September 1

Daily, 11:00 a.m. – 7:00 p.m.

Closing Day: September 2

11:00 a.m. – 5:00 p.m.

**HOLD HARMLESS STATEMENT**

By accepting membership, I hereby accept membership privileges for myself and family members listed on the membership and agree that this is a voluntary choice. I acknowledge that there are certain risks inherent with being a member, and I agree to accept all of the consequences and assume the risks involved with membership. I give permission to the Township to provide emergency care as necessary for the well being of myself and my family until such time as a designated emergency contact may be reached. I understand and acknowledge that Bernards Township is not responsible for any loss, damages or injury to any person or property for any reason associated with my and/or my child's/dependent's participation in the activities associated with this membership. In light of the above, I hereby agree to indemnify and hold harmless and release Bernards Township from any and all liability for any and all injuries that I and/or my child/dependent may sustain as a result of participation in this activity. This includes, but is not limited to, responsibility for the payment of any and all doctor, medical or hospital bills resulting from any and all injuries to me and/or my child/dependent. I grant Bernards Township the right to use any and all photographs of myself or my child participating in a Department sponsored activity for future media promotion. I confirm that I have read and understand the rules outlined in the Membership Handbook and the Recreation Department's registration policies and procedures.