



Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920

908-766-2510 * www.bernards.org

JOB POSTING

POSTING DATE: 05/01/2020

APPLICATION DEADLINE: Until position is filled

POSITION: Substitute School Crossing Guard	DATE POSITION WILL BECOME AVAILABLE: Immediate
POSITION TYPE: Seasonal – Part-Time	DEPARTMENT: Police
POSITION REPORTS TO: Chief of Police	HOURS PER WEEK: Varies

PRINCIPAL DUTIES:

Performs responsible human support work directing traffic in conjunction with the moving of children to and from school. Work is performed outside at designated assigned points in the mornings and afternoons. Duties include: placing school sentinel signs in the roadway at designated points near crossing and removes them before going off duty; controls vehicular traffic at designated crossing to allow children to cross safely; controls children using the crossing to ensure that they conform to traffic regulations; takes appropriate action with children who fail to cooperate and reports such action to their immediate supervisor; performs other duties as assigned by management.

REQUIREMENTS:

Knowledge of safety precautions to be taken in the movement and direction of children at intersections. Knowledge of the types of conditions requiring police intervention; ability to communicate effectively orally and in writing and to follow written and oral directions; ability to establish and maintain effective working relationships with associates and the general public; ability to read, write, speak, understand and communicate in English sufficiently to perform the duties of the position; ability to work in outside weather conditions exposed to heat, cold, wet or humid conditions; frequently required to stand, walk, talk, sit, climb, hear, balance and reach with arms.

EDUCATION & EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school. Valid Drivers License and ability to work at all school locations is required.

CONTACT: Send **resume and cover** to employment@bernards.org. All resumes will be reviewed and only those applicants chosen to move forward in the hiring process will be contacted.

Bernards Township is an Equal Opportunity Employer

Effective 9/1/11, all employees of State and local government must reside in the State of NJ, unless exempted under law. If you already work for State or local government as of 9/1/11, and you do not live in NJ, you are not required to move to NJ if there is no more than a seven day break in employment. However, if you begin your office, position or employment on 9/1/11 or later, you must reside in NJ. If you do not reside in NJ, you have one year after the date you take your office, position or employment to relocate your residence to NJ. If you do not do so, you are subject to removal from your office, position or employment.